

Agenda

PROFESSIONAL GEOLOGIST LICENSING BOARD MEETING

June 06, 2013, 10:00 a.m.

Room 451 – 4th Floor
Heber M. Wells Building
160 E. 300 S. Salt Lake City, Utah

This agenda is subject to change up to 24 hours prior to the meeting.

ADMINISTRATIVE BUSINESS:

1. Call meeting to order
2. Sign per diem
3. Read and approve minutes dated February 14, 2013

DISCUSSION ITEMS:

1. Open and Public Meeting Act Training and SB 77
2. Elect new Board Chairperson
3. Consideration of proposal for more specific definition of unprofessional conduct in Utah Admin. Code R156-76-502

CLOSED PORTION OF MEETING:

Compliance Update

APPOINTMENTS:

10: 20 a.m. – Torrey Copfer

2013 Board Meetings Have Been Tentatively Scheduled:

October 10, 2013

Note: In compliance with the Americans with Disabilities Act, individuals needing special accommodations (including auxiliary communicative aids and services) during this meeting should notify, Dave Taylor, ADA Coordinator, at least three working days prior to the meeting. Division of Occupational & Professional Licensing, 160 East 300 South, Salt Lake City, Utah 84115, 801-530-6628 or toll-free in Utah only 866-275-3675. posted

SWORN STATEMENT SUPPORTING CLOSURE OF BOARD MEETING

DOPL-FM-010 05/02/2006

I Dan Matthews, acted as the presiding member of the Geologist Licensing Board, which met on June 06, 2013.

Appropriate notice was given of the Board's meeting as required by Utah Code Annotated § 52-4-202.

A quorum of the Board was present at the meeting and voted by at least a two-thirds vote, as detailed in the minutes of the open meeting, to close a portion of the meeting to discuss the following:

- the character, professional competence, or physical or mental health of an individual (§ 52-4-205(1)(a))
- strategy regarding pending or reasonably imminent litigation (§52-4-205(1)(c))
- deployment of security personnel, devices, or systems (§52-4-205(1)(f))
- investigative proceedings regarding allegations of criminal misconduct (§52-4-205(1)(g))

The content of the closed portion of the Board meeting was restricted to a discussion of the matter(s) for which the meeting was closed.

With regard to the closed meeting, the following was publically announced and recorded, and entered on the minutes of the open meeting at which the closed meeting was approved:

- (a) the reason or reasons for holding the closed meeting;
- (b) the location where the closed meeting will be held; and
- (c) the vote of each member of the public body either for or against the motion to hold the closed meeting.

If required, and/or kept or maintained, the recording and any minutes of the closed meeting will include:

- (a) the date, time, and place of the meeting;
- (b) the names of members present and absent; and
- (c) the names of all others present except where such disclosure would infringe on the confidentiality necessary to fulfill the original purpose of closing the meeting.

Pursuant to § 52-4-206(5), a sworn statement is required to close a meeting under § 52-4-205 (1)(a) or § 52-4-205(1)(f), but a record by tape recording or detailed minutes is not required.

A record was not made
 A record was made by: Tape Recording Detailed Written Minutes

Pursuant to § 52-4-206(1), a record by tape recording is required for a meeting closed under § 52-4-205(1)(c) or § 52-4-205(1)(g), and was made.

Detailed written minutes of the content of a closed meeting although not required, are permitted and were kept of the meeting.

I hereby swear or affirm under penalty of perjury that the above information is true and correct to the best of my knowledge.



Board Chairman or other Presiding Member

6/6/13

Date of Signature

NATIONAL ASSOCIATION OF STATE BOARDS OF GEOLOGY (ASBOG®)

CODE OF ETHICS

PREAMBLE

The non-profit National Association of State Boards of Geology (ASBOG®) is an organization through which member boards may act and counsel together to improve the discharge of their responsibilities in administering the practice of geology.

STATEMENT OF INTENT

The ASBOG® Code of Ethics is to facilitate the professional and ethical operation of the National Association of State Boards of Geology (ASBOG®) by providing guidance to its members on issues of professional ethics. It fosters and promotes ethical behavior among the ASBOG® members, individuals, and groups associated with ASBOG®. Although this Code of Ethics provides guidance for ASBOG® members, it does not, and for reasons of practicality cannot address or provide guidance in all possible ethical situations.

