

Jordan School District
MINUTES OF BOARD OF EDUCATION MEETING
May 24, 2016

The Board of Education of Jordan School District met in study, closed, and regular sessions on Tuesday, May 24, 2016, beginning at 4:03 p.m. at the JATC South Campus (Board Conference Room), 12723 S. Park Avenue (2080 West), Riverton, Utah.

STUDY SESSION

Those recognized or signed-in as present:

Susan K. Pulsipher, Board President
Janice L. Voorhies, Board Vice President
Kayleen Whitelock, Board Secretary
Jen Atwood, Board Member
J. Lynn Crane, Board Member
Richard S. Osborn, Board Member
Matthew Young, Board Member
Patrice A. Johnson, Superintendent of Schools
Anthony A. Godfrey, Associate Superintendent
John Larsen, Business Administrator
Paul Van Komen, Burbidge & White
Michael Anderson, Administrator of Schools
Jill Durrant, Administrator of Schools
Laura Finlinson, Administrator of Curriculum and Staff Development
June M. LeMaster, Administrator of Human Resources
Brad Sorensen, Administrator of Schools
Scott Thomas, Administrator of Auxiliary Services
Teri Timpson, Administrator of Schools
Jeri Clayton, Administrative Assistant
Rodney Shaw, Principal, Fort Herriman Middle School
Lauren Goodsell, Assistant Principal, Fort Herriman Middle School
Brandee Bergum, English Teacher, Fort Herriman Middle School
Melinda Lesueur, Science Teacher, Fort Herriman Middle School
Michael Farnsworth, English Department Chair, Fort Herriman Middle School
Zach Workman, Spanish Teacher, Fort Herriman Middle School
Amy Anderson, Fort Herriman Middle School Community Council
Howard Stephenson, District 11, Utah State Senate
Vicki Olsen

President Pulsipher presided and conducted. The Board of Education met in a study session to discuss the following:

A. Ends Policies and Student Achievement

1. Presentation on Standards-Based Grading Pilot Program

Rodney Shaw, principal of Fort Herriman Middle School, reported on a standards-based grading program for the 2016-17 school year. He reviewed the timeline that brought the school to the point of implementation which began eight years ago when he took a team of eight teachers to a DuFour conference on Professional Learning Communities. Mr. Shaw said Standards Referenced Grading (SRG) is based on a specific set of learning goals for each subject that students need to meet in order to receive a passing grade. Mr. Shaw explained the advantages of SRG which are improved communication and feedback, easily identifiable standards in which students need additional help or have achieved mastery, and a tool for evaluating the effectiveness of instruction. Mr. Shaw explained the SRG grading system which replaces letter grades A through F with a four-

level grading system that assigns a proficiency rating of one through four to a student's mastery of the specific learning goals with four being the highest attainable level.

Senator Stephenson commented that he is inspired by what is being done at Fort Herriman and requested to visit the school in the future.

Board members expressed appreciation to Mr. Shaw for the work he is doing at Fort Herriman.

2. Discussion on Ends Policies

President Pulsipher invited discussion on the following two Ends policies created by the Board:

1. E402 *Empowering Employees*
2. E403 *Customer Service*

Board members discussed the policy language and expressed that they are comfortable with these two policies as written, noting that they are "living" documents and can be revisited each year and changes made, if needed. President Pulsipher noted that these two policies will be approved during the regular session Board meeting.

3. Public Comment

President Pulsipher invited Erin Preston to address the Board, noting that Ms. Preston is unable to attend the public comment portion of the regular meeting.

Ms. Erin Preston said she is running for the State Board of Education and wanted to introduce herself. She stated that she is a charter school founder and has served as a board chair and superintendent of Providence Hall. For the past two years she has been working as an education attorney and public education advocate, having served on multiple funding task forces with the Utah State Office of Education. Through these experiences she has found that charter and public education schools have far more in common than different and she is pleased to have made friends within the District. She invited Board members to contact her and said she would appreciate their support.

At 5:25 p.m., the meeting adjourned.

MOTION: At 5:25 p.m., it was moved by Kayleen Whitelock and seconded by Richard S. Osborn to go into closed session. Motion passed with a unanimous vote.

