Agenda

UBCC EDUCATION ADVISORY COMMITTEE

Date: September 20, 2016; 1:30 p.m.

Room 402 – Fourth Floor

Heber M. Wells Building
160 East 300 South, Salt Lake City, Utah
This agenda is subject to change up to 24 hours prior to the meeting

ADMINISTRATIVE BUSINESS:

Sign attendance sheet
Approve minutes from August 16, 2016
Budget reports for FY 2017

NEW BUSINESS

1. **Application for FY 2017 (July 1, 2016 – June 30, 2017)**
   Funding Grants-Budget Reviews or Revisions and Approval Requests:

RMGA; Manual S; September 22, 2016 - $5,397.07

RMGA; Natural Gas Technician Certification Training; November 11, 12, 19, 2016 - $6,296.27

Iron County HBA; Update and Significant Changes to the 2014 IRC; November 10, 2016 - $5,048.00

Iron County HBA; Update & Significant Changes to the 2014 NEC; September 22, 2016 - $4,498.00

Iron County HBA; Significant Changes to the 2015 IRC/IPC & IMC; November 17, 2016 - $4,498.00

Iron County HBA; Significant Changes to the 2015 IRC; April 2017 - $4,498.00

HBA; 2015 IRC, 2015 NFPA Fire Code & ADA Requirements; September 2016 - $13,600.00

HBA; 2015 IRC, 2015 NFPA Fire Code & ADA Requirements; October 2016 - $13,600.00

HBA; 2015 IRC, 2015 NFPA Fire Code & ADA Requirements; October 2016 - $13,600.00

HBA; 2015 IRC, 2015 NFPA Fire Code & ADA Requirements; November 2016 - $13,600.00

HBA; 2015 IRC, 2015 NFPA Fire Code & ADA Requirements; November 2016 - $13,600.00

HBA; 2015 IRC, 2015 NFPA Fire Code & ADA Requirements; November 2016 - $13,600.00

Note: In compliance with the Americans with Disabilities Act, individuals needing special accommodations (including auxiliary communicative aids and services) during this meeting should notify, Dave Taylor, ADA Coordinator, at least three working days prior to the meeting. Division of Occupational & Professional Licensing, 160 East 300 South, Salt Lake City, Utah 84115, 801-530-6628 or toll-free in Utah only 866-275-3675

Posted to Web Posted to Bulletin Board:

2. **Requests for Reimbursements**

Rocky Mountain Gas Association; Natural Gas Technician Certification; June 10, 11, 18, 2016 - $3,710.62

Home Builders Association; Common Sense Approach to Residential Code; June 22, 2016 - $9,389.52

Uintah Basin ATC; 2014 NEC Update; June 27-28, 2016 - $3,607.70

Uintah Basin ATC; 2014 NEC Update; June 20-21, 2016 - $2,308.90

Salt Lake Community College; Code Update; July 9, 2016 - $1,799.75

Salt Lake Community College; Code Update; August 6, 2016 - $2,500.53

Salt Lake Community College; Electrical Safety and Code Review; August 13, 2016 - $2,552.11

NEXT SCHEDULED MEETING:

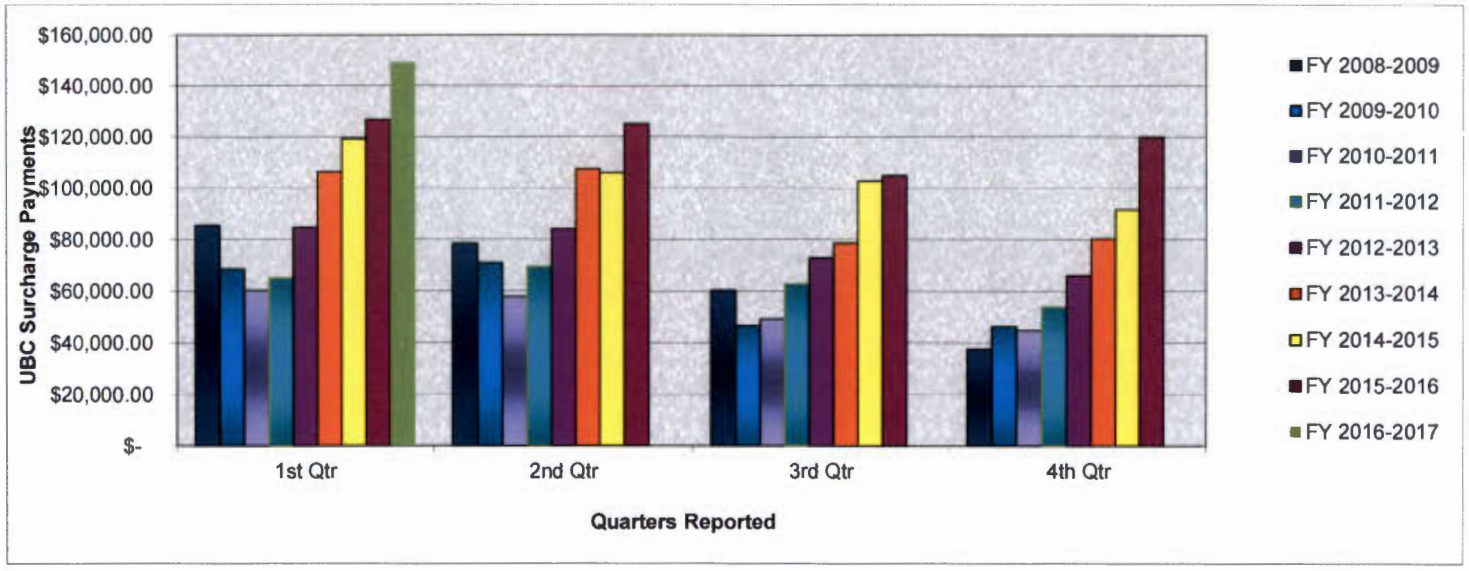
Date: October 18, 2016; 1:30 p.m.; Room 475 (Fourth Floor)

Note: In compliance with the Americans with Disabilities Act, individuals needing special accommodations (including auxiliary communicative aids and services) during this meeting should notify, Dave Taylor, ADA Coordinator, at least three working days prior to the meeting. Division of Occupational & Professional Licensing, 160 East 300 South, Salt Lake City, Utah 84115, 801-530-6628 or toll-free in Utah only 866-275-3675

Posted to Web Posted to Bulletin Board:

COMPARISON OF
1% UBC SURCHARGE COLLECTIONS
FY 2009-2017

Fiscal Year	2009	2010	2011	2012	2013	2014	2015	2016	2017
1st Qtr	$ 85,378.72	$ 68,570.26	$ 60,238.80	$ 64,988.48	$ 84,695.49	$ 106,262.49	$ 119,201.09	$ 126,847.10	$ 149,355.04
2nd Qtr	$ 78,464.64	$ 70,983.02	$ 57,735.96	$ 69,482.84	$ 84,004.48	$ 107,454.12	$ 105,856.59	$ 125,197.84	$ -
3rd Qtr	$ 60,315.33	$ 46,730.96	$ 49,352.78	$ 62,816.00	$ 72,946.39	$ 78,524.12	$ 102,723.68	$ 104,861.90	$ -
4th Qtr	$ 37,660.88	$ 46,339.44	$ 44,810.88	$ 53,879.52	$ 66,074.50	$ 80,243.77	$ 91,541.81	$ 120,040.03	$ -
TOTAL	$ 261,819.57	$ 232,623.68	$ 212,138.42	$ 251,166.84	$ 307,720.86	$ 372,484.50	$ 419,323.17	$ 476,946.87	$ -



FY July 1, 2016 - June 30, 2017 UBC
COMBINED BALANCE SHEET & INCOME STATEMENT
For August 1-31, 2016 (Period 2)