ASBOG®'S MEMBERSHIP AND INDIVIDUALS FORMALLY ASSOCIATED WITH ASBOG®

- Member Boards -- The State Board or other legal entities constituted by their respective states, territories, and the District of Columbia of the United States of America to administer the practice of geology.
- Member -- A member of ASBOG® is a registered geologist on a member board, or a designated representative of that board.
- Delegate -- A delegate is an individual designated by a member board to represent that member board at annual or special meetings.
- Affiliate Member -- Persons or organizations with a substantial interest in geology or registration may be invited to be affiliate members on an annual basis.
- Associate Member Board -- ASBOG® may recognize as an associate member board any state that has enacted legislation to regulate the profession of geology and has provided a mechanism for that regulation.
- Associate Member -- An associate member of ASBOG® shall be a registered geologist on an associate member board or a designated representative of that associate member board.
- ASBOG® Officers and Committee Members -- Officers are elected by the membership of ASBOG® and constitute the Executive Committee of ASBOG®. Committee members are appointed by and serve at the pleasure of the President and Executive Committee of ASBOG®.
- ASBOG® Employees and Consultants -- Those individuals formally affiliated with ASBOG® by written or oral contract.

INDIVIDUALS AND ORGANIZATIONS AFFILIATED WITH ASBOG® AND INFLUENCED BY THE ACTIONS OF ASBOG®

- Current registrants -- Those geoscientists currently licensed or registered by member states.
- Potential registrants -- Individuals interested in being licensed or registered in one or more states.
- State legislatures and regulatory agencies -- Those organizations having legislative and administrative responsibilities for the overseeing of state boards of geology.
- Public -- Individuals and groups of individuals seeking geological information and advice. Those living and operating under the results of geological investigations.

(over)

ASBOG®'S MAJOR ACTIVITIES

- Facilitating the coordination of registration activities among states and countries
- Developing uniform procedures for administering and coordinating the practice of geology
- Developing the two written examinations, Fundamentals of Geology (FG) and Practice of Geology (PG)
- Cooperating with member boards in the administration of the national examinations
- Conducting task analyses (surveys of the practice of geology) to form bases for examinations
- Disseminating information on the licensure process and the national examinations to individuals and organizations
- Serving as a national and international advocate for licensure (registration) of geoscientists

MEMBERS AND REPRESENTATIVES OF ASBOG® SHALL:

- only provide guidance and/or express opinions in those areas in which the individual is technically competent;
- function without prejudice with respect to sex, religion, national or ethnic origin, age, sexual preference, or physical or mental disability;
- be fair in all dealings with all parties;
- be objective in all decisions;
- act with professionalism to enhance the image of the geological profession and ASBOG®;
- take full responsibility for their work;
- work aggressively to enhance their personal professional competency;
- work to improve the services provided by ASBOG®;
- cooperate with other appropriate organizations;
- encourage all members to accept and to adhere to these guidelines;
- work aggressively for the enforcement of these guidelines; and shall
- report to appropriate ASBOG® personnel any member or members in violation of this Code of Ethics.

MEMBERS AND REPRESENTATIVES OF ASBOG® SHALL NOT:

- be disloyal to ASBOG®;
- disclose confidential written or oral information (i.e., examination questions, personnel records, correspondence, etc.) and shall comply with all procedures to safeguard confidential materials;
- participate in any examination review course development or operation for a period of three (3) years, regardless of remuneration, following participation in any ASBOG® examination workshop;
- represent ASBOG® in written and oral format without prior authorization; be involved in matters of moral turpitude;
- act in violation of civil laws;
- misuse organizational resources;
- be dishonest or incomplete in the disclosure of information; or
- participate in inappropriate gift giving and receiving.

PROCEDURES FOR RESOLVING ETHICAL ISSUES:

In addition to this CODE OF ETHICS, ASBOG® will endorse and operate in accord with the *American Geological Institute (AGI) Guidelines for Ethical Professional Conduct* for geoscience professionals and recommend these Guidelines to its membership.

The Ethics Committee and the Executive Committee are the elements of ASBOG® that have the collective responsibility for overseeing issues related to ethics. The Ethics Committee conducts investigations and makes recommendations for action to the Executive Committee on violations of the ASBOG® CODE OF ETHICS and the AGI Guidelines.