

MINUTES

**UTAH
UBCC EDUCATION ADVISORY COMMITTEE
MEETING
September 20, 2016**

**Room 402 Fourth Floor – 1:30 p.m.
Heber M. Wells Building
Salt Lake City, UT 84111**

CONVENED: 1:32 p.m.

ADJOURNED: 2:48 p.m.

Construction CE Manager: Robyn Barkdull

Board Secretary: Boyce Barnes

Division Director: Mark Steinagel (excused)

Committee Members Present: Craig Browne
John Chase
Kathy LeMay
Jennifer Saunders
Patrick Tomasino

Committee Members Absent: Doug Hawkes
Shane Honey
Robert Patterson
Debbie Adams

Guests: John Hill RGMA
Ross Ford HBA
Richard Butz UBCC Liaison

DECISIONS AND RECOMMENDATIONS

MINUTES:

Patrick Tomasino made a motion to approve the minutes from the August 16, 2016 meeting. Kathy LeMay seconded the motion. The motion passed unanimously.

BUDGET REPORT FOR FY 2017:

The budget reports were presented and reviewed by the Committee. Questions were asked and answered.

UBCC APPLICATION FOR FUNDING GRANT REVIEW FY 2017:

The committee considered a September 22, 2016 application from the Rocky Mountain Gas Association for a total of \$5,397.07. John Hill requested that the funding request be revised to include classes for September 8 and 15. The committee requested RGMA submit a new funding request, which includes classes for September 8, 15, and 22, 2016, with a new total of \$13,047.07. Kathy LeMay made a motion to approve the revised funding request; contingent upon receiving the new revised funding request application. John Chase seconded the motion. The motion passed unanimously.

The committee considered a November 11, 12, 19, 2016 application from the Rocky Mountain Gas Association for a total of \$6,296.27. Kathy LeMay made a motion to approve the funding request. John Chase seconded the motion. The motion passed unanimously.

The committee considered a November 10, 2016 application from the Iron County Home Builders Association of Utah for a total of \$5,048.00. Patrick Tomasino made a motion to approve the funding request. Kathy LeMay seconded the motion. The motion passed unanimously.

The committee considered a September 22, 2016 application from the Iron County Home Builders Association of Utah for a total of \$4,498.00. Patrick Tomasino made a motion to approve the funding request. Kathy LeMay seconded the motion. The motion passed unanimously.

The committee considered a November 17, 2016 application from the Iron County Home Builders Association of Utah for a total of \$4,498.00. Patrick Tomasino made a motion to approve the funding request. Kathy LeMay seconded the motion. The motion passed unanimously.

The committee considered an April 2017 application from the Iron County Home Builders Association of Utah for a total of \$4,498.00. Patrick Tomasino made a motion to approve the

**UBCC APPLICATION
FOR FUNDING GRANT
REVIEW FY 2017:**

funding request. Kathy LeMay seconded the motion. The motion passed unanimously.

The committee considered a September 2016 application from the Home Builders Association of Utah for a total of \$13,600.00. The committee discussed the total number of students estimated to attend and the HBA agreed the estimation was considerably high. The committee and HBA agreed to adjust the funding request amount to \$7,600.00, with a caveat that future funding request applications reflect a more conservative estimate of students and cost based on prior attendance. Patrick Tomasino made a motion to approve the funding request. John Chase seconded the motion. The motion passed unanimously.

The committee considered an October 2016 application from the Home Builders Association of Utah for a total of \$13,600.00. The committee discussed the total number of students estimated to attend and the HBA agreed the estimation was considerably high. The committee and HBA agreed to adjust the funding request amount to \$7,600.00, with a caveat that future funding request applications reflect a more conservative estimate of students and cost based on prior attendance. Patrick Tomasino made a motion to approve the funding request. John Chase seconded the motion. The motion passed unanimously.

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**UBCC APPLICATION
FOR FUNDING GRANT
REVIEW FY 2017:**

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**UBCC APPLICATION
FOR REIMBURSEMENT:**

The committee considered a June 10, 11, 18, 2016 request for reimbursement from Rocky Mountain Gas Association for a total of \$3,710.62. John Chase made a motion to approve the request for reimbursement. Kathy LeMay seconded the motion. The motion passed unanimously.

The committee considered a June 22, 2016 request for reimbursement from Home Builders Association for a total of \$9,389.52. John Chase made a motion to approve the request for reimbursement with the understanding that the HBA will provide an accounting of the overall marketing costs at the end of the calendar year, prior to approval of any additional UBCC funds for marketing. Jennifer Saunders seconded the motion. The motion passed unanimously.

The committee considered a June 20-21, 2016 request for reimbursement from Uintah Basin Applied Technology College for a total of \$2,308.90. Patrick Tomasino made a motion to approve the request for reimbursement. John Chase seconded the motion. The motion passed unanimously.

The committee considered a June 27-28, 2016 request for reimbursement from Uintah Basin Applied Technology College for a total of \$3,607.70. Patrick Tomasino made a motion to approve the request for reimbursement. John Chase seconded the motion. The motion passed unanimously.

**UBCC APPLICATION
FOR REIMBURSEMENT:**

The committee considered a July 9, 2016 request for reimbursement from Salt Lake Community College for a total of \$1,799.75. Patrick Tomasino made a motion to approve the request for reimbursement. Kathy LeMay seconded the motion. The motion passed unanimously with Jennifer Saunders abstained from the vote.

The committee considered an August 6, 2016 request for reimbursement from Salt Lake Community College for a total of \$2,500.53. Patrick Tomasino made a motion to approve the request for reimbursement. Kathy LeMay seconded the motion. The motion passed unanimously with Jennifer Saunders abstained from the vote.

The committee considered an August 13, 2016 request for reimbursement from Salt Lake Community College for a total of \$2,552.11. Patrick Tomasino made a motion to approve the request for reimbursement. Kathy LeMay seconded the motion. The motion passed unanimously with Jennifer Saunders abstained from the vote.

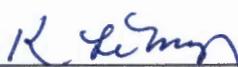
NEXT MEETING:

The next committee meeting is scheduled for Tuesday, October 18, 2016; 1:30 p.m.; in Room 475 (Fourth Floor) of the Heber M. Wells Building, Salt Lake City, Utah.

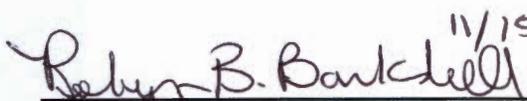
ADJOURN:

Adjourned at 2:48 pm. (no motion required)

Note: These minutes are not intended to be a verbatim transcript but are intended to record the significant features of the business conducted in this meeting. Discussed items are not necessarily shown in the chronological order they occurred.

 11/15/16
Signature & Date Approved

Chairperson, Craig Browne
Chairperson, UBCC Education Advisory Committee

 11/15/16
Signature & Date Approved

Robyn Barkdull
Construction CE Manager, Division of Occupational and Professional Licensing