REVENUE	BUDGET	RECEIVED	ACTUAL YTD	
Surcharge Fees Projected (estimated only)	$476,946.87	$ 45,119.00	$ 149,355.04	
Carryover Credit from Previous Years (after all payments)	$ 968,748.00		$ -	
Total	$ 1,445,694.87			
ADMINISTRATIVE ENCUMBRANCES	**BUDGET**	**PAID**	**ACTUAL YTD**	**BALANCE**
Salary and Benefits	$63,705.86	$ 4,754.82	$ 7,399.69	$56,306.17
Communication Services	$500.00	$ 37.69	$ 76.11	$423.89
Miscellaneous/Office Supplies & Printing/Library	$50.00	$ -	$ -	$50.00
Total	**$64,255.86**	**$ 4,792.51**	**$ 7,475.80**	**$56,780.06**
EDUCATIONAL GRANTS TO SCHOOLS		**PAID**	**ACTUAL YTD**	**BALANCE**
Bridgerland Applied Tech College	$ 47,537.75	$ -	$ -	$ 47,537.75
Davis Applied Tech College	$ -	$ -	$ -	$ -
Dixie State College (Dixie Applied Tech College)	$ -	$ -	$ -	$ -
Salt Lake Community College	$ 53,200.00	$ -	$ -	$ 53,200.00
Southwest Applied Technology College	$ -	$ -	$ -	$ -
Uintah Basin ATC	$ 9,011.00	$ -	$ -	$ 9,011.00
Utah Electrical JATC/IBEW	$ -	$ -	$ -	$ -
Utah Valley University	$ 20,000.00	$ -	$ -	$ 20,000.00
TOTAL	**$ 129,748.75**	**$ -**	**$ -**	**$ 129,748.75**
ASSOCIATION FUNDING GRANTS		**PAID**	**ACTUAL YTD**	
ACI Intermountain Chapter	$ 2,000.00	$ -	$ -	$ 2,000.00
AIA Utah Chapter	$ -	$ -	$ -	$ -
APWA Utah Chapter	$ -	$ -	$ -	$ -
ASHRAE	$ -	$ -	$ -	$ -
Associated General Contractors - Utah / AGC-Utah	$ -	$ -	$ -	$ -
Associated Builders & Contractors of Utah	$ -	$ -	$ -	$ -
Beehive Chapter ICC	$ -	$ -	$ -	$ -
Bonneville Chapter ICC	$ 32,750.00	$ -	$ -	$ 32,750.00
Construction Specifications Institute Inc / CSI	$ -	$ -	$ -	$ -
Fire Marshal's Association of Utah	$ -	$ -	$ -	$ -
IEC of Utah (Independent Electrical Contractors)	$ 30,151.00	$ -	$ -	$ 30,151.00
Iron County Home Builders Association	$ -	$ -	$ -	$ -
Northern Utah Building Inspectors	$ -	$ -	$ -	$ -
Park City Area Home Builders Associaiton/PCAHBA	$ -	$ -	$ -	$ -
Rocky Mountain Gas Association	$ 15,254.00	$ -	$ -	$ 15,254.00
Salt Lake Home Builders Association / SLHBA	$ -	$ -	$ -	$ -
SEAU (Structural Engineers Association)	$ -	$ -	$ -	$ -
Southern Utah Division IAEI	$ 6,300.00	$ -	$ -	$ 6,300.00
Southern Utah Home Builders Association / SUHBA	$ 57,650.00	$ -	$ -	$ 57,650.00
UAPMO	$ 24,312.50	$ -	$ -	$ 24,312.50
Utah Chapter IAEI	$ 45,495.00	$ -	$ -	$ 45,495.00
Utah Chapter ICC	$ 82,000.00	$ -	$ -	$ 82,000.00
Utah Construction Suppliers Association	$ -	$ -	$ -	$ -
Utah Plumbing & Heating Contractors Association	$ 39,020.00	$ -	$ -	$ 39,020.00
Utah Homebuilders Association	$ 116,390.00	$ -	$ -	$ 116,390.00
Utah Division of Occupational and Professional Licensing	$ -	$ -	$ -	$ -
Utah Valley Homebuilders Association	$ -	$ -	$ -	$ -
TOTAL	**$ 451,322.50**	**$ -**	**$ -**	**$ 451,322.50**
TOTAL ENCUMBRANCES	**$ 645,327.11**	**$ 4,792.51**	**$ 7,475.80**	**$637,851.31**
REVENUES (LESS ACTUAL EXPENDITURES)		**PAID**	**ACTUAL YTD**	
Total Revenue (Surcharges plus carryovers)			$ 1,118,103.04	
Less Actual Expenditures			$ 7,475.80	
SUBTOTAL (ACTUAL)			**$ 1,110,627.24**	
Less Approved Unpaid Encumbrances			$ 637,851.31	
Less Held/Unpaid FY 2016 Encumbrances	$ 41,600.00	$ 733.75	$ 41,066.25	
TOTAL RESERVES			**$ 431,709.68**	

DEPARTMENT OF COMMERCE
Division of Occupational and Professional Licensing
160 East 300 South, Main Lobby
P.O. Box 146741
Salt Lake City, UT 84114-6741
(801) 530-6078

APPLICATION FOR BUILDING CODE TRAINING FUNDS GRANT

(Submit prior to training program)

Request Date: 8/29/16

■ **New Request:**

☐ **Additional Funding Request:**

Total Estimated Instructors Fees (total a & b below): $ 1200

a. Instructor Fees: $ 1200

b. Instructor Expense (travel/meals): $ _____

Code Books (if requesting): $ 3150

Additional Projected Costs (explain on pg 2) $ 1047.07

***Total Grant Amount Requested:** $ 5397.07

** If total amount requested is MORE than the lowest of items 1-2 below, include a brief explanation of costs. Title and price of code books must be specified.* ***Attach page 2 of this form.***

We understand and acknowledge that if this application is approved, the maximum amount that will be reimbursed will be the lowest of items 1-3 below. If appropriate, the amount may be reduced under items 4 and 5:

1. $10.00 per student hour of actual instruction. *(# students actually attending x # hours course duration x $10.00)*
2. The actual reimbursable costs supported by paid invoices not to exceed # 3 or
3. The amount of grant as requested above *(although additional costs may be paid if the cost results from excess attendance over anticipated).*
4. Funding grants will be reimbursed only for expenditures which have been negotiated in good faith to ensure the best reasonable value.
5. Any instructor fees in excess of $150.00 per hour will be subject to further review and approval by the Committee, the Division and the Department. *(This is a maximum amount established for review purposes only and is not intended to be used as a guaranteed amount. Good faith negotiations are required as in item 4 above.)*

Requesting Organization: Rocky Mountain Gas Association Federal I.D. #: [redacted]

Street Address: 153 S 900 E #3

City: SLC State: Utah Zip: 84102

Contact Person: John Hill Email Address: hillmgmt@aol.com

Phone: 801-521-8340 Fax: 801-521-8360

Event Title: Manual S

Date(s) of Training: September 22, 2016 Location(s): Relevant Solutions

Training Objectives: Equipment selection

Projected Number of Students: 35 Projected Number of Hours of Instruction: 8

Amy Maddux
Name of Authorized Representative (Print)

Executive Assistant
Title

Signature of Authorized Representative

8/29/16
Date of Signature

EDUCATION COMMITTEE ACTION

Advisory Committee Recommendation: ☐ Favorable ☐ Unfavorable **Amount Recommended:** $_____

Reason: Funding Request **Date:** ___/___/___

DEPARTMENT OF COMMERCE ACTION

☐ **Not Approved** ☐ **Approved** **Amount:** $_____

Bureau Manager: _____ **Date:** ___/___/___

Division Director: _____ **Date:** ___/___/___

Department Director: _____ **Date:** ___/___/___

APPLICATION FOR BUILDING CODE TRAINING FUNDS GRANT

Page 2 – Required if total amount requested is MORE than the lowest amount of items 1-3 on page one of application.

Include a brief explanation for requested amount:

Marketing, advertising and printing for pipeline newsletter - $815.07
Stamps, mailing - $92
~~New Course Registration Fee - $40~~
CE Recording fee - $140

Total = $1,087.07

Manual S - Residential Equipment Selection - 35 @ $95 = $3,150

DEPARTMENT OF COMMERCE
Division of Occupational and Professional Licensing
160 East 300 South, Main Lobby
P.O. Box 146741
Salt Lake City, UT 84114-6741
(801) 530-6078

APPLICATION FOR BUILDING CODE TRAINING FUNDS GRANT

(Submit prior to training program)

Request Date: 8/29/16

■ **New Request:**

☐ **Additional Funding Request:**

Total Estimated Instructors Fees (total a & b below): $ 3300

a. Instructor Fees: $ 3100

b. Instructor Expense (travel/meals): $ 200

Code Books (if requesting): $ 1800

Additional Projected Costs (explain on pg 2) $ 1196.27

***Total Grant Amount Requested:** $ 6296.27

** If total amount requested is MORE than the lowest of items 1-2 below, include a brief explanation of costs. Title and price of code books must be specified.* ***Attach page 2 of this form.***

We understand and acknowledge that if this application is approved, the maximum amount that will be reimbursed will be the lowest of items 1-3 below. If appropriate, the amount may be reduced under items 4 and 5:

1. $10.00 per student hour of actual instruction. *(# students actually attending x # hours course duration x $10.00)*
2. The actual reimbursable costs supported by paid invoices not to exceed # 3 or
3. The amount of grant as requested above *(although additional costs may be paid if the cost results from excess attendance over anticipated).*
4. Funding grants will be reimbursed only for expenditures which have been negotiated in good faith to ensure the best reasonable value.
5. Any instructor fees in excess of $150.00 per hour will be subject to further review and approval by the Committee, the Division and the Department. *(This is a maximum amount established for review purposes only and is not intended to be used as a guaranteed amount. Good faith negotiations are required as in item 4 above.)*

