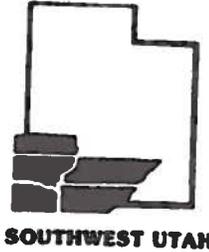


Five County Association of Governments

1070 West 1600 South, Building B
St. George, Utah 84770

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** M E M O R A N D U M **

TO: EXECUTIVE COMMITTEE MEMBERS

FROM: COMMISSIONER JAMES MATSON, CHAIR

DATE: DECEMBER 19, 2014

SUBJECT: EXECUTIVE COMMITTEE MEETING

The Executive Committee meeting will be held on Wednesday, January 8, 2014 at the Five County Association of Governments office, located at 1070 West 1600 South, St. George, Utah.

The attached materials are provided to assist you in preparing for our meeting. Please review the materials and address any questions or concerns to Bryan D. Thiriot. This will allow time to research your questions or concerns prior to the Executive Committee meeting.

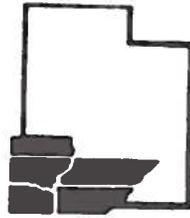
I look forward to meeting with you at 12:00 noon for Executive Committee meeting in St. George on Wednesday, January 8, 2014. (Lunch will be provided)

BDT:dl
Enclosures

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**** AGENDA ****

**EXECUTIVE COMMITTEE MEETING
JANUARY 8, 2014
FIVE COUNTY ASSOCIATION OF GOVERNMENTS
1070 WEST 1600 SOUTH, BUILDING B
ST. GEORGE, UT - 12:00 Noon
(Lunch will be provided)**

PLEDGE OF ALLEGIANCE

- I. MINUTES OCTOBER 9, 2013 & OCTOBER 17, 2013 - REVIEW & APPROVE**
- II. EXECUTIVE DIRECTOR EMPLOYMENT STATUS CONVERSION**
- III. DIXIE NATIONAL FOREST - TRAVEL PLAN DISCUSSION**
- IV. BYLAWS AND ARTICLES OF ASSOCIATION**
- V. EXECUTIVE COMMITTEE AND STAFF BUSINESS**
- VI. CLOSED SESSION:**
 - **Discussing an individual's character, professional competence, or physical or mental health;**
 - **Strategy sessions to discuss collective bargaining, pending or reasonably imminent litigation, or the purchase, exchange lease or sale of real property;**
 - **Discussions regarding security personnel, devices, or systems; or**
 - **Investigative proceedings regarding allegations of criminal misconduct.**
- VII. ADJOURN**

Notice of Special Accommodations: In compliance with the Americans with Disabilities Act, individuals needing special accommodations, including auxiliary communicative aids and services, during this meeting should notify Bryan Thiriot, Executive Director, Five County Association of Governments: 1070 West 1600 South, Building B, St. George, Utah; Work # 1.435.673.3548, extension 121; Fax # 1.435.673.3540; or e-mail bthiriot@fivecounty.utah.gov at least three working days prior to the meeting.

Notice of Electronic or Telephone Participation: While board members are encouraged to attend in person, any Board member that is unable to attend in person may participate this morning via a telephone conference call. To participate via telephone, Board members may dial in toll free: 1.800.444.2801. When prompted please enter session ID code: 3858200.

MINUTES

EXECUTIVE COMMITTEE MEETING

October 9, 2013

Brian Head, Utah

MEMBERS IN ATTENDANCE

Commissioner Jim Matson, Chair
Commissioner Mike Dalton
Commissioner Clare Ramsay
Commissioner Dale Brinkerhoff

REPRESENTING

Kane County Commissioner Representative
Beaver County Commissioner Representative
Garfield County Commissioner Representative
Iron County Commissioner Representative

OTHERS IN ATTENDANCE

Bryan Thiriot
Scott Leavitt
Gary Zabriskie
Curt Hutchings
Diane Lamoreaux

Five County Association of Governments
Five County Association of Governments

MEMBERS NOT IN ATTENDANCE

Commissioner Denny Drake, Excused

Washington Co. Commissioner Representative

I. WELCOME AND CALL TO ORDER

Commissioner Jim Matson, Chair, called the meeting to order and welcomed those in attendance.

II. MINUTES SEPTEMBER 18, 2013 REVIEW AND APPROVAL

It was noted that a quorum was present for the conduct of business. Chairman Matson entertained a motion to approve minutes of the September 18, 2013 Executive Committee meeting.