CLOSED SESSION

Those recognized or signed-in as present:

Susan K. Pulsipher, Board President
Janice L. Voorhies, Board Vice President
Kayleen Whitelock, Board Secretary
Jen Atwood, Board Member
J. Lynn Crane, Board Member
Richard S. Osborn, Board Member
Matthew Young, Board Member
Patrice A. Johnson, Superintendent of Schools
Anthony A. Godfrey, Associate Superintendent
John Larsen, Business Administrator
Paul Van Komen, Burbidge & White
June M. LeMaster, Administrator of Human Resources

President Pulsipher presided and conducted. The Board of Education met in a closed session to discuss property and negotiations. The closed session discussion was recorded and archived.

At 5:43 p.m., the meeting adjourned. The Board returned to study session.

STUDY SESSION, Continued

Those recognized or signed-in as present:

Susan K. Pulsipher, Board President
Janice L. Voorhies, Board Vice President
Kayleen Whitelock, Board Secretary
Jen Atwood, Board Member
J. Lynn Crane, Board Member
Richard S. Osborn, Board Member
Matthew Young, Board Member
Patrice A. Johnson, Superintendent of Schools
Anthony A. Godfrey, Associate Superintendent
John Larsen, Business Administrator
Paul Van Komen, Burbidge & White
Michael Anderson, Administrator of Schools
Jill Durrant, Administrator of Schools
June M. LeMaster, Administrator of Human Resources
Brad Sorensen, Administrator of Schools
Scott Thomas, Administrator of Auxiliary Services
Teri Timpson, Administrator of Schools
Steven Hall, Director, Jordan Education Foundation
Kurt Prusse, Director, Purchasing
Sandy Riesgraf, Director, Communications
Jeri Clayton, Administrative Assistant
Jennifer Boehme, President, Jordan Education Association
Vicki Olsen
Michael Haynes, Board President, Jordan Education Foundation

President Pulsipher presided and conducted. The Board of Education continued its study session to discuss the following:

B. Jordan Education Foundation Restated Bylaws

Steve Hall, director of the Jordan Education Foundation, reviewed revisions to the Foundation Bylaws. Board members recommended several changes and will approve the Amended and Restated Bylaws of the Jordan Education Foundation during regular session, with the noted changes.

C. Review of Administrative Policy BP177 *Disposal of Surplus Items*

Kurt Prusse, director of Purchasing, reviewed the revisions to policy BP177 *Disposal of Surplus Items* and noted that the language changes bring the policy in line with current practice.

Following Board discussion, President Pulsipher asked to have this policy brought before the Board for approval at the next Board meeting.

At 6:25 p.m., the meeting adjourned. The regular session started at 6:35 p.m.

REGULAR SESSION

Those recognized or signed-in as present:

Susan K. Pulsipher, Board President

Janice L. Voorhies, Board Vice President
Kayleen Whitelock, Board Secretary
Jen Atwood, Board Member
J. Lynn Crane, Board Member
Richard S. Osborn, Board Member
Matthew Young, Board Member
Patrice A. Johnson, Superintendent of Schools
Anthony A. Godfrey, Associate Superintendent
John Larsen, Business Administrator
Paul Van Komen, Burbidge & White
Michael Anderson, Administrator of Schools
Jill Durrant, Administrator of Schools
June M. LeMaster, Administrator of Human Resources
Brad Sorensen, Administrator of Schools
Scott Thomas, Administrator of Auxiliary Services
Teri Timpson, Administrator of Schools
Ron Bird, Director, Information Systems
Steven Hall, Director, Jordan Education Foundation
Kurt Prusse, Director, Purchasing
Sandy Riesgraf, Director, Communications
Lisa Robinson, Director, Special Education
Jeri Clayton, Administrative Assistant
Robert Conder, AV Maintenance
Dixie Garrison, Principal, West Jordan Middle School
Karen Gorringer
Melinda Dummer
Jane Harward
Kristy Whiteside
James Groethe
Larry Glen Richins
Cody Curtis
Frank Preston
Spencer Campbell
Melissa Beck
Amanda Bollinger
Lauren Goodsell
Lisa Jackson
Tina Susuico
Shauna Worthington
Nicholas Riggs, Unified Police Department
Jennifer Boehme, President, Jordan Education Association
Rich Cunningham, District 50, Utah House of Representatives
Michael Haynes, Board President, Jordan Education Foundation
David Jenkins, Past President, Jordan Education Foundation
Jan Tanner, Board Member, Jordan Education Foundation
Tracey Vollrath, Board Member, Jordan Education Foundation
Sharon Barlow, Lunch Manager, Hayden Peak Elementary
Scott Bateman, Head Custodian, West Jordan Middle School
Bryan Grimshaw, Instructional Support Technician Supervisor, Information Systems
Brenda Groo, Head Financial Secretary, Riverton High School
Angie Whitney, Head Secretary, Elk Ridge Middle School
Alison Tran, Region VI PTA
Carolyn Bona, Principal, Midas Creek Elementary
Tawnya Bator, Midas Creek Elementary
Regina Vondwingelo, Copper Canyon Elementary
Stacey Marshall, Jordan Ridge Elementary

