

Agenda

UBCC EDUCATION ADVISORY COMMITTEE

Date: August 16, 2016; 1:30 p.m.

Room 402 – Fourth Floor

Heber M. Wells Building
160 East 300 South, Salt Lake City, Utah

This agenda is subject to change up to 24 hours prior to the meeting

ADMINISTRATIVE BUSINESS:

Sign attendance sheet
Swearing in of new committee members
Approve minutes from June 21, 2016
Budget reports for FY 2016 and FY 2017

NEW BUSINESS

1. Proposed Rule Hearing – Rule R156-15A-321

2. Application for FY 2017 (July 1, 2016 – June 30, 2017)

Funding Grants-Budget Reviews or Revisions and Approval Requests:

Rocky Mountain Gas Association; RMGA Fall Technician Training; September 7, 2016 - \$8,820.00

Home Builders Association of Utah; 2015 Code Updates; September 2016 - \$8,850.00

Home Builders Association of Utah; 2015 Code Updates; October 2016 - \$8,850.00

Home Builders Association of Utah; 2015 Code Updates; October 2016 - \$8,850.00

Home Builders Association of Utah; 2015 Code Updates; November 2016 - \$8,850.00

Home Builders Association of Utah; 2015 Code Updates; December 2016 - \$8,850.00

Home Builders Association of Utah; 2015 Code Updates; February 2017 - \$8,850.00

Home Builders Association of Utah; 2015 Code Updates; March 2017 - \$8,850.00

Home Builders Association of Utah; 2015 Code Updates; May 2017 - \$8,850.00

Home Builders Association of Utah; 2015 Code Updates; September 2016 - \$18,950.00

Home Builders Association of Utah; 2015 Code Updates; November 2016 - \$18,950.00

Home Builders Association of Utah; 2015 Code Updates; January 2017 - \$18,950.00

Note: In compliance with the Americans with Disabilities Act, individuals needing special accommodations (including auxiliary communicative aids and services) during this meeting should notify, Dave Taylor, ADA Coordinator, at least three working days prior to the meeting. Division of Occupational & Professional Licensing, 160 East 300 South, Salt Lake City, Utah 84115, 801-530-6628 or toll-free in Utah only 866-275-3675

Posted to Web

Posted to Bulletin Board:

Bruce D. Dibb ALS

Home Builders Association of Utah; 2015 Code Updates; April 2017 - \$18,950.00

Home Builders Association of Utah; 2015 Code Updates; June 2017 - \$18,950.00

3. Requests for Reimbursements

Southern Utah Home Builders Association; Construction Defect: Court Decisions Contractors Should Know; June 30, 2016 - \$727.00

NEXT SCHEDULED MEETING:

Date: September 20, 2016; 1:30 p.m.; Room 402 (Fourth Floor)

Posted to bulletin board 8/9/2016

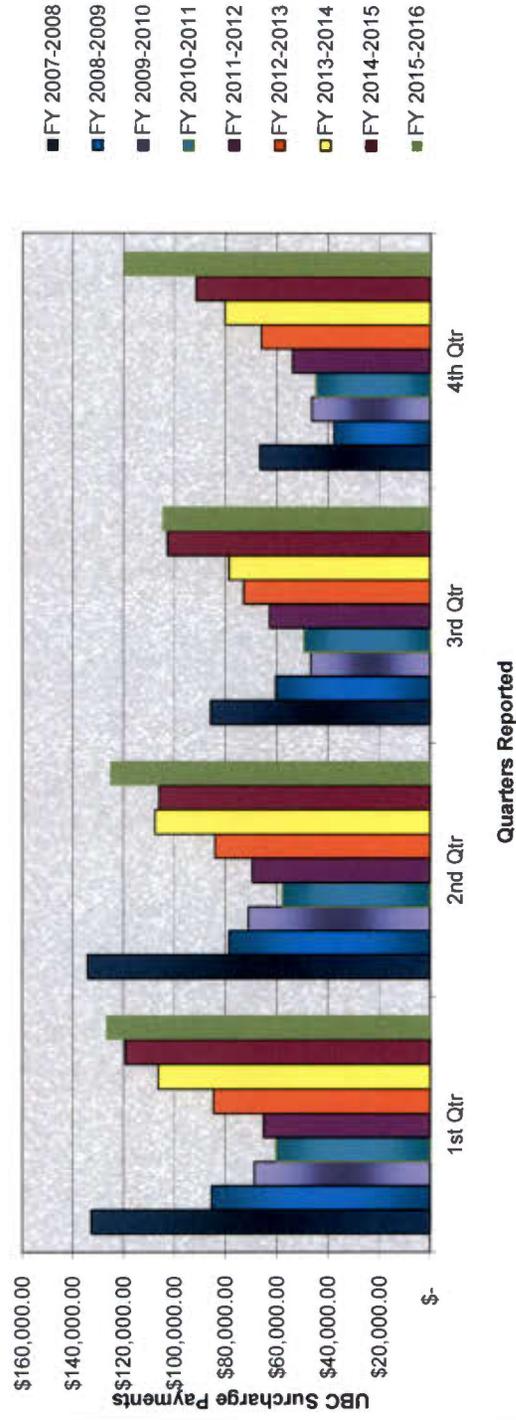
Note: In compliance with the Americans with Disabilities Act, individuals needing special accommodations (including auxiliary communicative aids and services) during this meeting should notify, Dave Taylor, ADA Coordinator, at least three working days prior to the meeting. Division of Occupational & Professional Licensing, 160 East 300 South, Salt Lake City, Utah 84115, 801-530-6628 or toll-free in Utah only 866-275-3675

Posted to Web

Posted to Bulletin Board:

**COMPARISON OF
1% UBC SURCHARGE COLLECTIONS
FY 2008-2016**

Fiscal Year	2008	2009	2010	2011	2012	2013	2014	2015	2016
1st Qtr	\$ 132,637.33	\$ 85,378.72	\$ 68,570.26	\$ 60,238.80	\$ 64,988.48	\$ 84,695.49	\$ 106,262.49	\$ 119,201.09	\$ 126,847.10
2nd Qtr	\$ 134,091.44	\$ 78,464.64	\$ 70,983.02	\$ 57,735.96	\$ 69,482.84	\$ 84,004.48	\$ 107,454.12	\$ 105,856.59	\$ 125,197.84
3rd Qtr	\$ 85,720.69	\$ 60,315.33	\$ 46,730.96	\$ 49,352.78	\$ 62,816.00	\$ 72,946.39	\$ 78,524.12	\$ 102,723.68	\$ 104,861.90
4th Qtr	\$ 66,497.04	\$ 37,660.88	\$ 46,339.44	\$ 44,810.88	\$ 53,879.52	\$ 66,074.50	\$ 80,243.77	\$ 91,541.81	\$ 120,040.03
TOTAL	\$ 418,946.50	\$ 261,819.57	\$ 232,623.68	\$ 212,138.42	\$ 251,166.84	\$ 307,720.86	\$ 372,484.50	\$ 419,323.17	\$ 476,946.87