Requesting Organization: Rocky Mountain Gas Association Federal I.D. #: [redacted]

Street Address: 153 S 900 E #3

City: SLC State: Utah Zip: 84102

Contact Person: John Hill Email Address: hillmgmt@aol.com

Phone: 801-521-8340 Fax: 801-521-8360

Event Title: Natural Gas Technician Certification Training

Date(s) of Training: November 11, 12, 19, 2016 Location(s): Questar Gas CTC Room

Training Objectives: Venting, deration, retrofitting, combustion air, appliance installation, natural gas proper

Projected Number of Students: 30 Projected Number of Hours of Instruction: 20

Amy Maddux
Name of Authorized Representative (Print)

Executive Assistant
Title

Signature of Authorized Representative

8/29/16
Date of Signature

EDUCATION COMMITTEE ACTION

Advisory Committee Recommendation: ☐ Favorable ☐ Unfavorable **Amount Recommended:** $

Reason: Funding Request **Date:** / /

DEPARTMENT OF COMMERCE ACTION

☐ Not Approved ☐ Approved **Amount:** $

Bureau Manager: **Date:** / /

Division Director: **Date:** / /

Department Director: **Date:** / /

Revised 1-29-2015

APPLICATION FOR BUILDING CODE TRAINING FUNDS GRANT

Page 2 – Required if total amount requested is MORE than the lowest amount of items 1-3 on page one of application.

Include a brief explanation for requested amount:

Marketing, advertising and printing for pipeline newsletter - $815.07
Stamps, mailing - $92
Printing for RMGA study guide - $289.20 ($9.64 per study guide)
Total = $1,196.27

2015 International Fuel Gas Code Book - 30 @ $60 = $1,800

DEPARTMENT OF COMMERCE
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160 East 300 South, Main Lobby
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(801) 530-6078

APPLICATION FOR BUILDING CODE TRAINING FUNDS GRANT

(Submit prior to training program)

Request Date: Sept. 30, 2016

☒ **New Request:**

☐ **Additional Funding Request:**

Total Estimated Instructors Fees (total a & b below): $ 1000

a. Instructor Fees: $ 1000

b. Instructor Expense (travel/meals): $ _____

Code Books (if requesting): $ 2898

Additional Projected Costs (explain on pg 2) $ 1150

***Total Grant Amount Requested:** $ 5048

** If total amount requested is MORE than the lowest of items 1-2 below, include a brief explanation of costs. Title and price of code books must be specified.* ***Attach page 2 of this form.***

We understand and acknowledge that if this application is approved, the maximum amount that will be reimbursed will be the lowest of items 1-3 below. If appropriate, the amount may be reduced under items 4 and 5:

1. $10.00 per student hour of actual instruction. *(# students actually attending x # hours course duration x $10.00)*
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Requesting Organization: Iron County Home Builders Assoc. Federal I.D. #: [redacted]

Street Address: 1760 N Main Street #206

City: Cedar City State: Utah Zip: 84721

Contact Person: Zurl Thornock Email Address: director@ichba.org

Phone: 435-865-1113 Fax: 435-865-0445

Event Title: Update and Significant Changes to 2014 National Electrical Code

Date(s) of Training: Nov. 10, 2016 Location(s): Cedar City, Utah

Training Objectives: NEC update: life/safety issues, design criteria, distribution, lighting, & Over-current prot

Projected Number of Students: 25 Projected Number of Hours of Instruction: 8 hours

Zurl Thornock
Name of Authorized Representative (Print)

Executive Officer
Title

Zurl Thornock
Signature of Authorized Representative

Sept 6, 2016
Date of Signature

EDUCATION COMMITTEE ACTION

Advisory Committee Recommendation: ☐ Favorable ☐ Unfavorable **Amount Recommended:** $ _____

Reason: Funding Request **Date:** ___/___/___

DEPARTMENT OF COMMERCE ACTION

☐ Not Approved ☐ Approved **Amount:** $ _____

Bureau Manager: _____ **Date:** ___/___/___

Division Director: _____ **Date:** ___/___/___

Department Director: _____ **Date:** ___/___/___

APPLICATION FOR BUILDING CODE TRAINING FUNDS GRANT

Page 2 – Required if total amount requested is MORE than the lowest amount of items 1-3 on page one of application.

Include a brief explanation for requested amount:

Upload Fee: 25 students x $8	= $200
Room Rental:	= $150
Postcard advertising (approx 1500 ct) Printing & Postage	= $800
Additional Requested:	= $1150

2015 IRC 25 x $115.92 = $2898.00

Electrical Code – Mark Florence -- DOPL Course #9809

This Course provides a study of the purpose and interpretations of the Electrical Code. Topics include: life/safety issues, design criteria, electrical distribution, lighting, and over-current protection. We will learn how the Electrical Code updates and significant changes influence the building industry today.

Reference: 2014 NEC/IRC

DEPARTMENT OF COMMERCE
Division of Occupational and Professional Licensing
160 East 300 South, Main Lobby
P.O. Box 146741
Salt Lake City, UT 84114-6741
(801) 530-6078

APPLICATION FOR BUILDING CODE TRAINING FUNDS GRANT

(Submit prior to training program)

Request Date: Sept. 30, 2016

☒ **New Request:**

☐ **Additional Funding Request:**

Total Estimated Instructors Fees (total a & b below): $ 500

a. Instructor Fees: $ 500

b. Instructor Expense (travel/meals): $ _____

Code Books (if requesting): $ 2898

Additional Projected Costs (explain on pg 2) $ 1100

***Total Grant Amount Requested:** $ 4498

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Requesting Organization: Iron County Home Builders Assoc. Federal I.D. #: [redacted]

Street Address: 1760 N Main Street #206

City: Cedar City State: Utah Zip: 84721

Contact Person: Zurl Thornock Email Address: director@ichba.org

Phone: 435-865-1113 Fax: 435-865-0445

Event Title: Significant Changes to the 2015 International Residential Code

Date(s) of Training: Sept 22, 2016 Location(s): Cedar City, Utah

Training Objectives: Update class with changes to the 2015 IRC info on 2015 Energy Code Changes

Projected Number of Students: 25 Projected Number of Hours of Instruction: 6 hours

Zurl Thornock
Name of Authorized Representative (Print)

Executive Officer
Title

Zurl Thornock
Signature of Authorized Representative

Sept 6, 2016
Date of Signature

EDUCATION COMMITTEE ACTION

Advisory Committee Recommendation: ☐ **Favorable** ☐ **Unfavorable** **Amount Recommended:** $_____

Reason: Funding Request **Date:** ___/___/___

DEPARTMENT OF COMMERCE ACTION

☐ **Not Approved** ☐ **Approved** **Amount:** $_____

Bureau Manager: _____ **Date:** ___/___/___

Division Director: _____ **Date:** ___/___/___

Department Director: _____ **Date:** ___/___/___

APPLICATION FOR BUILDING CODE TRAINING FUNDS GRANT

Page 2 – Required if total amount requested is MORE than the lowest amount of items 1-3 on page one of application.

Include a brief explanation for requested amount:

Upload Fee: 25 students x $6	= $150
Room Rental:	= $150
Postcard advertising (approx 1500 ct) Printing & Postage	= $800
Additional Requested:	= $1100

IRC 2015 $115.92 X 25 = $2898.00

IRON COUNTY HOME BUILDERS ASSOC.
2016-2017 TRAINING CLASS SCHEDULE

SEPT 2016

Residential Code – Jeanne Bullock – DOPL Course #9815

This class will provide updated information on the Significant Changes to the International Residential Code, as adapted by the State of Utah. Topics to address the following issues: residential building permits, building planning, foundations, floor systems, wall construction, roof systems and site drainage. Also include integration of newly adopted 2015 Energy Code.