Maria Tegtmeier, Jordan Ridge Elementary

President Pulsipher presided and conducted. She welcomed those present. Rave Andrews, Kevin Mitchell, and Alex Gillen, student body officers at Copper Mountain Middle School, conducted a flag ceremony and led everyone in the Pledge of Allegiance. Reverence was given by Cody Sanford, student body officer at Copper Mountain Middle School.

Celebrating Copper Mountain Middle School

Sydney Reading and Grace Schwitzer, student body officers at Copper Mountain Middle School, presented information to the Board about the good things happening at Copper Mountain and reviewed some of the programs and activities in which students and faculty members participate. The following is a synopsis of the comments:

- Copper Mountain was built in 2013 and has amazing staff, teachers, and students.
- School spirit is created through fun, unifying activities.
- Teachers care about students and are willing to help and encourage them to do their best.
- Students feel the school is a safe place to learn and grow.
- Students participated in fundraising activities to help students in Uganda.

Resolution of Appreciation

President Pulsipher read a Resolution of Appreciation for each of the following former Jordan District employees who recently passed away:

Dale Toone Dawson – employed by Jordan District from 1976 to 1991
Patricia Ann Yager Faulkner – employed by Jordan District from 1965 to 1989
Roger Mecham – employed by Jordan District from 1996 to 2006
Joanne DeHaan Smith Leo – employed by Jordan District from 1997 to 2008

Recognition of Jordan Education Foundation 2015-16 Outstanding Classified Award Recipients

Michael Haynes, Board president, David Jenkins, past president, Board members Jan Tanner and Tracey Vollrath, and Steve Hall, director, of the Jordan Education Foundation presented the following employees with Outstanding Classified Awards:

- Sharon Barlow, Lunch Manager, Hayden Peak Elementary
- Scott Bateman, Head Custodian, West Jordan Middle School
- Bryan Grimshaw, Instructional Support Technician Supervisor
- Brenda Groo, Head Financial Secretary, Riverton High School
- Angie Whitney, Head Secretary, Elk Ridge Middle School

Each recipient received a plaque and a cash award of \$1,000. Board members congratulated the recipients and thanked them for their service to the District.

Presentation of PTA Awards for Excellence in Education

Alison Tran, Region VI PTA, presented awards to the following individuals that have shown excellence in education:

- Carolyn Bona, Principal, Midas Creek Elementary - Outstanding School Administrator
- Tawnya Bator, Midas Creek Elementary - Outstanding Educator
- Regina Vondwingelo, Copper Canyon Elementary - Outstanding Educator
- Stacey Marshall, Jordan Ridge Elementary - Outstanding Educator
- Amber Gonzalaz, Jordan Ridge Elementary - Outstanding Volunteer
- Maria Tegtmeier, Jordan Ridge Elementary - Utah Spirit of PTA

Recognition of Administrative Appointments and Transfers

Dr. June LeMaster, administrator for Human Resources, announced the following administrative changes for 2016-17:

- Ron Bird, Network Technical Services Manager, appointed director of Information Systems.
- Anthony Muto, senior technical support engineer at Oracle, appointed Network Technical Services Manager.
- Norman Emerson, principal at West Jordan Elementary, appointed consultant in Instructional Support Services.
- Jennifer Ludlow, principal at Terra Linda Elementary, appointed principal at West Jordan Elementary.
- Karen Gorringer, assistant principal at West Jordan High, appointed principal at Terra Linda Elementary.
- Donna Hunter, administrator on special assignment in Curriculum & Staff Development (secondary Language Arts), appointed assistant principal at West Jordan High.
- Mindy Dummer, language arts teacher at Valley High, appointed administrator on special assignment in Curriculum & Staff Development
- Jane Harward, teacher specialist in Curriculum & Staff Development, appointed administrator on special assignment in Curriculum & Staff Development.
- Kristy Whiteside, assistant principal at Daybreak & Welby Elementary Schools, appointed program specialist in Special Education.
- Kim Searle, assistant principal at Copper Hills High, appointed assistant principal at Herriman High.
- Kevin Barton, assistant principal at Riverton High School, appointed assistant principal at Copper Hills High.
- James Groethe, social studies teacher at Riverton High, appointed assistant principal at Copper Hills High.
- Glen Richins, social studies teacher at Oquirrh Hills Middle, appointed assistant principal at Riverton High.
- Cody Curtis, assistant principal at South Jordan Middle, appointed principal at Copper Mountain Middle.
- Frank Preston, social studies teacher at Fort Herriman Middle, appointed assistant principal at South Jordan Middle.
- Tim Brooks, assistant principal at West Jordan Middle, appointed assistant principal at Fort Herriman Middle.
- Brian Larson, assistant principal at Oquirrh Hills Middle, appointed assistant principal at West Jordan Middle
- Audrey Fish, assistant principal at Elk Ridge Middle, appointed assistant principal at Oquirrh Hills Middle.
- Spencer Campbell, language arts teacher at Sunset Ridge Middle, appointed assistant principal at Elk Ridge Middle.
- Mike Christensen, assistant principal at Bingham High, appointed assistant principal at Copper Mountain Middle.
- Mike Hutchings, assistant principal at Copper Mountain Middle, appointed assistant principal at Bingham High.
- Melissa Beck, science teacher at West Jordan High, appointed assistant principal at Riverton and Rose Creek Elementary Schools.
- Amanda Bollinger, special education teacher at Bluffdale Elementary, appointed assistant principal at Butterfield Canyon and Herriman Elementary Schools.
- Tiffany Cooke, assistant principal at Blackridge & Jordan Ridge Elementary Schools, appointed assistant principal at Jordan Ridge and South Jordan Elementary Schools.
- Lauren Goodsell, assistant principal at Fort Herriman Middle, appointed assistant principal at Fox Hollow and Welby Elementary Schools.
- Lisa Jackson, currently on SUU sabbatical leave, appointed assistant principal at Bluffdale and Falcon Ridge Elementary Schools.

- Jerri Mausbach, assistant principal at Foothills and Silver Crest Elementary Schools, appointed assistant principal at Foothills Elementary.
- Tina Susuico, Title I teacher specialist at Majestic Elementary, appointed assistant principal at Majestic Elementary.
- Suzanne Williams, assistant principal at Butterfield Canyon and Herriman Elementary Schools, appointed assistant principal at Eastlake Elementary.
- Cherie Wilson, assistant principal at Eastlake Elementary, appointed assistant principal at Silver Crest Elementary.
- Shauna Worthington, currently on BYU LPP sabbatical leave, appointed assistant principal at Blackridge and Daybreak Elementary Schools.

Board members greeted and congratulated the new administrators who were in attendance.

Comments by Elected Officials

Richard Cunningham, District 50, House of Representatives, said he wanted to compliment the Board and staff for what they do for the students. He said four years ago when he was elected to the House, he had one goal and that was to do everything in his power to collaborate and do what he could for Jordan School District and to provide fair representation to the west side of the valley. He said he is now running for the Senate to continue this goal. Representative Cunningham said he served on the Education, Transportation, Infrastructure, Political Subdivisions, Criminal Justice, and Retirement Committees, and he wanted the Board to know that the Tier 2 employees are being heard. He said an interim study was received this week from the president of the Senate and speaker of the House and they are looking at salaries and retirement benefits for all public employees and know that it is important to provide the means to hire, retain, and attract good employees. He said he feels it is his responsibility to do everything he can in this regard. Representative Cunningham said he believes he will be the next senator and expressed his commitment to represent his constituents. He expressed his support for Mrs. Pulsipher and said he believes she will be elected in November to the House of Representatives.