MOTION WAS MADE BY COMMISSIONER DALE BRINKERHOFF TO APPROVE MINUTES OF THE SEPTEMBER 18, 2013 EXECUTIVE COMMITTEE MEETING AS PRESENTED. MOTION WAS SECONDED BY COMMISSIONER CLARE RAMSAY AND CARRIED BY UNANIMOUS VOTE.

III. COORDINATION AND COOPERATING AGENCY TRAINING COURSE AMERICAN STEWARDS OF LIBERTY - FOLLOW-UP

Commissioner Jim Matson provided a handout containing the class outline and noted that the course will be modified from eight hours to cover items outlined during the morning. The afternoon will provide the opportunity for questions and answers among the group. The training course is scheduled for October 17, 2013, at the Heritage Center in Cedar City beginning at 9:00 a.m. County representatives provided confirmation of the number that would be attending to Bryan Thiriot. Commissioner Matson noted that there will be five

representatives from Wayne County and he will touch base with Piute and Sevier counties to obtain an attendance count. It was also noted that there may be someone out of Nevada, and a Commissioner from Garfield County Colorado will also be attending. Commissioner Brinkerhoff asked that a count be provided by Tuesday to determine the number of lunches that would need to be prepared. The American Stewards of Liberty staff have indicated that they will bring 40 training manuals. Commissioner were asked to e-mail Bryan with any changes in numbers.

Commissioner Denny Drake joined the group via conference call to provide an update on meetings that Washington County has conducted with Zion National Park staff to negotiate opening the park. He noted that a press release will be provided after the Washington County Sheriff has met with park personnel to confirm logistics. It is important to have a firm commitment in terms of liability that will be accepted by the county as the park is opened. This is the county's effort to take a stand and to let the public know that they are doing the best they can to negotiate some type of agreement. All county representatives indicated that they are supportive of county action to open the national parks. A multi-county coordination conference call is scheduled for 3:00 p.m. today and commissioners are invited to participate. Commissioner Jim Matson will make that information available.

IV. ASSOCIATION OF GOVERNMENTS BY LAWS AND ARTICLES OF ASSOCIATION - INTRODUCTION AND DISCUSSION

Commissioner Jim Matson mentioned that copies of the AOG Bylaws and Articles of Association were included in the packet as an item for discussion. This is a means to introduce the documents and gather input regarding potential changes that may be in order. These documents should be reviewed to determine if they meet current approaches of the organization, function and charter. The Bylaws and Articles of Incorporation have never been readdressed to determine if items need to be amended. Several items were mentioned that need to be discussed including date and meeting times that are different from the original document, operating fiscal year that differs from the original document, the membership of standing committees, many items could be changed from shall to may, specific or ongoing committees that could be established should be reviewed, etc. Mr. Bryan Thiriot mentioned that the universities have ex-officio members serving on the Steering Committee. He suggested that perhaps there should be consideration to including health care representation as well because health care will be a big issue in the future. Commissioner Mike Dalton stated that if the health care representative were to be from Intermountain Health Care that would omit the counties who independently operate their health care facilities. The Dixie Regional Medical Center and Valley View Hospital are the only facilities in this region that are operated by IHC. Commissioner Matson suggested that he work with Bryan and other AOG management staff to review the documents and bring back recommendations to the Board in January.

V. EXECUTIVE COMMITTEE AND STAFF BUSINESS

Commissioner Jim Matson introduced discussion that occurred at the Human Services Council meeting to combine meeting dates for the Association of Governments Human Services Council and Five County AOG Steering Committee, Public Health and Mental Health. Commissioner Dale Brinkerhoff explained that any proposed changes to meeting dates would not be acted upon for another year until county commissions have a chance

to realign commission responsibilities. At that time a determination would be made to best meet the needs of all organizations in terms of setting a meeting schedule.

Mr. Bryan Thiriot introduced discussion regarding his recommendations for staff merit increases and promotions. Commissioner Dale Brinkerhoff indicated that information was not provided to commissioners in a timely manner and several of the commissioners present have not had the opportunity to review the information prior to today's meeting. In addition, this needs to be listed as a specific agenda item to discuss and approve any recommendations for merit increases and/or promotions. It was noted that Commissioner Drake provided an e-mail response that he supports the recommendations as provided. Commissioner Jim Matson suggested an electronic meeting or a meeting next week to take care of this business. Commissioners agreed to meet on Thursday, October 17, 2013 immediately following the training session scheduled at the Heritage Center. The proposed meeting time is 2:30 p.m. or shortly thereafter. Ms. Diane Lamoreaux indicated that the meeting notice and agenda will be posted on the Utah Public Meeting website to comply with the Utah Open Meeting Law.