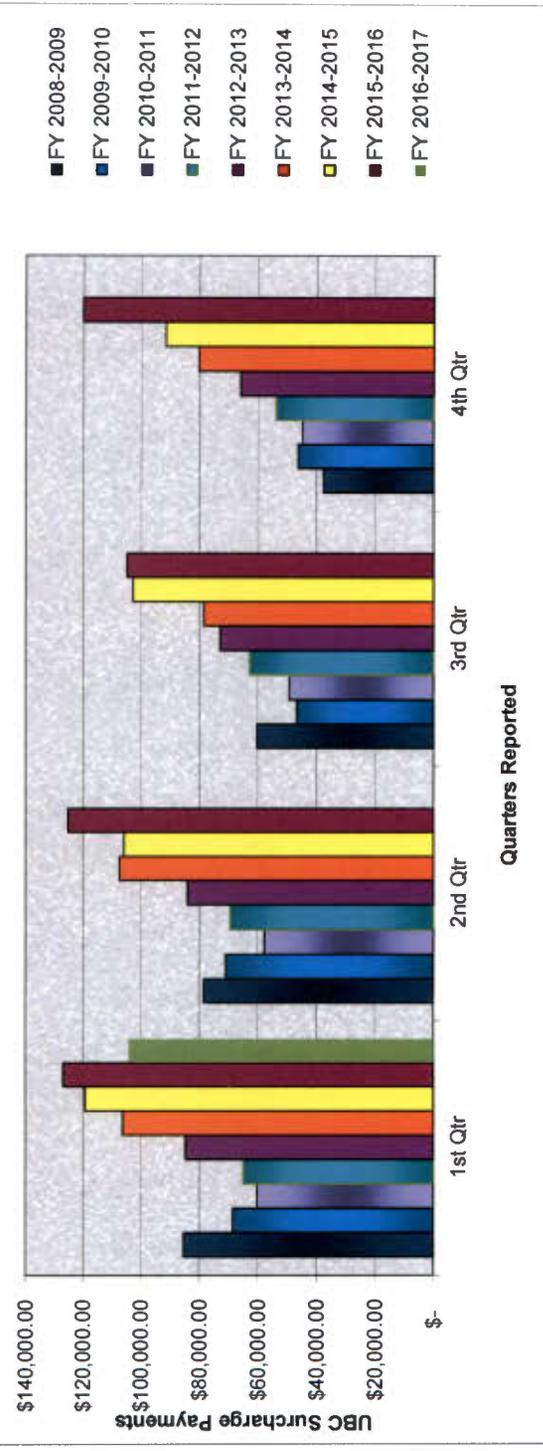


**FY July 1, 2015 - June 30, 2016 UBC
COMBINED BALANCE SHEET & INCOME STATEMENT
For July 1-31, 2016 (Period 13)**

REVENUE	BUDGET	RECEIVED	ACTUAL YTD	
Surcharge Fees Projected (estimated only)	\$ 419,323.17		\$ 476,946.87	
Carryover Credit from Previous Years (after all payments)	\$ 1,081,524.00			
Total	\$ 1,500,847.17			
ADMINISTRATIVE ENCUMBRANCES	BUDGET	PAID	ACTUAL YTD	BALANCE
Salary and Benefits	\$ 63,705.86	\$ 2,109.96	\$ 61,180.91	\$ 2,524.95
Communication Services	\$ 500.00	\$ -	\$ 449.99	\$ 50.01
Miscellaneous/Office Supplies & Printing/Library	\$ 50.00	\$ -	\$ -	\$ 50.00
Total	\$ 64,255.86	\$ 2,109.96	\$ 61,630.90	\$ 2,624.96
EDUCATIONAL GRANTS TO SCHOOLS		PAID	ACTUAL YTD	BALANCE
Bridgerland Applied Tech College	\$ 44,064.00	\$ 1,493.50	\$ 15,166.38	\$ 28,897.62
Davis Applied Tech College	\$ -	\$ -	\$ -	\$ -
Dixie State College (Dixie Applied Tech College)	\$ -	\$ -	\$ -	\$ -
Salt Lake Community College	\$ 11,124.00	\$ -	\$ 9,013.96	\$ 2,110.04
Southwest Applied Technology College	\$ -	\$ -	\$ -	\$ -
Uintah Basin ATC	\$ 15,500.00	\$ -	\$ 8,534.27	\$ 6,965.73
Utah Electrical JATC/IBEW	\$ -	\$ -	\$ -	\$ -
TOTAL	\$ 70,688.00	\$ 1,493.50	\$ 32,714.61	\$ 37,973.39
ASSOCIATION FUNDING GRANTS		PAID	ACTUAL YTD	
ACI Intermountain Chapter	\$ 8,000.00	\$ 6,840.00	\$ 8,110.00	\$ (110.00)
AIA Utah Chapter	\$ -	\$ -	\$ -	\$ -
ASHRAE	\$ -	\$ -	\$ -	\$ -
Associated General Contractors - Utah / AGC-Utah	\$ -	\$ -	\$ -	\$ -
Associated Builders & Contractors of Utah	\$ -	\$ -	\$ -	\$ -
Beehive Chapter ICC	\$ 27,500.00	\$ -	\$ 39,874.87	\$ (12,374.87)
Bonneville Chapter ICC	\$ 73,643.84	\$ -	\$ 60,572.73	\$ 13,071.11
Construction Specifications Institute Inc / CSI	\$ -	\$ -	\$ -	\$ -
Fire Marshal's Association of Utah	\$ 7,400.00	\$ -	\$ 11,052.39	\$ (3,652.39)
IEC of Utah (Independent Electrical Contractors)	\$ 14,557.69	\$ 7,288.00	\$ 7,288.00	\$ 7,269.69
Iron County Home Builders Association	\$ 7,600.00	\$ -	\$ 6,355.66	\$ 1,244.34
Northern Utah Building Inspectors	\$ -	\$ -	\$ -	\$ -
Park City Area Home Builders Association/PCAHBA	\$ -	\$ -	\$ -	\$ -
Rocky Mountain Gas Association	\$ 61,350.00	\$ 698.00	\$ 7,861.94	\$ 53,488.06
Salt Lake Home Builders Association / SLHBA	\$ -	\$ -	\$ -	\$ -
SEAU (Structural Engineers Association)	\$ 38,054.00	\$ -	\$ 48,272.05	\$ (10,218.05)
Southern Utah Home Builders Association / SUHBA	\$ 46,935.00	\$ -	\$ 23,337.83	\$ 23,597.17
Southern Utah Division IAEI	\$ 5,200.00	\$ -	\$ 4,140.53	\$ 1,059.47
UAPMO	\$ 27,600.00	\$ -	\$ 2,029.80	\$ 25,570.20
Utah Chapter IAEI	\$ 33,825.00	\$ 18,267.29	\$ 25,385.01	\$ 8,439.99
Utah Chapter ICC	\$ 114,200.00	\$ -	\$ 114,270.38	\$ (70.38)
Utah Construction Suppliers Association	\$ -	\$ -	\$ -	\$ -
Utah Plumbing & Heating Contractors Association	\$ 22,000.00	\$ -	\$ 31,058.30	\$ (9,058.30)
Utah Homebuilders Association	\$ 382,320.00	\$ -	\$ 105,181.83	\$ 277,138.17
Utah Division of Occupational and Professional Licensing	\$ -	\$ -	\$ -	\$ -
Utah Valley Homebuilders Association	\$ -	\$ -	\$ -	\$ -
TOTAL	\$ 870,185.53	\$ 33,093.29	\$ 494,791.32	\$ 375,394.21
TOTAL ENCUMBRANCES	\$ 1,005,129.39	\$ 36,696.75	\$ 589,136.83	\$ 415,992.56
REVENUES (LESS ACTUAL EXPENDITURES)		PAID	ACTUAL YTD	
Total Revenue (Surcharges plus carryovers)			\$ 1,558,470.87	
Less Actual Expenditures			\$ 589,136.83	
SUBTOTAL (ACTUAL)			\$ 969,334.04	
Less Approved Unpaid Encumbrances			\$ 415,992.56	
TOTAL RESERVES			\$ 553,341.48	

**COMPARISON OF
1% UBC SURCHARGE COLLECTIONS
FY 2009-2017**

Fiscal Year	2009	2010	2011	2012	2013	2014	2015	2016	2017
1st Qtr	\$ 85,378.72	\$ 68,570.26	\$ 60,238.80	\$ 64,988.48	\$ 84,695.49	\$ 106,262.49	\$ 119,201.09	\$ 126,847.10	\$ 104,236.04
2nd Qtr	\$ 78,464.64	\$ 70,983.02	\$ 57,735.96	\$ 69,482.84	\$ 84,004.48	\$ 107,454.12	\$ 105,856.59	\$ 125,197.84	\$ -
3rd Qtr	\$ 60,315.33	\$ 46,730.96	\$ 49,352.78	\$ 62,816.00	\$ 72,946.39	\$ 78,524.12	\$ 102,723.68	\$ 104,861.90	\$ -
4th Qtr	\$ 37,660.88	\$ 46,339.44	\$ 44,810.88	\$ 53,879.52	\$ 66,074.50	\$ 80,243.77	\$ 91,541.81	\$ 120,040.03	\$ -
TOTAL	\$ 261,819.57	\$ 232,623.68	\$ 212,138.42	\$ 251,166.84	\$ 307,720.86	\$ 372,484.50	\$ 419,323.17	\$ 476,946.87	\$ -



