

MINUTES

**UTAH
UBCC EDUCATION ADVISORY COMMITTEE
MEETING
January 21, 2014**

**Room 464 Fourth Floor – 1:00 p.m.
Heber M. Wells Building
Salt Lake City, UT 84111**

CONVENED: 1:04 p.m.

ADJOURNED: 2:12p.m.

Construction CE Manager:

Robyn Barkdull

Board Secretary:

Grant Allen

Division Director:

Mark Steinagel

Committee Members Present:

Rob Allen
Kelly Bowthorpe
Craig Browne (Chair)
Kathy LeMay
Kevin Phillips
Shane Honey

Committee Members Absent:

John A. Chase
Jim Thomas

Guests:

Michael Bosch, Bonneville Chapter ICC

TOPICS FOR DISCUSSION

DECISIONS AND RECOMMENDATIONS

MINUTES:

Rob Allen made a motion to approve of the minutes from the July 16, 2013 meeting. Kelly Bowthorpe seconded the motion. The motion passed unanimously.

It was noted that Bill Bell resigned from his position on the committee. Robyn Barkdull also noted the other vacancies on the committee that need to be filled. Craig Browne added that Bill Bell was the acting vice-chair for the committee and that a new vice-chair will need to be elected as well.

SWEAR IN NEW COMMITTEE MEMBERS

Shane Honey was given oath of office and sworn in as a committee member.

BUDGET REPORT FOR 2013-2014

The budget reports were presented and reviewed by the Committee. Questions were asked and answered.

**REIMBURSEMENT REVIEWS
FY 2013-2014:**

The committee reviewed the reimbursement from the Bonneville Chapter ICC, which as submitted was over the \$125 per hour instructor fee. Michael Bosch on behalf of the Bonneville Chapter ICC, answered committee questions regarding the approval of additional amount for 1 reimbursement. Committee discussed the breakdown of the instructor's fees of each instructor of the course. Kevin Phillips made a motion to approve the reimbursement from the Bonneville Chapter ICC for the additional amount. Rob Allen seconded the motion. Motion passes unanimously

**Increasing the \$125 per hour
instructor fee discussion:**

Craig Browne started the discussion. The committee recognized the need to increase the fee from its current amount. Questions about the history of the fee and why the fee was put in place were discussed.

Michael Bosch discussed the limitations of current fee and how that impacts what instructors they are able to bring in. Committee again agreed of the need to increase the amount, but now questioned what to increase it to.

Robyn Barkdull reminded the committee that they are able to approve the instructors ahead of time and that might help in the fee discussion going forward.

Questions about specific breakdown of instructor costs were asked and answered. The impact to local instructors was considered.

The committee considered the costs versus benefits of raising the fee, and still getting qualified instructors for the trainings.

Shane Honey made a motion to raise the instructor fee to \$150 per hour and leave the \$3,000 cap for all expenses for instructors. Kelly Bowthorpe seconded the motion. Motion passes unanimously.

Robyn Barkdull reminded the committee members to review the new application and reimbursement form.

Funding Discussion:

Mark Steinagel started the discussion of what the nature of this fund is. A history of the fund was discussed. There was a mention of a discussion with the Property Rights group and the League of Cities and Towns to add land-use planning and split the fund. The discussion about the fund centered on managing the fund. DOPL should continue to be good stewards of the fund. He summarized by asking the committee if there are better ways to use the fund. Issue was raised about how to reach out to the different schools and underrepresented groups.

Contractors continuing education and training for code was discussed. Committee discussed suggestions for additional uses for the fund.

Concerns about how to reach out to the home builders and include them in the fund was discussed.

Craig Browne suggested a working group to continue this discussion

NEXT MEETING:

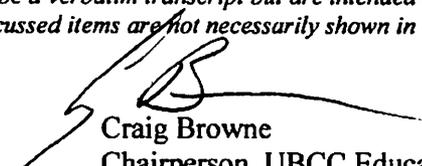
The next committee meeting has been scheduled for Tuesday, February 18, 2014 1:00 p.m. in Room 475 (Fourth Floor) of the Heber M. Wells Building, Salt Lake City, Utah.

ADJOURN:

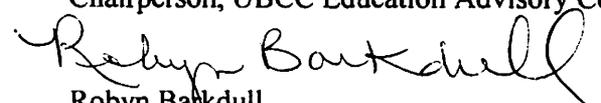
Adjourned at 2:12 p.m. (no motion required)

Note: These minutes are not intended to be a verbatim transcript but are intended to record the significant features of the business conducted in this meeting. Discussed items are not necessarily shown in the chronological order they occurred.

4/1/14
Date Approved


Craig Browne
Chairperson, UBCC Education Advisory Committee

Date Approved


Robyn Bartzdull
Construction CE Manager, Division of Occupational and Professional Licensing