Reference: 2015 International Residential Code

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APPLICATION FOR BUILDING CODE TRAINING FUNDS GRANT

(Submit prior to training program)

Request Date: Sept. 30, 2016

☒ **New Request:**

☐ **Additional Funding Request:**

Total Estimated Instructors Fees (total a & b below): $ 500

a. Instructor Fees: $ 500

b. Instructor Expense (travel/meals): $ _____

Code Books (if requesting): $ 2898

Additional Projected Costs (explain on pg 2) $ 1100

***Total Grant Amount Requested:** $ 4498

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Requesting Organization: Iron County Home Builders Assoc. Federal I.D. #: [redacted]

Street Address: 1760 N Main Street #206

City: Cedar City State: Utah Zip: 84721

Contact Person: Zurl Thornock Email Address: director@ichba.org

Phone: 435-865-1113 Fax: 435-865-0445

Event Title: Significant Changes to the 2015 IRC/IPC and IMC

Date(s) of Training: Nov. 17, 2016 Location(s): Cedar City, Utah

Training Objectives: Update class w/changes to the 2015 Int. Plumbing & Mech. Code Inc. 2015 Energy Co

Projected Number of Students: 25 Projected Number of Hours of Instruction: 6 hours

Zurl Thornock
Name of Authorized Representative (Print)

Executive Officer
Title

Zurl Thornock
Signature of Authorized Representative

Sept 6, 2016
Date of Signature

EDUCATION COMMITTEE ACTION

Advisory Committee Recommendation: ☐ Favorable ☐ Unfavorable **Amount Recommended:** $ _____

Reason: Funding Request **Date:** ___/___/___

DEPARTMENT OF COMMERCE ACTION

☐ Not Approved ☐ Approved **Amount:** $ _____

Bureau Manager: _____ **Date:** ___/___/___

Division Director: _____ **Date:** ___/___/___

Department Director: _____ **Date:** ___/___/___

Revised 1-29-2015

APPLICATION FOR BUILDING CODE TRAINING FUNDS GRANT

Page 2 – Required if total amount requested is MORE than the lowest amount of items 1-3 on page one of application.

Include a brief explanation for requested amount:

Upload Fee: 25 students x $6	= $150
Room Rental:	= $150
Postcard advertising (approx 1500 ct) Printing & Postage	= $800
Additional Requested:	= $1100

2015 IRC 25 x $115.92 = $2898.00

NOV 2016:

Plumbing and Mechanical Code – Jeanne Bullock -- DOPL Course #9813

An introduction to both the Plumbing and Mechanical Codes and how they affect the construction project. The focus of study will be on updated Code compliance and maintaining the required level of quality control. Topics include: water suppliers, fire protection, drain and vent systems, heating, air conditioning and duct systems. Also include integration of newly adopted 2015 Energy Code.

Reference: 2015 IRC/IPC and IMC

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APPLICATION FOR BUILDING CODE TRAINING FUNDS GRANT

(Submit prior to training program)

Request Date: Sept. 30, 2016

☒ **New Request:**

☐ **Additional Funding Request:**

Total Estimated Instructors Fees (total a & b below): $ 500

a. Instructor Fees: $ 500

b. Instructor Expense (travel/meals): $ _____

Code Books (if requesting): $ 2898

Additional Projected Costs (explain on pg 2) $ 1100

***Total Grant Amount Requested:** $ 4498

** If total amount requested is MORE than the lowest of items 1-2 below, include a brief explanation of costs. Title and price of code books must be specified.* ***Attach page 2 of this form.***

We understand and acknowledge that if this application is approved, the maximum amount that will be reimbursed will be the lowest of items 1-3 below. If appropriate, the amount may be reduced under items 4 and 5:

1. $10.00 per student hour of actual instruction. *(# students actually attending x # hours course duration x $10.00)*
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Requesting Organization: Iron County Home Builders Assoc. Federal I.D. #: [redacted]

Street Address: 1760 N Main Street #206

City: Cedar City State: Utah Zip: 84721

Contact Person: Zurl Thornock Email Address: director@ichba.org

Phone: 435-865-1113 Fax: 435-865-0445

Event Title: Significant Changes to the 2015 International Residential Code

Date(s) of Training: April, 2017 Location(s): Cedar City, Utah

Training Objectives: Update class with changes to the 2015 IRC info on 2015 Energy Code Changes

Projected Number of Students: 25 Projected Number of Hours of Instruction: 6 hours

Zurl Thornock
Name of Authorized Representative (Print)

Executive Officer
Title

Zurl Thornock
Signature of Authorized Representative

Sept 6, 2016
Date of Signature

EDUCATION COMMITTEE ACTION

Advisory Committee Recommendation: ☐ Favorable ☐ Unfavorable **Amount Recommended:** $_____

Reason: Funding Request **Date:** ___/___/___

DEPARTMENT OF COMMERCE ACTION

☐ Not Approved ☐ Approved **Amount:** $_____

Bureau Manager: _____ **Date:** ___/___/___

Division Director: _____ **Date:** ___/___/___

Department Director: _____ **Date:** ___/___/___

Revised 1-29-2015

APPLICATION FOR BUILDING CODE TRAINING FUNDS GRANT

Page 2 – Required if total amount requested is MORE than the lowest amount of items 1-3 on page one of application.

Include a brief explanation for requested amount:

Upload Fee: 25 students x $6	= $150
Room Rental:	= $150
Postcard advertising (approx 1500 ct) Printing & Postage	= $800
Additional Requested:	= $1100

2015 IRC 25 x $115.92 = $2898.00

APR 2017:

Residential Code – Jeanne Bullock -- DOPL Course #9815

This class will provide updated information on the significant Changes to the International Residential Code, as adapted by the State of Utah. Topics to address the following issues: residential building permits, building planning, foundations, floor systems, wall construction, roof systems and site drainage. Also include integration of newly adopted 2015 Energy Code.

Reference: 2015 International Residential Code

DEPARTMENT OF COMMERCE
Division of Occupational and Professional Licensing
160 East 300 South, Main Lobby
P.O. Box 146741
Salt Lake City, UT 84114-6741
(801) 530-6078

APPLICATION FOR BUILDING CODE TRAINING FUNDS GRANT

(Submit prior to training program)

Request Date: September 1, 2016

☒ **New Request:**

☐ **Additional Funding Request:**

Total Estimated Instructors Fees (total a & b below): $ 600

a. Instructor Fees: $ 600

b. Instructor Expense (travel/meals): $ _____

Code Books (if requesting): $ 12000

Additional Projected Costs (explain on pg 2) $ 1000

***Total Grant Amount Requested:** $ 13600

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Requesting Organization: Home Builders Association of Utah Federal I.D. #: [redacted]

Street Address: 9069 South 1300 West

City: West Jordan State: Utah Zip: 84088

Contact Person: Ashley Call Email Address: fordashley@outlook.com

Phone: 801-352-8266 Fax: 801-352-8277

Event Title: 2015 IRC, 2015 NFPA Fire Code and ADA requirements

Date(s) of Training: September 2016 Location(s): Across Utah

Training Objectives: 2015 IRC, 2015 NFPA fire code and ADA Requirements

Projected Number of Students: 80 Projected Number of Hours of Instruction: 4 per class

Ashley Call
Name of Authorized Representative (Print)

Education Corrdinator
Title

Ashley Call
Signature of Authorized Representative

9/1/2016
Date of Signature

EDUCATION COMMITTEE ACTION

Advisory Committee Recommendation: ☐ Favorable ☐ Unfavorable **Amount Recommended:** $_____

Reason: Funding Request **Date:** ___/___/___

DEPARTMENT OF COMMERCE ACTION

☐ Not Approved ☐ Approved **Amount:** $_____

Bureau Manager: _____ **Date:** ___/___/___

Division Director: _____ **Date:** ___/___/___

Department Director: _____ **Date:** ___/___/___

APPLICATION FOR BUILDING CODE TRAINING FUNDS GRANT

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IRC Code Book: $115 a piece X 80= $9200
Significant Changes to the ~~IRC~~: $36 a piece X 80=2800 ($2,880.00) actual $36 x 80
IPC, IMC, and IFGC
Other Expenses:
Utah Amendments: $6 a piece X 80=$480
Room Fee: $50 X 4 hours=$200
DOPL upload fee =$320

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APPLICATION FOR BUILDING CODE TRAINING FUNDS GRANT

(Submit prior to training program)

Request Date: September 1, 2016

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Requesting Organization: Home Builders Association of Utah Federal I.D. #: [redacted]

Street Address: 9069 South 1300 West

City: West Jordan State: Utah Zip: 84088

Contact Person: Ashley Call Email Address: fordashley@outlook.com

Phone: 801-352-8266 Fax: 801-352-8277

Event Title: 2015 IRC, 2015 NFPA Fire Code and ADA requirements

Date(s) of Training: October 2016 Location(s): Across Utah

Training Objectives: 2015 IRC, 2015 NFPA fire code and ADA Requirements

Projected Number of Students: 80 Projected Number of Hours of Instruction: 4 per class

Ashley Call
Name of Authorized Representative (Print)

Education Corrdinator
Title

Ashley Call
Signature of Authorized Representative

9/1/2016
Date of Signature

EDUCATION COMMITTEE ACTION

Advisory Committee Recommendation: ☐ Favorable ☐ Unfavorable **Amount Recommended:** $_____