**FY July 1, 2016 - June 30, 2017 UBC
COMBINED BALANCE SHEET & INCOME STATEMENT
For July 1-31, 2016 (Period 1)**

REVENUE	BUDGET	RECEIVED	ACTUAL YTD	
Surcharge Fees Projected (estimated only)	\$476,946.87		\$ 104,236.04	
Carryover Credit from Previous Years (after all payments)	\$ 968,748.00		\$ -	
Total	\$ 1,445,694.87			
ADMINISTRATIVE ENCUMBRANCES	BUDGET	PAID	ACTUAL YTD	BALANCE
Salary and Benefits	\$63,705.86	\$ 2,644.87	\$ 2,644.87	\$61,060.99
Communication Services	\$500.00	\$ 38.42	\$ 38.42	\$461.58
Miscellaneous/Office Supplies & Printing/Library	\$50.00	\$ -	\$ -	\$50.00
Total	\$64,255.86	\$ 2,683.29	\$ 2,683.29	\$61,572.57
EDUCATIONAL GRANTS TO SCHOOLS	BUDGET	PAID	ACTUAL YTD	BALANCE
Bridgerland Applied Tech College	\$ 47,537.75	\$ -	\$ -	\$ 47,537.75
Davis Applied Tech College	\$ -	\$ -	\$ -	\$ -
Dixie State College (Dixie Applied Tech College)	\$ -	\$ -	\$ -	\$ -
Salt Lake Community College	\$ 53,200.00	\$ -	\$ -	\$ 53,200.00
Southwest Applied Technology College	\$ -	\$ -	\$ -	\$ -
Uintah Basin ATC	\$ 9,011.00	\$ -	\$ -	\$ 9,011.00
Utah Electrical JATC/IBEW	\$ -	\$ -	\$ -	\$ -
Utah Valley University	\$ 20,000.00	\$ -	\$ -	\$ 20,000.00
TOTAL	\$ 129,748.75	\$ -	\$ -	\$ 129,748.75
ASSOCIATION FUNDING GRANTS	BUDGET	PAID	ACTUAL YTD	BALANCE
ACI Intermountain Chapter	\$ 2,000.00	\$ -	\$ -	\$ 2,000.00
AIA Utah Chapter	\$ -	\$ -	\$ -	\$ -
APWA Utah Chapter	\$ -	\$ -	\$ -	\$ -
ASHRAE	\$ -	\$ -	\$ -	\$ -
Associated General Contractors - Utah / AGC-Utah	\$ -	\$ -	\$ -	\$ -
Associated Builders & Contractors of Utah	\$ -	\$ -	\$ -	\$ -
Beehive Chapter ICC	\$ -	\$ -	\$ -	\$ -
Bonneville Chapter ICC	\$ 32,750.00	\$ -	\$ -	\$ 32,750.00
Construction Specifications Institute Inc / CSI	\$ -	\$ -	\$ -	\$ -
Fire Marshal's Association of Utah	\$ -	\$ -	\$ -	\$ -
IEC of Utah (Independent Electrical Contractors)	\$ 30,151.00	\$ -	\$ -	\$ 30,151.00
Iron County Home Builders Association	\$ -	\$ -	\$ -	\$ -
Northern Utah Building Inspectors	\$ -	\$ -	\$ -	\$ -
Park City Area Home Builders Association/PCAHBA	\$ -	\$ -	\$ -	\$ -
Rocky Mountain Gas Association	\$ 15,254.00	\$ -	\$ -	\$ 15,254.00
Salt Lake Home Builders Association / SLHBA	\$ -	\$ -	\$ -	\$ -
SEAU (Structural Engineers Association)	\$ -	\$ -	\$ -	\$ -
Southern Utah Division IAEI	\$ 6,300.00	\$ -	\$ -	\$ 6,300.00
Southern Utah Home Builders Association / SUHBA	\$ 57,650.00	\$ -	\$ -	\$ 57,650.00
UAPMO	\$ 24,312.50	\$ -	\$ -	\$ 24,312.50
Utah Chapter IAEI	\$ 45,495.00	\$ -	\$ -	\$ 45,495.00
Utah Chapter ICC	\$ 82,000.00	\$ -	\$ -	\$ 82,000.00
Utah Construction Suppliers Association	\$ -	\$ -	\$ -	\$ -
Utah Plumbing & Heating Contractors Association	\$ 39,020.00	\$ -	\$ -	\$ 39,020.00
Utah Homebuilders Association	\$ 8,970.00	\$ -	\$ -	\$ 8,970.00
Utah Division of Occupational and Professional Licensing	\$ -	\$ -	\$ -	\$ -
Utah Valley Homebuilders Association	\$ -	\$ -	\$ -	\$ -
TOTAL	\$ 343,902.50	\$ -	\$ -	\$ 343,902.50
TOTAL ENCUMBRANCES	\$ 537,907.11	\$ 2,683.29	\$ 2,683.29	\$535,223.82
REVENUES (LESS ACTUAL EXPENDITURES)	BUDGET	PAID	ACTUAL YTD	
Total Revenue (Surcharges plus carryovers)			\$ 1,072,984.04	
Less Actual Expenditures			\$ 2,683.29	
SUBTOTAL (ACTUAL)			\$ 1,070,300.75	
Less Approved Unpaid Encumbrances			\$535,223.82	
Less Held/Unpaid FY 2016 Encumbrances			\$41,800.00	
TOTAL RESERVES			\$ 493,276.93	

R156-15A-231. Administration of Building Code Training Fund and Factory Built Housing Fees Account.

In accordance with Subsection 15A-1-209(5)(c), the Division shall use monies received under Subsection 15A-1-209(5)(a) to provide education regarding codes and code amendments to building inspectors and individuals engaged in construction-related trades or professions. In accordance with Subsection 58-56-17.5(2)(c), the Division shall use a portion of the monies received under Subsection 58-56-17.5(1) to provide education for factory built housing. The following procedures, standards, and policies are established to apply to the administration of these separate funds:

(1) The Division shall not approve or deny education grant requests from the Building Code Training Fund or from the Factory Built Housing Fees Account until the Uniform Building Code Commission (UBCC) Education Advisory Committee ("the Committee"), created in accordance with Subsections 58-1-203(1)(f) and R156-15A-201(1)(a), has considered and made its recommendations on the requests.

(2) Appropriate funding expenditure categories include:

(a) grants in the form of reimbursement funding to the following organizations that administer code related or factory built housing educational events, seminars or classes:

(i) schools, colleges, universities, departments of universities, or other institutions of learning;

(ii) professional associations or organizations; and

(iii) governmental agencies.

(b) costs or expenses incurred as a result of educational events, seminars, or classes directly administered by the Division;

(c) expenses incurred for the salary, benefits or other compensation and related expenses resulting from the employment of a Board Secretary;

(d) office equipment and associated administrative expenses required for the performance of the duties of the Board Secretary, including but not limited to computer equipment, telecommunication equipment and costs and general office supplies; and

(e) other related expenses as determined by the Division.

(3) The following procedure shall be used for submission, review and payment of funding grants:

(a) A funding grant applicant shall submit a completed "Application for Building Code Training Funds Grant" or a "Factory Built Housing Education Grant Application" a minimum of 15 days prior to the meeting at which the request is to be considered and prior to the training event on forms provided for that purpose by the Division. Applications received less than 15 days prior to a meeting may be denied.

(b) Payment of approved funding grants will be made as reimbursement after the approved event, class, or seminar has been held and the required receipts, invoices and supporting documentation, including proof of payment, if requested by the Division or Committee, have been submitted to the Division.

(c) Approved funding grants shall be reimbursed only for eligible expenditures which have been executed in good faith with the intent to ensure the best reasonable value.

(d) A Request for Reimbursement of an approved funding grant shall be submitted to the Division within 60 days following the approved event, class, or seminar unless an extenuating circumstance occurs. Written notice must be given to the Division of such an extenuating circumstance. Failure to submit a Request for Reimbursement within 60 days shall result in non-payment of approved funds, unless an extenuating circumstance has been reviewed and accepted by the Division.