Patron Comments Regarding Non-Agenda Items

None.

I. General Business – Consent Agenda

MOTION: It was moved by Kayleen Whitelock and seconded by Janice L. Voorhies to approve consent agenda items A and B in one motion and item C in a separate motion. Motion passed with a unanimous vote.

A. Motion to Approve Consent Agenda Items

1. Minutes

Minutes for the Board of Education meetings held April 26 and May 10, 2016, were provided to the Board of Education.

2. Updates to Administrative Policy DP335 *Personal Leave – Licensed*

A copy of policy DP335 is attached at the conclusion of these minutes. (Attachment 1)

MOTION: It was moved by J. Lynn Crane and seconded by Janice L. Voorhies to approve Consent Agenda items A1 and A2, as recommended. Motion passed with a unanimous vote.

3. Jordan Education Foundation Restated Bylaws

A copy of the Jordan Education Foundation Restated Bylaws are attached at the conclusion of these minutes. (Attachment 2)

MOTION: It was moved by Kayleen Whitelock and seconded by Jen Atwood to approve consent agenda item A3, with the following revisions: 1) Paragraph 2.02(a) will read: One director shall be appointed by the superintendent of Jordan School District and such director shall also serve as the executive director of the Foundation; 2) Paragraph 2.02(c) will read: ... trustee representative of the Board of Education who shall be selected according to Board of Education policy among the elected members of the Board of Education shall serve as director; and 3) Paragraph 5.08(c) will read: the treasurer shall, consistent with the provisions of section 4.03 Motion passed with a unanimous vote.

B. Motion to Accept Consent Agenda Items

1. Expenditures

Expenditures for the month of April 2016 were provided to the Board of Education.

2. Financial Statement

The financial statement through April 30, 2016, was provided to the Board of Education. A copy is attached at the conclusion of these minutes. (Attachment 3)

3. Personnel – Licensed and Classified

Personnel changes for the month of April 2016 were provided to the Board of Education.

4. Recommendation to Issue Certificates for Home Instruction

It was recommended that the students whose parents have filed affidavits pursuant to Utah Code 53A-11-102 shall be issued certificates excusing them from attending public school.

MOTION: It was moved by Kayleen Whitelock and seconded by Janice L. Voorhies to accept Consent Agenda items B1 through B4, as recommended. Motion passed with a unanimous vote.

II. Bid Recommendations

**A. School or Department
Curriculum and Staff Development**

**Items for Bid
AP Calculus AB/BC and AP
Statistics Textbooks**

Bidders
Bedford, Freeman & Worth Calculus
Cengage Learning Calculus
Fueleducation Calculus
Pearson Calculus

Amount of Bid
\$55,200 - \$124,400

Purpose: Textbook adoption.

Recommendation: It was recommended that a multiple award be made to all bidders as each have unique products that could meet the needs of the schools. Pearson, Cengage Learning, and Bedford Freeman have materials approved by the State of Utah for use as primary source in the classroom. Fueleducation (an online resource only) will be a secondary choice because its materials have not yet been reviewed by the state, but could potentially add value to students in the future.

Budget: 2016-17 Textbook budgets of individual schools.

MOTION: It was moved by J. Lynn Crane and seconded by Kayleen Whitelock to approve the bid for AP Calculus AB/BC and AP Statistics Textbooks, as recommended. Motion passed with a unanimous vote.

III. **Special Business**

A. **Recommendation to Approve Tentative Negotiated Agreement for Licensed Employees**

Public Comment

Jennifer Boehme, president of JEA, said JEA members voted to ratify the Negotiated Agreement and she encouraged Board members to vote for it as well. She provided Board members with copies of JEA member' comments about the agreement. She said the Association members appreciate the collaboration that happens through the interest-based process of the Joint Relations Committee and she expressed appreciation for Mr. Larsen's expertise during financial discussions. She said JEA hopes this collaboration on policies, working conditions, and finances will continue in the future. Ms. Boehme thanked the JEA negotiations team for the hard work during the last three years.