Reason: Funding Request **Date:** ___/___/___

DEPARTMENT OF COMMERCE ACTION

☐ Not Approved ☐ Approved **Amount:** $_____

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(Submit prior to training program)

Request Date: September 1, 2016

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Phone: 801-352-8266 Fax: 801-352-8277

Event Title: 2015 IRC, 2015 NFPA Fire Code and ADA requirements

Date(s) of Training: October 2016 Location(s): Across Utah

Training Objectives: 2015 IRC, 2015 NFPA fire code and ADA Requirements

Projected Number of Students: 80 Projected Number of Hours of Instruction: 4 per class

Ashley Call
Name of Authorized Representative (Print)

Education Corrdinator
Title

Ashley Call
Signature of Authorized Representative

9/1/2016
Date of Signature

EDUCATION COMMITTEE ACTION

Advisory Committee Recommendation: ☐ Favorable ☐ Unfavorable **Amount Recommended:** $ _____

Reason: Funding Request **Date:** ___/___/___

DEPARTMENT OF COMMERCE ACTION

☐ Not Approved ☐ Approved **Amount:** $ _____

Bureau Manager: _____ **Date:** ___/___/___

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(Submit prior to training program)

Request Date: September 1, 2016

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9/1/2016
Date of Signature

EDUCATION COMMITTEE ACTION

Advisory Committee Recommendation: ☐ Favorable ☐ Unfavorable **Amount Recommended: $** _____

Reason: Funding Request **Date:** ___/___/___

DEPARTMENT OF COMMERCE ACTION

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APPLICATION FOR BUILDING CODE TRAINING FUNDS GRANT

(Submit prior to training program)

Request Date: September 1, 2016

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9/1/2016
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EDUCATION COMMITTEE ACTION

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DEPARTMENT OF COMMERCE ACTION

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Date(s) of Training: November 2016 Location(s): Across Utah

Training Objectives: 2015 IRC, 2015 NFPA fire code and ADA Requirements

Projected Number of Students: 80 Projected Number of Hours of Instruction: 4 per class

Ashley Call
Name of Authorized Representative (Print)

Education Corrdinator
Title

Ashley Call
Signature of Authorized Representative

9/1/2016
Date of Signature

EDUCATION COMMITTEE ACTION

Advisory Committee Recommendation: ☐ **Favorable** ☐ **Unfavorable** **Amount Recommended:** $ _____

Reason: Funding Request **Date:** ___/___/___

DEPARTMENT OF COMMERCE ACTION

☐ **Not Approved** ☐ **Approved** **Amount:** $ _____

Bureau Manager: _____ **Date:** ___/___/___

Division Director: _____ **Date:** ___/___/___

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REQUEST FOR REIMBURSEMENT

(Submit after completion date of the training program)

We, the sponsors of the proposed training, are requesting reimbursement for the following costs which we have incurred and for which we have attached an invoice, the original receipts, a roster of attendees, and a copy of the training announcement, advertising and agenda.

Select one:

- [x] We provided the training program as outlined in our original application. **(Complete Sections A & C)**
- [ ] We provided the training program as outlined in our original application but request committee approval for additional reimbursement above the lesser of the $10 per student hour or cost of approved actual expenditures. **(Complete Sections A, B & C.)**
- [ ] We did not hold the training as outlined in the original application but are requesting reimbursement for allowable expenses. **(Complete Section B & C)**

Section A:

Instructor's Name(s): Dean Dyatt
Seminar Title/Subject: Natural Gas Technician Certification course
Date(s) of Training: June 10, 11 and 18, 2016
Location of Training: Questar Gas CTC Room

Educational Expenditures

1. Total Instructor Fees and Travel/Meals *(not to exceed $3,000 for an 8 hr day)* Total a and b below: $ 1600
   - *a. Instructor Fees:* $ 1600
   - *b. Instructor Travel (total i-iv):* $ 0
     - *i. Airfare* $ _____
     - *ii. Mileage* $ _____
     - *iii. Meals* $ _____
     - *iv. Other (please specify)* $ _____
2. Textbooks, Workbooks, Code Update Books (Use Section C for Code books) $ _____
   Titles: _____
3. Facility Cost: $ 0
4. Audio Visual Equipment: $ 0
5. Printing $ 235.07
6. Postage and handling $ 195.35
7. Other (*please detail*): $ _____

Total of Educational Expenditures (1-7): $ 2030.42

Cost Per Student

1. Number of actual students in attendance: 27
2. Training duration in hours: 20 10
3. Total hours of training (line 1 x line 2) 540

Maximum Cost Per Student Hour $10.00 (line 3 x $10.00) $ 5400

Total Reimbursement Request *(Lower of Total Educational Expenditures or Maximum Cost Per Student)* : $ 2030.42

Section B:

1. Code Books (No more than one/title/attendee. Application must include a roster.)
   Title(s): 2012 International Fuel Gas Code Book
   Number purchased: 27 Total cost of Code Books: $ 1680.20
2. Advertising Materials $ _____
3. Printing Costs $ _____
4. Delivery or Mailing Costs: $ _____
5. DOPL Licensee Mailing List: $ _____
6. DOPL Continuing Education upload fee: $ _____

Total Section B Reimbursement (lines 1-6) $ 1680.20

Total Reimbursement Request (Sections A & B): $ 3710.62

Section B: Committee Action
Amount: $ _____
Date: ___/___/___

Section C:

I/we hereby verify that these expenses have been paid by our organization. I/we further verify that the instructor (if training was held) was adequately qualified by education and experience to teach the course, and was adequately prepared to teach the course by making an outline of the program, making appropriate audio or visual aids, preparing or arranging for handouts or study guides, arranging for any needed equipment and provided the training for the full time period and subject matter presented in the funding request.

I/we also verify we have engaged in good faith negotiations to obtain the best reasonable value for the costs associated above.

Rocky Mountain Gas Association	[redacted]
Organization Name	Federal I.D. Number
Rocky Mountain Gas Assocation	Executive Assistant
Authorized Representative (*Type/Print*)	Title
	8/15/16
Signature	Date

DEPARTMENT OF COMMERCE ACTION		
Purpose: Funding Request	**ORG:** 2180	**Amount: $** _____
Bureau Manager: _____		**Date:** ___/___/___
Division Director: _____		**Date:** ___/___/___
Department Director: _____		**Date:** ___/___/___

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- ☐ We did not hold the training as outlined in the original application but are requesting reimbursement for allowable expenses. **(Complete Section B & C)**

Section A:

Organization Name: Home Builders Association of Utah **Instructor's Name:** Ken Adams
Seminar Title/Subject: Common Sense Approach to Residential Code
Date(s) of Training: June 22, 2016
Location of Training: 1443 W 800 N Suite 2016, Orem UT (UVHBA Office)

Educational Expenditures

1. Total Instructor Fees and Travel/Meals *(not to exceed $3,000 for an 8 hr day)* Total a and b below: $ 390
   - *a. Instructor Fees:* $ 390
   - *b. Instructor Travel (total i-iv):* $ 0
     - *i. Airfare* $ ____
     - *ii. Mileage* $ ____
     - *iii. Meals* $ ____
     - *iv. Other (please specify)* $ ____
2. Textbooks, Workbooks, Code Update Books (Use Section C for Code books) $ 69.03
   Titles: Utah State IRC Amendment
3. Facility Cost: $ ____
4. Audio Visual Equipment: $ ____
5. Printing $ ____
6. Postage and handling $ ____
7. Other (*please detail*): $ ____

Total of Educational Expenditures (1-7): $ 459.029999

Cost Per Student

1. Number of actual students in attendance: 13
2. Training duration in hours: 3
3. Total hours of training (line 1 x line 2) 39

Maximum Cost Per Student Hour $10.00 (line 3 x $10.00) $ 390

Total Reimbursement Request *(Lower of Total Educational Expenditures or Maximum Cost Per Student)* : $ 390

Section B:

1. Code Books (No more than one/title/attendee. Application must include a roster.)
   Title(s): 2015 International Residential Code (Loose Leaf)
   Number purchased: 13 Total cost of Code Books: $ 1465.55
2. Advertising Materials $
3. Printing Costs $ 1945.84
4. Delivery or Mailing Costs: $ 4515.36
5. DOPL Licensee Mailing List: $ 1005.77
6. DOPL Continuing Education upload fee: $ 67.00

Total Section B Reimbursement *(lines 1-6)*: $ 8999.52002

Total From Section A *(Carried over from First Page)*: $ 390

Total Reimbursement Request (Sections A & B): $ 9389.519531

Section B: Committee Action
Amount: $
Date: / /

Section C:

I/we hereby verify that these expenses have been paid by our organization. I/we further verify that the instructor (if training was held) was adequately qualified by education and experience to teach the course, and was adequately prepared to teach the course by making an outline of the program, making appropriate audio or visual aids, preparing or arranging for handouts or study guides, arranging for any needed equipment and provided the training for the full time period and subject matter presented in the funding request.