(4) The Committee shall consider the following in determining whether to recommend approval of a proposed funding request to the Division:

(a) the fund balance available and whether the proposed request meets the overall training objectives of the fund, including but not limited to:

(i) the need for training on the subject matter;

(ii) the need for training in the geographical area where the training is offered; and

(iii) the need for training on new codes being considered for adoption;

(b) whether the grant applicant agrees to charge a cost for the training event, class, or seminar which is uniform across all categories of attendees.

~~(b)~~ (c) the prior record of the program sponsor in providing codes training including:

(i) whether the subject matter taught was appropriate;

(ii) whether the instructor was appropriately qualified and prepared; and

(iii) whether the program sponsor followed appropriate and adequate procedures and requirements in providing the training and submitting requests for funding;

~~(c)~~ (d) costs of the facility including:

(i) the location of a facility or venue, or the type of event, seminar or class;

(ii) the suitability of said facility or venue with regard to the anticipated attendance at or in connection with additional non-funded portions of an event or conference;

(iii) the duration of the proposed educational event, seminar, or class; and

(iv) whether the proposed cost of the facility is reasonable compared to the cost of alternative available facilities;

~~(d)~~ (e) the estimated cost for instructor fees including:

- (i) a reimbursement rate not to exceed \$150 per instruction hour without further review and approval by the Committee;
- (ii) the experience or expertise of the instructor in the proposed training area;
- (iii) the quality of training based upon events, seminars or classes that have been previously taught by the instructor;
- (iv) the drawing power of the instructor, meaning the ability to increase the attendance at the proposed educational event, seminar or class;
- (v) travel expenses; and
- (vi) whether the proposed cost for the instructor or instructors is reasonable compared to the costs of similar educational events, seminars, or classes;
- (~~e~~) (f) the estimated cost of advertising materials, brochures, registration and agenda materials, including:
 - (i) printing costs that may include creative or design expenses; and
 - (ii) whether printed materials comply with 4(b); and
 - (iii) delivery or mailing costs;
- (~~f~~) (g) other reasonable and comparable cost alternatives for each proposed expense item;
- (~~g~~) (h) other information the Committee reasonably believes may assist in evaluating a proposed expenditure; and
- (~~h~~) (i) a total reimbursement rate of the lesser of \$10 per student hour or the cost of all approved actual expenditures.
- (5) The Division, after consideration and recommendation of the Committee, based upon the criteria in Subsection (4), may reimburse the following items in addition to the lesser of \$10 per student hour or the cost of all approved actual expenditures:
 - (a) text books, code books, or code update books;
 - (b) cost of one Division licensee mailing list per provider per two-year renewal period;
 - (c) cost incurred to upload continuing education hours into the Division's online registry for contractors, plumbers, electricians or elevator mechanics; and
 - (d) reasonable cost of advertising materials, brochures, registration and agency materials, including:
 - (i) printing costs that may include creative or design expenses; and
 - (ii) delivery or mailing costs.
 - (6) Joint function.
 - (a) "Joint function" means a proposed event, class, seminar, or program that provides code or code related or factory built housing education and education or activities in other areas.
 - (b) Only the prorated portions of a joint function that are code and code related or factory built housing education are eligible for a funding grant.
 - (c) In considering a proposed funding request that involves a joint function, the Committee shall consider whether:
 - (i) the expenses subject to funding are reasonably prorated for the costs directly related to the code and code amendment or factory built housing education; and
 - (ii) the education being proposed will be reasonable and successful in the training objective in the context of the entire program or event.
 - (7) Advertising materials, brochures and agenda or training materials for a Building Code Training funded educational event, seminar, or class shall include a statement that acknowledges that partial funding of the training program has been provided by the Utah Division of Occupational and Professional Licensing from the 1% surcharge funds on all building permits.
 - (8) Advertising materials, brochures and agenda or training materials for a Factory Built Housing Fees Account funded educational event, seminar, or class shall include a statement that acknowledges that partial funding of the training program has been provided by the Utah Division of Occupational and Professional Licensing from surcharge fees on factory built housing sales.
 - (9) If an approved event or joint event is not held, no amount is reimbursable with the exception of the costs described in Subsection (5)(d).

STATE CONSTRUCTION CODE ADMINISTRATION AND ADOPTION OF APPROVED STATE CONSTRUCTION CODE RULE

R156-15A

Utah Administrative Code

Issued October 23, 2014

DEPARTMENT OF COMMERCE
Division of Occupational and Professional Licensing
160 East 300 South, Main Lobby
P.O. Box 146741
Salt Lake City, UT 84114-6741
(801) 530-6078



APPLICATION FOR BUILDING CODE TRAINING FUNDS GRANT

(Submit prior to training program)

Request Date: 7/13/16 Total Estimated Instructors Fees (total a & b below): \$ 300
 New Request: a. Instructor Fees: \$ _____
b. Instructor Expense (travel/meals): \$ _____
 Additional Funding Request: Code Books (if requesting): \$ 8520
Additional Projected Costs (explain on pg 2) \$ _____
*Total Grant Amount Requested: \$ 8820

* If total amount requested is MORE than the lowest of items 1-2 below, include a brief explanation of costs. Title and price of code books must be specified. **Attach page 2 of this form.**

We understand and acknowledge that if this application is approved, the maximum amount that will be reimbursed will be the lowest of items 1-3 below. If appropriate, the amount may be reduced under items 4 and 5:

1. \$10.00 per student hour of actual instruction. (# students actually attending x # hours course duration x \$10.00)
2. The actual reimbursable costs supported by paid invoices not to exceed # 3 or
3. The amount of grant as requested above (although additional costs may be paid if the cost results from excess attendance over anticipated).
4. Funding grants will be reimbursed only for expenditures which have been negotiated in good faith to ensure the best reasonable value.
5. Any instructor fees in excess of \$150.00 per hour will be subject to further review and approval by the Committee, the Division and the Department. (This is a maximum amount established for review purposes only and is not intended to be used as a guaranteed amount. Good faith negotiations are required as in item 4 above.)