Mrs. Whitelock asked what percentage of JEA members voted in favor of the agreement. Ms. Boehme said the number was over 90 percent.

A copy of the Negotiated Agreement for Licensed Employees is attached at the conclusion of these minutes. (Attachment 4)

MOTION: It was moved by Kayleen Whitelock and seconded by Janice L. Voorhies to approve the Negotiated Agreement for Licensed Employees. Motion passed with a unanimous vote.

B. **Recommendation to Approve Updates on Five-Year Building Construction Plan**

John Larsen, business administrator, said at the Board's request he reviewed current projections and the Five-Year Construction Plan and has found that this year is consistent with last year. He said the only major change in the Plan is to update the document for the new school year. He noted that this document will remain a draft or living document so it can be changed as new or better information is received.

President Pulsipher thanked Mr. Larsen and staff members for updating this document. She said as agreed to in the Interlocal Agreement, the District must provide the Five-Year Building Construction Plan to the cities on a yearly basis and recommended that Board members make arrangements to attend city council meetings to provide the updated Plan and invite input.

A copy of the Five-Year Building Construction Plan is attached at the conclusion of these Minutes. (Attachment 5)

MOTION: It was moved by Janice L. Voorhies and seconded by J. Lynn Crane to approve updates on the Five-Year Building Construction Plan. Motion passed with a unanimous vote.

C. **Recommendation to Approve New Board Ends Policy E402 *Empowering Employees***

President Pulsipher stated that the Board has been working for 18 months on creating Ends policies which are essentially goals that begin with the end in mind and which provide a means for holding the superintendent and District accountable. She said this process has been amazing and started with holding *What Counts?* sessions with members of the public. She noted that two new policies are now ready for Board approval.

President Pulsipher read policy E402 *Empowering Employees*. A copy of Ends Policy E402 is attached at the conclusion of these minutes. (Attachment 6)

MOTION: It was moved by Janice L. Voorhies and seconded by Kayleen Whitelock to approve new Board Ends Policy E402 *Empowering Employees*. Motion passed with a unanimous vote.

D. **Recommendation to Approve New Board Ends Policy E403 *Customer Service***

President Pulsipher read this new policy. A copy of Ends Policy E403 is attached at the conclusion of these minutes. (Attachment 7)

MOTION: It was moved by Jen Atwood and seconded by Kayleen Whitelock to approve new Board Ends Policy E403 *Customer Service*. Motion passed with a unanimous vote.

E. **Recommendation to Approve Administrative Policy AS85 *Medication in the School Setting***

This policy was reviewed by the Board during the May 10, 2016, study session. A copy of Administrative Policy AS85 is attached at the conclusion of these minutes. (Attachment 8)

MOTION: It was moved by Janice L. Voorhies and seconded by J. Lynn Crane to approve Administrative Policy AS85 *Medication in the School Setting*. Motion passed with a unanimous vote.

F. **Recommendation to Approve Administrative Policy AS90 *Drugs and Alcohol***

This policy was reviewed by the Board during the May 10, 2016, study session. A copy of Administrative Policy AS90 is attached at the conclusion of these minutes. (Attachment 9)

MOTION: It was moved by Jen Atwood and seconded by Kayleen Whitelock to approve Administrative Policy AS90 *Drugs and Alcohol*. Motion passed with a unanimous vote.

G. **Recommendation to Approve Administrative Policy DP335B *Personal Leave – Classified***

This policy was reviewed by the Board during the May 10, 2016, study session. A copy of Administrative Policy DP335B is attached at the conclusion of these minutes. (Attachment 10)

Public Comment

No patrons signed up to address the Board regarding this Special Business item.

MOTION: It was moved by Janice L. Voorhies and seconded by Kayleen Whitelock to approve Administrative Policy DP335B *Personal Leave – Classified*. Motion passed with a unanimous vote.

IV. **Information Items**

A. **Superintendent's Report**

Superintendent Johnson said she is honored to report about a Migrant Monitoring Report received from the Utah State Office of Education which found that Jordan District provided evidence of compliance for 12 of 12 items with zero findings of non-compliance. She expressed appreciation to Nancy Ward and Hilda Lloyd and read a comment from the report: "It is very commendable that all identified migrant student's guardians have the opportunity to engage in the planning of an individual service delivery plan for their student. This practice focuses resources to the identified needs of each student which more effectively eliminates educational barriers." Superintendent Johnson said this comment supports the Board's goal of having District personnel meet the needs of each individual child.