I/we also verify we have engaged in good faith negotiations to obtain the best reasonable value for the costs associated above.

Home Builders Association of Utah
Organization Name

[redacted]
Federal I.D. Number

Kirsten Peters
Authorized Representative (*Type/Print*)

CE Coordinator
Title

Signature

6/30/16
Date

DEPARTMENT OF COMMERCE ACTION

Purpose: Funding Request **ORG:** 2180 **Amount: $**

Bureau Manager: **Date:** / /

Division Director: **Date:** / /

Department Director: **Date:** / /

DEPARTMENT OF COMMERCE
Division of Occupational and Professional Licensing
160 East 300 South, Main Lobby
P.O. Box 146741
Salt Lake City, UT 84114-6741
(801) 530-6078

REQUEST FOR REIMBURSEMENT

(Submit after completion date of the training program)

We, the sponsors of the proposed training, are requesting reimbursement for the following costs which we have incurred and for which we have attached an invoice, the original receipts, a roster of attendees, and a copy of the training announcement, advertising and agenda.

Select one:

☐ We provided the training program as outlined in our original application. **(Complete Sections A & C)**

☐ We provided the training program as outlined in our original application but request committee approval for additional reimbursement above the lesser of the $10 per student hour or cost of approved actual expenditures. **(Complete Sections A, B & C.)**

☐ We did not hold the training as outlined in the original application but are requesting reimbursement for allowable expenses. **(Complete Section B & C)**

Section A:

Organization Name: Uintah Basin Applied Tech College **Instructor's Name:** Dave Johnson
Seminar Title/Subject: 2014 NEC Update
Date(s) of Training: June 20 - 21, 2016
Location of Training: Tesoro Refinery 474 W. 900 N. SLC, UT.

Educational Expenditures

1. Total Instructor Fees and Travel/Meals *(not to exceed $3,000 for an 8 hr day)* Total a and b below: $ 2500
   - *a. Instructor Fees:* $ 2400
   - *b. Instructor Travel (total i-iv):* $ 0
     - *i. Airfare* $
     - *ii. Mileage* $ 100
     - *iii. Meals* $
     - *iv. Other (please specify)* $
2. Textbooks, Workbooks, Code Update Books (Use Section C for Code books) $
   - *Titles:*
3. Facility Cost: $
4. Audio Visual Equipment: $
5. Printing $
6. Postage and handling $
7. Other (*please detail*): $

Total of Educational Expenditures (1-7): $ 2500

Cost Per Student

1. Number of actual students in attendance: 7
2. Training duration in hours: 16
3. Total hours of training (line 1 x line 2) 112

Maximum Cost Per Student Hour $10.00 (line 3 x $10.00) $ 1120

Total Reimbursement Request *(Lower of Total Educational Expenditures or Maximum Cost Per Student)* : $ 1120

Section B:

1. Code Books (No more than one/title/attendee. Application must include a roster.)
   Title(s): 2014 Code Book / Mike Holt NEC Code Change Text
   Number purchased: 7 / 7 Total cost of Code Books: $ 995.40
2. Advertising Materials $ _____
3. Printing Costs $ 129.50
4. Delivery or Mailing Costs: $ _____
5. DOPL Licensee Mailing List: $ _____
6. DOPL Continuing Education upload fee: $ 64.00

Total Section B Reimbursement *(lines 1-6)*: $ 1188.9

Total From Section A *(Carried over from First Page)*: $ 1120

Total Reimbursement Request (Sections A & B): $ 2308.9

Section B: Committee Action
Amount: $ _____
Date: ___/___/___

Section C:

I/we hereby verify that these expenses have been paid by our organization. I/we further verify that the instructor (if training was held) was adequately qualified by education and experience to teach the course, and was adequately prepared to teach the course by making an outline of the program, making appropriate audio or visual aids, preparing or arranging for handouts or study guides, arranging for any needed equipment and provided the training for the full time period and subject matter presented in the funding request.

I/we also verify we have engaged in good faith negotiations to obtain the best reasonable value for the costs associated above.

Uintah Basin Applied Technology College
Organization Name

[redacted]
Federal I.D. Number

Lezlee Whiting
Authorized Representative (*Type/Print*)

Custom Fit Specialist
Title

Lezlee Whiting
Signature

8.16.16
Date

DEPARTMENT OF COMMERCE ACTION

Purpose: Funding Grant **ORG:** 2180 **Amount: $** _____

Bureau Manager: _____ **Date:** ___/___/___

Division Director: _____ **Date:** ___/___/___

Department Director: _____ **Date:** ___/___/___

DEPARTMENT OF COMMERCE
Division of Occupational and Professional Licensing
160 East 300 South, Main Lobby
P.O. Box 146741
Salt Lake City, UT 84114-6741
(801) 530-6078

REQUEST FOR REIMBURSEMENT

(Submit after completion date of the training program)

We, the sponsors of the proposed training, are requesting reimbursement for the following costs which we have incurred and for which we have attached an invoice, the original receipts, a roster of attendees, and a copy of the training announcement, advertising and agenda.

Select one:

☒ We provided the training program as outlined in our original application. **(Complete Sections A & C)**

☒ We provided the training program as outlined in our original application but request committee approval for additional reimbursement above the lesser of the $10 per student hour or cost of approved actual expenditures. **(Complete Sections A, B & C.)**

☐ We did not hold the training as outlined in the original application but are requesting reimbursement for allowable expenses. **(Complete Section B & C)**

Section A:

Organization Name: Uintah Basin Applied Tech College **Instructor's Name:** Dave Johnson
Seminar Title/Subject: 2014 NEC Update
Date(s) of Training: June 27-28, 2016
Location of Training: Tesoro Refinery 474 W. 900 N. SLC, UT.

Educational Expenditures	
1. Total Instructor Fees and Travel/Meals *(not to exceed $3,000 for an 8 hr day)* Total a and b below:	$ 2500
a. Instructor Fees: $ 2400	
b. Instructor Travel (total i-iv): $ 100	
i. Airfare $	
ii. Mileage $ 100	
iii. Meals $	
iv. Other (please specify) $	
2. Textbooks, Workbooks, Code Update Books (Use Section C for Code books)	$
Titles:	
3. Facility Cost:	$
4. Audio Visual Equipment:	$
5. Printing	$
6. Postage and handling	$
7. Other (*please detail*):	$
Total of Educational Expenditures (1-7):	$ 2500

Cost Per Student	
1. Number of actual students in attendance: 11	
2. Training duration in hours: 16	
3. Total hours of training (line 1 x line 2) 176	
Maximum Cost Per Student Hour $10.00 (line 3 x $10.00)	$ 1760

Total Reimbursement Request *(Lower of Total Educational Expenditures or Maximum Cost Per Student)* : $ 1760

Section B:

1. Code Books (No more than one/title/attendee. Application must include a roster.)
   Title(s): 2014 NEC Code Book 2014/ NEC Code Changes Textbk
   Number purchased: 11/11 Total cost of Code Books: $ 1564.20
2. Advertising Materials $ _____
3. Printing Costs $ 203.50
4. Delivery or Mailing Costs: $ _____
5. DOPL Licensee Mailing List: $ _____
6. DOPL Continuing Education upload fee: $ 80.00

Total Section B Reimbursement *(lines 1-6)*: $ 1847.7

Total From Section A *(Carried over from First Page)*: $ 1760

Total Reimbursement Request (Sections A & B): $ 3607.7

Section B: Committee Action
Amount: $ _____
Date: ___/___/___

Section C:

I/we hereby verify that these expenses have been paid by our organization. I/we further verify that the instructor (if training was held) was adequately qualified by education and experience to teach the course, and was adequately prepared to teach the course by making an outline of the program, making appropriate audio or visual aids, preparing or arranging for handouts or study guides, arranging for any needed equipment and provided the training for the full time period and subject matter presented in the funding request.

I/we also verify we have engaged in good faith negotiations to obtain the best reasonable value for the costs associated above.