Requesting Organization: Rocky Mountain Gas Association Federal I.D. #: [REDACTED]

Street Address: 153 S 900 E #3

City: SLC State: Utah Zip: 84102

Contact Person: John Hill Email Address: hillmgmt@aol.com

Phone: 801-521-8340 Fax: 801-521-8360

Event Title: RMGA Fall Technician Training

Date(s) of Training: September 7, 2016 Location(s): RSD

Training Objectives: Code Update for International Fuel Gas, Residential, and Mechanical

Projected Number of Students: 40 Projected Number of Hours of Instruction: 3

John Hill
Name of Authorized Representative (Print)

Signature of Authorized Representative

Executive Director
Title

7/13/16
Date of Signature

EDUCATION COMMITTEE ACTION	
Advisory Committee Recommendation: <input type="checkbox"/> Favorable <input type="checkbox"/> Unfavorable	Amount Recommended: \$ _____
Reason: <u>Funding Request</u>	Date: ____/____/____
DEPARTMENT OF COMMERCE ACTION	
<input type="checkbox"/> Not Approved <input type="checkbox"/> Approved	Amount: \$ _____
Bureau Manager: _____	Date: ____/____/____
Division Director: _____	Date: ____/____/____
Department Director: _____	Date: ____/____/____

APPLICATION FOR BUILDING CODE TRAINING FUNDS GRANT

Page 2 – Required if total amount requested is MORE than the lowest amount of items 1-3 on page one of application.

Include a brief explanation for requested amount:

40 - 2015 International Fuel Gas Code Book \$58 each = \$2,320.00
40 - 2015 International Mechanical Code Book - \$60 each = \$2,400.00
40 - 2015 International Residential Code Book - \$95 each = \$3,800.00



APPLICATION FOR BUILDING CODE TRAINING FUNDS GRANT

(Submit prior to training program)

Request Date: August 1, 2016 Total Estimated Instructors Fees (total a & b below): \$ 450

New Request: a. Instructor Fees: \$ 450
 b. Instructor Expense (travel/meals): \$ _____

Additional Funding Request: Code Books (if requesting): \$ 7550
 Additional Projected Costs (explain on pg 2) \$ 850

*Total Grant Amount Requested: \$ 8850

* If total amount requested is MORE than the lowest of items 1-2 below, include a brief explanation of costs. Title and price of code books must be specified. **Attach page 2 of this form.**

We understand and acknowledge that if this application is approved, the maximum amount that will be reimbursed will be the lowest of items 1-3 below. If appropriate, the amount may be reduced under items 4 and 5:

1. \$10.00 per student hour of actual instruction. (# students actually attending x # hours course duration x \$10.00)
2. The actual reimbursable costs supported by paid invoices not to exceed # 3 or
3. The amount of grant as requested above (although additional costs may be paid if the cost results from excess attendance over anticipated).
4. Funding grants will be reimbursed only for expenditures which have been negotiated in good faith to ensure the best reasonable value.
5. Any instructor fees in excess of \$150.00 per hour will be subject to further review and approval by the Committee, the Division and the Department. (This is a maximum amount established for review purposes only and is not intended to be used as a guaranteed amount. Good faith negotiations are required as in item 4 above.)

Requesting Organization: Home Builders Association of Utah Federal I.D. #: [REDACTED]

Street Address: 9069 South 1300 West

City: West Jordan State: Utah Zip: 84088

Contact Person: Ashley Call Email Address: fordashley@outlook.com

Phone: 801-352-8266 Fax: 801-352-8277

Event Title: 2015 Code Updates

Date(s) of Training: September 2016 Location(s): Across Utah

Training Objectives: Basic Understanding of the 2015 IRC and Utah Amendments

Projected Number of Students: 50 Projected Number of Hours of Instruction: 3 per class

Ashley Call Education Coordinator
 Name of Authorized Representative (Print) Title

[Signature] 8/1/2016
 Signature of Authorized Representative Date of Signature

EDUCATION COMMITTEE ACTION	
Advisory Committee Recommendation: <input type="checkbox"/> Favorable <input type="checkbox"/> Unfavorable	Amount Recommended: \$ _____
Reason: <u>Funding Request</u>	Date: ____/____/____
DEPARTMENT OF COMMERCE ACTION	
<input type="checkbox"/> Not Approved <input type="checkbox"/> Approved	Amount: \$ _____
Bureau Manager: _____	Date: ____/____/____
Division Director: _____	Date: ____/____/____
Department Director: _____	Date: ____/____/____

APPLICATION FOR BUILDING CODE TRAINING FUNDS GRANT

Page 2 – Required if total amount requested is MORE than the lowest amount of items 1-3 on page one of application.

Include a brief explanation for requested amount:

IRC Code Book: \$115 a piece X 50= \$5750

Significant Changes to the IRC: \$36 a piece X 50=1800

Other Expenses:

Utah Amendments: \$6 a piece X 50=\$300

Room Fee: \$100 X 4 hours=\$400

DOPL upload fee =\$150



APPLICATION FOR BUILDING CODE TRAINING FUNDS GRANT

(Submit prior to training program)

Request Date: August 1, 2016 Total Estimated Instructors Fees (total a & b below): \$ 450

New Request: a. Instructor Fees: \$ 450
 b. Instructor Expense (travel/meals): \$ _____

Additional Funding Request: Code Books (if requesting): \$ 7550
 Additional Projected Costs (explain on pg 2) \$ 850
 *Total Grant Amount Requested: \$ 8850

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We understand and acknowledge that if this application is approved, the maximum amount that will be reimbursed will be the lowest of items 1-3 below. If appropriate, the amount may be reduced under items 4 and 5:

1. \$10.00 per student hour of actual instruction. (# students actually attending x # hours course duration x \$10.00)
2. The actual reimbursable costs supported by paid invoices not to exceed # 3 or
3. The amount of grant as requested above (although additional costs may be paid if the cost results from excess attendance over anticipated).
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Requesting Organization: Home Builders Association of Utah Federal I.D. #: [REDACTED]

Street Address: 9069 South 1300 West

City: West Jordan State: Utah Zip: 84088

Contact Person: Ashley Call Email Address: fordashley@outlook.com

Phone: 801-352-8266 Fax: 801-352-8277

Event Title: 2015 Code Updates

Date(s) of Training: October 2016 Location(s): Across Utah

Training Objectives: Basic Understanding of the 2015 IRC and Utah Amendments

Projected Number of Students: 50 Projected Number of Hours of Instruction: 3 per class

Ashley Call
 Name of Authorized Representative (Print)