VI. CLOSED SESSION

There were no items meeting the specific requirements for a closed meeting session.

VII. ADJOURN

Being no further business, the meeting adjourned at 11:40 a.m.

MINUTES

EXECUTIVE COMMITTEE MEETING

October 17, 2013

Cedar City, Utah

MEMBERS IN ATTENDANCE

Commissioner Jim Matson, Chair
Commissioner Mike Dalton
Commissioner Leland Pollock for
Commissioner Clare Ramsay
Commissioner Dale Brinkerhoff
Commissioner Denny Drake

REPRESENTING

Kane County Commissioner Representative
Beaver County Commissioner Representative
Garfield County Commissioner Representative

Iron County Commissioner Representative
Washington Co. Commissioner Representative

OTHERS IN ATTENDANCE

Bryan Thiriot
Diane Lamoreaux

Five County Association of Governments
Five County Association of Governments

I. WELCOME AND CALL TO ORDER

Commissioner Jim Matson, Chair, called the meeting to order and welcomed those in attendance. It was noted that a quorum of members was present for conduct of business.

II. EXECUTIVE DIRECTOR RECOMMENDATIONS - STAFF MERIT INCREASES

MOTION WAS MADE BY COMMISSIONER JIM MATSON TO APPROVE THE EXECUTIVE DIRECTOR RECOMMENDATIONS FOR STAFF MERIT INCREASES AND PROMOTIONS AS PRESENTED, TO BE EFFECTIVE MONDAY, OCTOBER 21, 2013. MOTION WAS SECONDED BY COMMISSIONER DENNY DRAKE. Discussion included amounts allocated into the FY 2014 budget for upgrades and/or merit increases, the cost of living adjustment that was effective July 1, 2013 to all staff, justification for merit increases and promotions, lack of information provided in a timely manner, performance of an individual that had issues with the Human Services Council previously, county philosophy regarding merit increases and public versus private sector salary increases. County representatives outlined increases and/or lack of at the county level, justification, pay-for-performance process, reasons for providing increases to staff, etc. It was noted that a lot of good employees may seek other employment as they become dissatisfied with what is being provided at the county and/or AOG level. Specific information was provided for those employees recommended for a promotion, including work performance of individual employees. Chairman Matson called for a vote on the motion. **MOTION FAILED, TWO IN FAVOR AND THREE OPPOSED.**

III. EXECUTIVE DIRECTOR RECOMMENDATIONS - STAFF PROMOTIONS

MOTION WAS MADE BY COMMISSIONER MIKE DALTON, SECONDED BY COMMISSIONER DALE BRINKERHOFF, TO APPROVE THE EXECUTIVE DIRECTOR

RECOMMENDATIONS FOR STAFF PROMOTIONS AS PRESENTED, TO BE EFFECTIVE MONDAY, OCTOBER 21, 2013. MOTION CARRIED UNANIMOUSLY.

Commissioner Matson suggested that work commence early next year in order for the Executive Committee to get their arms around the merit and cost-of-living adjustments that may be considered in the new fiscal year budget year. Commissioners noted that excess money built into the budget for merit increases will remain in the budget this year. Mr. Bryan Thiriot suggested that the Board may want to consider Public Health, Mental Health and Five County AOG when negotiating budgets because these entities are not comparable to cities and/or counties. Commissioner Dale Brinkerhoff responded that this is not the preferred approach of commissioners who feel that Five County AOG should be considered as a separate entity.

IV. EXECUTIVE COMMITTEE AND STAFF BUSINESS

Commissioner Jim Matson spoke regarding the training session that was provided and pertinent issues. The group agreed that the training was excellent, information shared was eye opening and now the ball is in everyone's court to proceed.

Mr. Bryan Thiriot complimented county commissioners for their efforts in pushing for the national parks to open. It was good to see the group in action, and he feels that history was witnessed in this regard. It was remarkable that so many counties supported the effort and passed resolutions that were forwarded to Governor Herbert. The federal government is once again open until the next deadline of January 15, 2014. At this time, there will likely be another show down and battle.

V. CLOSED SESSION

There were no items meeting the specific requirements for a closed meeting session.

VI. ADJOURN

Being no further business, the meeting adjourned at 3:20 p.m.