Uintah Basin Applied Technology College
Organization Name

[redacted]
Federal I.D. Number

Lezlee Whiting
Authorized Representative (*Type/Print*)

Custom Fit Specialist
Title

Lezlee Whiting
Signature

8.16.16
Date

DEPARTMENT OF COMMERCE ACTION		
Purpose: Funding Request	ORG: 2180	Amount: $ _____
Bureau Manager: _____		Date: ___/___/___
Division Director: _____		Date: ___/___/___
Department Director: _____		Date: ___/___/___

DEPARTMENT OF COMMERCE
Division of Occupational and Professional Licensing
160 East 300 South, Main Lobby
P.O. Box 146741
Salt Lake City, UT 84114-6741
(801) 530-6078

REQUEST FOR REIMBURSEMENT

(Submit after completion date of the training program)

We, the sponsors of the proposed training, are requesting reimbursement for the following costs which we have incurred and for which we have attached an invoice, the original receipts, a roster of attendees, and a copy of the training announcement, advertising and agenda.

Select one:

☐ We provided the training program as outlined in our original application. **(Complete Sections A & C)**

■ We provided the training program as outlined in our original application but request committee approval for additional reimbursement above the lesser of the $10 per student hour or cost of approved actual expenditures. **(Complete Sections A, B & C.)**

☐ We did not hold the training as outlined in the original application but are requesting reimbursement for allowable expenses. **(Complete Section B & C)**

Section A:

Organization Name: Salt Lake Community College **Instructor's Name:** Bill Evans
Seminar Title/Subject: Code Update NEC
Date(s) of Training: July 9, 2016
Location of Training: Larry H. Miller Campus

Educational Expenditures

1. Total Instructor Fees and Travel/Meals *(not to exceed $3,000 for an 8 hr day)* Total a and b below: $ 416.16
   - *a. Instructor Fees:* $ 416.16
   - *b. Instructor Travel (total i-iv):* $ 0
     - *i. Airfare* $
     - *ii. Mileage* $
     - *iii. Meals* $
     - *iv. Other (please specify)* $
2. Textbooks, Workbooks, Code Update Books (Use Section C for Code books) $
   Titles:
3. Facility Cost: $
4. Audio Visual Equipment: $
5. Printing $
6. Postage and handling $
7. Other (*please detail*): $

Total of Educational Expenditures (1-7): $ 416.16

Cost Per Student

1. Number of actual students in attendance: 3
2. Training duration in hours: 8
3. Total hours of training (line 1 x line 2) 24

Maximum Cost Per Student Hour $10.00 (line 3 x $10.00) $ 240

Total Reimbursement Request *(Lower of Total Educational Expenditures or Maximum Cost Per Student)* : $ 240

Section B:

1. Code Books (No more than one/title/attendee. Application must include a roster.)
   Title(s): 2014 NEC Code Changes
   Number purchased: 3 Total cost of Code Books: $ 149.10
2. Advertising Materials $ _____
3. Printing Costs $ 542.90
4. Delivery or Mailing Costs: $ 499.87
5. DOPL Licensee Mailing List: $ 337.88
6. DOPL Continuing Education upload fee: $ 30.00

Total Section B Reimbursement *(lines 1-6)*: $ 1559.75

Total From Section A *(Carried over from First Page)*: $ 240

Total Reimbursement Request (Sections A & B): $ 1799.75

Section B: Committee Action
Amount: $ _____
Date: ___/___/___

Section C:

I/we hereby verify that these expenses have been paid by our organization. I/we further verify that the instructor (if training was held) was adequately qualified by education and experience to teach the course, and was adequately prepared to teach the course by making an outline of the program, making appropriate audio or visual aids, preparing or arranging for handouts or study guides, arranging for any needed equipment and provided the training for the full time period and subject matter presented in the funding request.

I/we also verify we have engaged in good faith negotiations to obtain the best reasonable value for the costs associated above.

Salt Lake Community College
Organization Name

[redacted]
Federal I.D. Number

Jadra Hymer
Authorized Representative (*Type/Print*)

Manager, Cont. Prof. Ec
Title

Jadra Hymer
Signature

8/17/16
Date

DEPARTMENT OF COMMERCE ACTION

Purpose: Funding Request **ORG:** 2180 **Amount: $** _____

Bureau Manager: _____ **Date:** ___/___/___

Division Director: _____ **Date:** ___/___/___

Department Director: _____ **Date:** ___/___/___

DEPARTMENT OF COMMERCE
Division of Occupational and Professional Licensing
160 East 300 South, Main Lobby
P.O. Box 146741
Salt Lake City, UT 84114-6741
(801) 530-6078

REQUEST FOR REIMBURSEMENT

(Submit after completion date of the training program)

We, the sponsors of the proposed training, are requesting reimbursement for the following costs which we have incurred and for which we have attached an invoice, the original receipts, a roster of attendees, and a copy of the training announcement, advertising and agenda.

Select one:

☐ We provided the training program as outlined in our original application. **(Complete Sections A & C)**

☒ We provided the training program as outlined in our original application but request committee approval for additional reimbursement above the lesser of the $10 per student hour or cost of approved actual expenditures. **(Complete Sections A, B & C.)**

☐ We did not hold the training as outlined in the original application but are requesting reimbursement for allowable expenses. **(Complete Section B & C)**

Section A:

Organization Name: Salt Lake Community College **Instructor's Name:** Bill Evans
Seminar Title/Subject: Code Update
Date(s) of Training: August 6, 2016
Location of Training: Larry H. Miller Campus

Educational Expenditures

1. Total Instructor Fees and Travel/Meals *(not to exceed $3,000 for an 8 hr day)* Total a and b below: $ 416.16
   - *a. Instructor Fees:* $ 416.16
   - *b. Instructor Travel (total i-iv):* $ 0
     - *i. Airfare* $ ____
     - *ii. Mileage* $ ____
     - *iii. Meals* $ ____
     - *iv. Other (please specify)* $ ____
2. Textbooks, Workbooks, Code Update Books (Use Section C for Code books) $ ____
   Titles: ____
3. Facility Cost: $ ____
4. Audio Visual Equipment: $ ____
5. Printing $ ____
6. Postage and handling $ ____
7. Other (*please detail*): $ ____

Total of Educational Expenditures (1-7): $ 416.16

Cost Per Student

1. Number of actual students in attendance: 32
2. Training duration in hours: 8
3. Total hours of training (line 1 x line 2) 256

Maximum Cost Per Student Hour $10.00 (line 3 x $10.00) $ 2560

Total Reimbursement Request *(Lower of Total Educational Expenditures or Maximum Cost Per Student)* : $ 416.16

Section B:

1. Code Books (No more than one/title/attendee. Application must include a roster.)
   Title(s): 2014 NEC Code Changes
   Number purchased: 32 Total cost of Code Books: $ ~~2666.75~~ $1775.37
2. Advertising Materials $ _____
3. Printing Costs $ _____
4. Delivery or Mailing Costs: $ _____
5. DOPL Licensee Mailing List: $ _____
6. DOPL Continuing Education upload fee: $ 310.00

Total Section B Reimbursement *(lines 1-6)*: $ ~~2976.75~~ $2085.37

Total From Section A *(Carried over from First Page)*: $ 416.16

Total Reimbursement Request (Sections A & B): $ ~~3392.91~~ $2500.53

Section B: Committee Action
Amount: $ _____
Date: ___/___/___

Section C:

I/we hereby verify that these expenses have been paid by our organization. I/we further verify that the instructor (if training was held) was adequately qualified by education and experience to teach the course, and was adequately prepared to teach the course by making an outline of the program, making appropriate audio or visual aids, preparing or arranging for handouts or study guides, arranging for any needed equipment and provided the training for the full time period and subject matter presented in the funding request.

I/we also verify we have engaged in good faith negotiations to obtain the best reasonable value for the costs associated above.

Salt Lake Community College
Organization Name

[redacted]
Federal I.D. Number

Jadra Hymer
Authorized Representative (*Type/Print*)

Manager, Cont. Prof. Ec
Title

Jadra Hymer
Signature

9-2-16
Date

DEPARTMENT OF COMMERCE ACTION		
Purpose: Funding Request	**ORG:** 2180	**Amount: $** _____
Bureau Manager: _____		**Date:** ___/___/___
Division Director: _____		**Date:** ___/___/___
Department Director: _____		**Date:** ___/___/___

DEPARTMENT OF COMMERCE
Division of Occupational and Professional Licensing
160 East 300 South. Main Lobby
P.O. Box 146741
Salt Lake City, UT 84114-6741
(801) 530-6078

REQUEST FOR REIMBURSEMENT

(Submit after completion date of the training program)

We, the sponsors of the proposed training, are requesting reimbursement for the following costs which we have incurred and for which we have attached an invoice, the original receipts, a roster of attendees, and a copy of the training announcement, advertising and agenda.