Education Corrdinator
 Title

Ashley Call
 Signature of Authorized Representative

8/1/2016
 Date of Signature

EDUCATION COMMITTEE ACTION

Advisory Committee Recommendation: Favorable Unfavorable Amount Recommended: \$ _____

Reason: Funding Request Date: ____/____/____

DEPARTMENT OF COMMERCE ACTION
 Not Approved Approved Amount: \$ _____

Bureau Manager: _____ Date: ____/____/____
 Division Director: _____ Date: ____/____/____
 Department Director: _____ Date: ____/____/____

APPLICATION FOR BUILDING CODE TRAINING FUNDS GRANT

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(Submit prior to training program)

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***Total Grant Amount Requested: \$ 8850**

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We understand and acknowledge that if this application is approved, the maximum amount that will be reimbursed will be the **lowest** of items 1-3 below. If appropriate, the amount may be reduced under items 4 and 5:

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Street Address: 9069 South 1300 West

City: West Jordan State: Utah Zip: 84088

Contact Person: Ashley Call Email Address: fordashley@outlook.com

Phone: 801-352-8266 Fax: 801-352-8277

Event Title: 2015 Code Updates

Date(s) of Training: October 2016 Location(s): Across Utah

Training Objectives: Basic Understanding of the 2015 IRC and Utah Amendments

Projected Number of Students: 50 Projected Number of Hours of Instruction: 3 per class

Ashley Call Education Corrdinator
 Name of Authorized Representative (Print) Title

[Signature] 8/1/2016
 Signature of Authorized Representative Date of Signature

EDUCATION COMMITTEE ACTION	
Advisory Committee Recommendation: <input type="checkbox"/> Favorable <input type="checkbox"/> Unfavorable	Amount Recommended: \$ _____
Reason: <u>Funding Request</u> Date: ____/____/____	
DEPARTMENT OF COMMERCE ACTION	
<input type="checkbox"/> Not Approved <input type="checkbox"/> Approved	Amount: \$ _____
Bureau Manager: _____	Date: ____/____/____
Division Director: _____	Date: ____/____/____
Department Director: _____	Date: ____/____/____

APPLICATION FOR BUILDING CODE TRAINING FUNDS GRANT

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Street Address: 9069 South 1300 West

City: West Jordan State: Utah Zip: 84088

Contact Person: Ashley Call Email Address: fordashley@outlook.com

Phone: 801-352-8266 Fax: 801-352-8277

Event Title: 2015 Code Updates

Date(s) of Training: November 2016 Location(s): Across Utah

Training Objectives: Basic Understanding of the 2015 IRC and Utah Amendments

Projected Number of Students: 50 Projected Number of Hours of Instruction: 3 per class

Ashley Call Education Corrdinator
 Name of Authorized Representative (Print) Title

[Signature] 8/1/2016
 Signature of Authorized Representative Date of Signature

EDUCATION COMMITTEE ACTION	
Advisory Committee Recommendation: <input type="checkbox"/> Favorable <input type="checkbox"/> Unfavorable	Amount Recommended: \$ _____
Reason: <u>Funding Request</u>	Date: ____/____/____
DEPARTMENT OF COMMERCE ACTION	
<input type="checkbox"/> Not Approved <input type="checkbox"/> Approved	Amount: \$ _____
Bureau Manager: _____	Date: ____/____/____
Division Director: _____	Date: ____/____/____
Department Director: _____	Date: ____/____/____

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Street Address: 9069 South 1300 West

City: West Jordan State: Utah Zip: 84088

Contact Person: Ashley Call Email Address: fordashley@outlook.com

Phone: 801-352-8266 Fax: 801-352-8277

Event Title: 2015 Code Updates

Date(s) of Training: December 2016 Location(s): Across Utah

Training Objectives: Basic Understanding of the 2015 IRC and Utah Amendments

Projected Number of Students: 50 Projected Number of Hours of Instruction: 3 per class

Ashley Call Education Coordinator
Name of Authorized Representative (Print) Title

[Signature] 8/1/2016
Signature of Authorized Representative Date of Signature

EDUCATION COMMITTEE ACTION	
Advisory Committee Recommendation: <input type="checkbox"/> Favorable <input checked="" type="checkbox"/> Unfavorable	Amount Recommended: \$ _____
Reason: <u>Funding Request</u>	Date: ____/____/____
DEPARTMENT OF COMMERCE ACTION	
<input type="checkbox"/> Not Approved <input checked="" type="checkbox"/> Approved	Amount: \$ _____
Bureau Manager: _____	Date: ____/____/____
Division Director: _____	Date: ____/____/____
Department Director: _____	Date: ____/____/____

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APPLICATION FOR BUILDING CODE TRAINING FUNDS GRANT

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Requesting Organization: Home Builders Association of Utah Federal I.D. #: [REDACTED]

Street Address: 9069 South 1300 West

City: West Jordan State: Utah Zip: 84088

Contact Person: Ashley Call Email Address: fordashley@outlook.com

Phone: 801-352-8266 Fax: 801-352-8277

Event Title: 2015 Code Updates

Date(s) of Training: February 2017 Location(s): Across Utah

Training Objectives: Basic Understanding of the 2015 IRC and Utah Amendments

Projected Number of Students: 50 Projected Number of Hours of Instruction: 3 per class

Ashley Call Education Corrdinator
Name of Authorized Representative (Print) Title

[Signature] 8/1/2016
Signature of Authorized Representative Date of Signature

EDUCATION COMMITTEE ACTION

Advisory Committee Recommendation: Favorable Unfavorable. Amount Recommended: \$ _____

Reason: Funding Request Date: _____

DEPARTMENT OF COMMERCE ACTION

Not Approved Approved Amount: \$ _____

Bureau Manager: _____ Date: _____

Division Director: _____ Date: _____

Department Director: _____ Date: _____

APPLICATION FOR BUILDING CODE TRAINING FUNDS GRANT

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Requesting Organization: Home Builders Association of Utah Federal I.D. #: [REDACTED]

Street Address: 9069 South 1300 West

City: West Jordan State: Utah Zip: 84088

Contact Person: Ashley Call Email Address: fordashley@outlook.com

Phone: 801-352-8266 Fax: 801-352-8277

Event Title: 2015 Code Updates

Date(s) of Training: March 2017 Location(s): Across Utah

Training Objectives: Basic Understanding of the 2015 IRC and Utah Amendments

Projected Number of Students: 50 Projected Number of Hours of Instruction: 3 per class

Ashley Call Education Corrdinator
 Name of Authorized Representative (Print) Title

Ashley Call 8/1/2016
 Signature of Authorized Representative Date of Signature

EDUCATION COMMITTEE ACTION

Advisory Committee Recommendation: Favorable Unfavorable Amount Recommended: \$ _____

Reason: Funding Request Date: ___/___/___

DEPARTMENT OF COMMERCE ACTION

Not Approved Approved Amount: \$ _____

Bureau Manager: _____ Date: ___/___/___
 Division Director: _____ Date: ___/___/___
 Department Director: _____ Date: ___/___/___

APPLICATION FOR BUILDING CODE TRAINING FUNDS GRANT

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APPLICATION FOR BUILDING CODE TRAINING FUNDS GRANT

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Street Address: 9069 South 1300 West

City: West Jordan State: Utah Zip: 84088

Contact Person: Ashley Call Email Address: fordashley@outlook.com

Phone: 801-352-8266 Fax: 801-352-8277

Event Title: 2015 Code Updates

Date(s) of Training: May 2017 Location(s): Across Utah

Training Objectives: Basic Understanding of the 2015 IRC and Utah Amendments

Projected Number of Students: 50 Projected Number of Hours of Instruction: 3 per class

Ashley Call Education Coordinator
Name of Authorized Representative (Print) Title

Ashley Call 8/1/2016
Signature of Authorized Representative Date of Signature

EDUCATION COMMITTEE ACTION	
Advisory Committee Recommendation: <input type="checkbox"/> Favorable <input type="checkbox"/> Unfavorable	Amount Recommended: \$ _____
Reason: <u>Funding Request</u>	Date: ____/____/____
DEPARTMENT OF COMMERCE ACTION	
<input type="checkbox"/> Not Approved <input type="checkbox"/> Approved	Amount: \$ _____
Bureau Manager: _____	Date: ____/____/____
Division Director: _____	Date: ____/____/____
Department Director: _____	Date: ____/____/____

APPLICATION FOR BUILDING CODE TRAINING FUNDS GRANT

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REQUEST FOR REIMBURSEMENT

(Submit after completion date of the training program)

We, the sponsors of the proposed training, are requesting reimbursement for the following costs which we have incurred and for which we have attached an invoice, the original receipts, a roster of attendees, and a copy of the training announcement, advertising and agenda.

Select one:

- We provided the training program as outlined in our original application. (Complete Sections A & C)
- We provided the training program as outlined in our original application but request committee approval for additional reimbursement above the lesser of the \$10 per student hour or cost of approved actual expenditures. (Complete Sections A, B & C.)
- We did not hold the training as outlined in the original application but are requesting reimbursement for allowable expenses. (Complete Section B & C)

Section A:

Organization Name: Southern Utah Home Builders Assoc Instructor's Name: Nathan Fisher
 Seminar Title/Subject: Construction Defect: Court Decisions Contractors Should Know
 Date(s) of Training: June 30 2,106
 Location of Training: DXATC, ERTC, 610 S Airport Rd., St George, Utah

Educational Expenditures	
1. Total Instructor Fees and Travel/Meals (not to exceed \$3,000 for an 8 hr day) Total a and b below:	\$ <u>450</u>
a. Instructor Fees: \$ <u>450</u>	
b. Instructor Travel (total i-iv): \$ <u>0</u>	
i. Airfare \$ _____	
ii. Mileage \$ _____	
iii. Meals \$ _____	
iv. Other (please specify) \$ _____	
2. Textbooks, Workbooks, Code <u>Update</u> Books (Use Section C for Code books)	\$ _____
Titles: _____	
3. Facility Cost:	\$ <u>100</u>
4. Audio Visual Equipment:	\$ _____
5. Printing	\$ _____
6. Postage and handling	\$ _____
7. Other (please detail):	\$ <u>187</u>
Total of Educational Expenditures (1-7):	\$ 187 550

Cost Per Student	
1. Number of actual students in attendance: <u>18</u>	
2. Training duration in hours: <u>3</u>	
3. Total hours of training (line 1 x line 2) <u>54</u>	
Maximum Cost Per Student Hour \$10.00 (line 3 x \$10.00)	\$ <u>540</u>

Total Reimbursement Request (Lower of Total Educational Expenditures or Maximum Cost Per Student): \$ ~~187~~ 540⁰⁰

Section B:

1. Code Books (No more than one/title/attendee. Application must include a roster.)

Title(s): _____
 Number purchased: _____ Total cost of Code Books: \$ _____

2. Advertising Materials \$ 50.00

3. Printing Costs \$ 137.00

4. Delivery or Mailing Costs: \$ _____

5. DOPL Licensee Mailing List: \$ _____

6. DOPL Continuing Education upload fee: \$ _____

Total Section B Reimbursement (lines 1-6): \$ 187.00

Total From Section A (Carried over from First Page): \$ 287 540

Total Reimbursement Request (Sections A & B): \$ 287 727

Section B: Committee Action	
Amount: \$	_____
Date:	/ /

Section C:

I/we hereby verify that these expenses have been paid by our organization. I/we further verify that the instructor (if training was held) was adequately qualified by education and experience to teach the course, and was adequately prepared to teach the course by making an outline of the program, making appropriate audio or visual aids, preparing or arranging for handouts or study guides, arranging for any needed equipment and provided the training for the full time period and subject matter presented in the funding request.

I/we also verify we have engaged in good faith negotiations to obtain the best reasonable value for the costs associated above.

Southern Utah Home Builders Association 87-0494721
 Organization Name Federal I.D. Number

Kathy Tolleson Member Services Dir
 Authorized Representative (Type/Print) Title

[Signature] July 31, 2014
 Signature Date

DEPARTMENT OF COMMERCE ACTION		
Purpose: <u>Funding Request</u>	ORG: <u>2180</u>	Amount: \$ _____
Bureau Manager: _____		Date: ___/___/___
Division Director: _____		Date: ___/___/___
Department Director: _____		Date: ___/___/___