Select one:

☐ We provided the training program as outlined in our original application. **(Complete Sections A & C)**

■ We provided the training program as outlined in our original application but request committee approval for additional reimbursement above the lesser of the $10 per student hour or cost of approved actual expenditures. **(Complete Sections A, B & C.)**

☐ We did not hold the training as outlined in the original application but are requesting reimbursement for allowable expenses. **(Complete Section B & C)**

Section A:

Organization Name: Salt Lake Community College **Instructor's Name:** Bill Evans
Seminar Title/Subject: Electrical Safety and Code Review
Date(s) of Training: August 13, 2016
Location of Training: Larry H. Miller Campus

Educational Expenditures	
1. Total Instructor Fees and Travel/Meals *(not to exceed $3,000 for an 8 hr day)* Total a and b below:	$ 416.16
a. Instructor Fees: $ 416.16	
b. Instructor Travel (total i-iv): $ 0	
i. Airfare $	
ii. Mileage $	
iii. Meals $	
iv. Other (please specify) $	
2. Textbooks, Workbooks, Code Update Books (Use Section C for Code books)	$
Titles:	
3. Facility Cost:	$
4. Audio Visual Equipment:	$
5. Printing	$
6. Postage and handling	$
7. Other (*please detail*):	$
Total of Educational Expenditures (1-7):	$ 416.16

Cost Per Student	
1. Number of actual students in attendance: 25	
2. Training duration in hours: 8	
3. Total hours of training (line 1 x line 2) 200	
Maximum Cost Per Student Hour $10.00 (line 3 x $10.00)	$ 2000

Total Reimbursement Request *(Lower of Total Educational Expenditures or Maximum Cost Per Student)* : $ 416.16

Section B:

1. Code Books (No more than one/title/attendee. Application must include a roster.)
   Title(s): Illustrated Guide to NEC
   Number purchased: 25 Total cost of Code Books: $ 1901.95
2. Advertising Materials $ _____
3. Printing Costs $ _____
4. Delivery or Mailing Costs: $ _____
5. DOPL Licensee Mailing List: $ _____
6. DOPL Continuing Education upload fee: $ 234.00

Total Section B Reimbursement *(lines 1-6)*: $ 2135.95

Total From Section A *(Carried over from First Page)*: $ 416.16

Total Reimbursement Request (Sections A & B): $ 2552.11

Section B: Committee Action
Amount: $ _____
Date: ___/___/___

Section C:

I/we hereby verify that these expenses have been paid by our organization. I/we further verify that the instructor (if training was held) was adequately qualified by education and experience to teach the course, and was adequately prepared to teach the course by making an outline of the program, making appropriate audio or visual aids, preparing or arranging for handouts or study guides, arranging for any needed equipment and provided the training for the full time period and subject matter presented in the funding request.

I/we also verify we have engaged in good faith negotiations to obtain the best reasonable value for the costs associated above.

Salt Lake Community College
Organization Name

[redacted]
Federal I.D. Number

Jadra Hymer
Authorized Representative (*Type/Print*)

Manager, Cont. Prof. Ec
Title

Jadra Hymer
Signature

9-2-16
Date

DEPARTMENT OF COMMERCE ACTION

Purpose: Funding Request **ORG:** _____ **Amount: $** _____

Bureau Manager: _____ **Date:** ___/___/___

Division Director: _____ **Date:** ___/___/___

Department Director: _____ **Date:** ___/___/___

MINUTES

UTAH
UBCC EDUCATION ADVISORY COMMITTEE
MEETING
August 16, 2016

Room 402 Fourth Floor – 1:30 p.m.
Heber M. Wells Building
Salt Lake City, UT 84111

CONVENED: 1:35 p.m. **ADJOURNED:** 3:41 p.m.

Construction CE Manager:	Robyn Barkdull
Board Secretary:	Boyce Barnes
Division Director:	Mark Steinagel
Administrative Law Judge	Judge Bruce Dibbs
Committee Members Present:	Debbie Adams Craig Browne Doug Hawkes Shane Honey Kathy LeMay Robert Patterson Jennifer Saunders Patrick Tomasino
Committee Members Absent:	John Chase
Guests:	John Hill Ross Ford

DECISIONS AND RECOMMENDATIONS

OATH OF OFFICE

Swearing in of new UBCC Education Advisory Committee members; Doug Hawkes, Debra Adams and Robert Patterson.

PROPOSED RULE HEARING

Administrative Law Judge, Bruce Dibb, conducted the Rule Hearing for proposed amendment to R156-15A-231. The rule was filed with the state on July 19, 2016. Judge Dibb asked if there were any members of the public who would like to comment on the proposed rule amendment. After receiving no comments, Judge Dibb closed the hearing.

MINUTES:

Patrick Tomasino made a motion to approve the minutes from the June 21, 2016 meeting. Kathy LeMay seconded the motion. The motion passed unanimously.

BUDGET REPORT FOR FY 2016 & FY 2017:

The budget reports were presented and reviewed by the Committee. Questions were asked and answered.

UBCC APPLICATION FOR FUNDING GRANT REVIEW FY 2017:

The committee considered a September 7, 2016 application from the Rocky Mountain Gas Association for a total of $8,820.00. Kathy LeMay made a motion to approve the funding request. Shane Honey seconded the motion. The motion passed unanimously.

The committee considered a September 2016 application from the Home Builders Association of Utah for a total of $8,850.00. Shane Honey made a motion to approve the funding request. Robert Patterson seconded the motion. The motion passed unanimously.

The committee considered an October 2016 application from the Home Builders Association of Utah for October 2016 for a total of $8,850.00. Shane Honey made a motion to approve the funding request. Robert Patterson seconded the motion. The motion passed unanimously.

The committee considered an October 2016 application from the Home Builders Association of Utah for a total of $8,850.00 Shane Honey made a motion to approve the funding request. Robert Patterson seconded the motion. The motion passed unanimously.

The committee considered a November 2016 application from the Home Builders Association of Utah for a total of $8,850.00. Shane Honey made a motion to approve the funding request. Robert Patterson seconded the motion. The motion passed unanimously.

UBCC APPLICATION FOR FUNDING GRANT REVIEW FY 2017:

The committee considered a December 2016 application from the Home Builders Association of Utah for a total of $8,850.00. Shane Honey made a motion to approve the funding request. Robert Patterson seconded the motion. The motion passed unanimously.

The committee considered a February 2017 application from the Home Builders Association of Utah for a total of $8,850.00. Shane Honey made a motion to approve the funding request. Robert Patterson seconded the motion. The motion passed unanimously.

The committee considered a March 2017 application from the Home Builders Association of Utah for a total of $8,850.00. Shane Honey made a motion to approve the funding request. Robert Patterson seconded the motion. The motion passed unanimously.

The committee considered a May 2017 application from the Home Builders Association of Utah for a total of $8,850.00. Shane Honey made a motion to approve the funding request. Robert Patterson seconded the motion. The motion passed unanimously.

The committee considered a September 2016 application from the Home Builders Association of Utah for a total of $18,950.00 Patrick Tomasino made a motion to approve the September funding request. Robert Patterson seconded the motion. The motion passed unanimously.

The committee considered a November 2017 application from the Home Builders Association of Utah for a total of $18,950.00. Patrick Tomasino made a motion to approve the November funding request, minus the advertising, for a new total of $8,850.00. Robert Patterson seconded the motion.

The committee considered three additional applications for January 2017, April 2017 and June 2017 from the Home Builders Association of Utah. Each application totaled $18,950.00. After discussion regarding the feasibility of marketing and mailing costs for each of the applications, Patrick Tomasino made a motion to ask the HBA to withdraw the three funding requests. Robert Patterson seconded the motion. The motion passed unanimously. At the suggestion of the committee, the HBA of Utah agreed to withdraw the applications until further assessment of the costs are considered based upon the results of their September – December 2016 courses.

UBCC APPLICATION FOR REIMBURSEMENT:

The committee considered a request for a June 30, 2016 reimbursement from Southern Utah Home Builders Association for a total of $727.00. The committee discussed the content of the class extensively. Only 1 hour out of the class was determined to meet code requirements. Robert Patterson made a motion to approve the request for reimbursement for a partial reimbursement of $367.00. Shane Honey seconded the motion. The motion passed unanimously.

NEXT MEETING:

The next committee meeting is scheduled for Tuesday, September 20, 2016; 1:30 p.m.; in Room 402 (Fourth Floor) of the Heber M. Wells Building, Salt Lake City, Utah.

ADJOURN:

Adjourned at 3.41 p.m. (no motion required)

Note: These minutes are not intended to be a verbatim transcript but are intended to record the significant features of the business conducted in this meeting. Discussed items are not necessarily shown in the chronological order they occurred.

Signature & Date Approved

Chairperson, Craig Browne
Chairperson, UBCC Education Advisory Committee

Robyn Barkdull 9/20/16

Signature & Date Approved

Robyn Barkdull
Construction CE Manager, Division of Occupational and Professional Licensing