Superintendent Johnson said it is always wonderful to receive nice letters in the mail and read a letter she received from the parents of two children attending Hayden Peak Elementary: "We want to take this opportunity to share with you our wonderful experience with an extraordinary teacher, Mrs. Kristen Jarman. Our son Joshua was diagnosed with a seizure disorder which has led to Ms. Jarman being his teacher both this and last year. During the past two years we have witnessed her complete and total dedication to her profession and to her students. She is focused on the development and achievement of all her students. Because of our special circumstance, we have really come to know Mrs. Jarman and consider her the very best there is. It is very evident that her chosen profession is more than a job, it is an expression of who she is and what she represents. She is a teacher and a mentor in every possible sense of those two elevated titles. Our experience has been amazing with all of the administrators, teachers, and support staff we have associated with at Hayden Peak Elementary. We feel that excellence should be recognized and rewarded and Mrs. Jarman has clearly demonstrated excellence to the School District community and most importantly her students." Dr. Johnson said this example of a dedicated teacher is true with many of the District's employees and that it is great to receive letters like this.

Superintendent Johnson said as the end of the school year approaches, the following quote by Jim Rohn was brought to her attention, "You become like the five people you spend most of your time with." She said she unfortunately doesn't get to spend a great deal of time with her family, but she is grateful that she is surrounded daily by very dedicated professionals who go above and beyond and have their hearts centered on serving the students. She added that the support staff and teachers are top-notch dedicated people who love what they do and love the kids.

B. Early Childhood Education Program

Debbie Ballard, specialist at the Child Development Center, reviewed the activities and services of the Early Intervention and Preschool programs. She said the Early Intervention program serves children ages birth to 36 months and during the period July 1, 2015 to the present, the Center received 1,145 referrals with 711 of these children eligible for District services; 20,610 visits have been made and a total of 1,562 infants and toddlers have been served (some children leave the program as others enter it). Ms. Ballard noted that 16 preschool classrooms are housed in eight elementary schools throughout the District and offer morning and afternoon sessions of two and one-half hours each. A total of 1,101 children were served in the Preschool program during this school year. Ms. Ballard reviewed the Utah Early Childhood Core Standards, use of the Developmental Observation Tool, preschool curriculum offerings, and programs for parent training and engagement. She also reviewed teaching programs for preschool students in communication, literacy, numeracy, science, writing, and social skills that assist with kindergarten readiness.

V. Discussion Items

A. Board Member Committee Reports and Comments

Mr. Osborn recognized the Herriman High School girls track team for winning the 5A state championship. He also reminded Board members and others that the students enrolled in the Engineering Design and Development classes at JATC will be presenting their design projects tomorrow from 5:00 to 7:00 p.m. and Thursday from 4:00 to 6:00 p.m. He said every time he has attended this function he sees products that he would want to purchase if the students were selling them because the projects are that well done.

Mrs. Atwood said she attended the Health and Wellness Committee meeting and reported that the greenhouse while not complete, has been producing plants and they have so many they are sharing them with West Jordan and Copper Hills High Schools. Mrs. Atwood said she asked Superintendent Johnson to have Jana Cruz, director of Nutrition Services, provide information to

the Board about this program. She also noted that parents and students, especially those with diet restrictions or allergies, have been encouraged to download an app so they can look at the daily lunch menus and to help kids, especially at the high school level, be accountable for food choices. Mrs. Atwood said she wanted to give a shout-out to West Jordan Middle School for being designated a "School to Watch." Mrs. Atwood also thanked Ms. Riesgraf, director of Communications, and her team for the excellent bond presentation and said people are impressed with the information and they are getting great feedback from the community.

Mrs. Whitelock said she had an opportunity to attend a Welby Elementary production of *101 Dalmations* held at Elk Ridge Middle School. She said admission was being charged; however, it was a not a school production but rather a PTA production and they did a great job on the costumes and the production. Mrs. Whitelock reported on the Facilities Committee activities and said in today's meeting, the Committee was looking over the middle school plan, specifically the Copper Mountain prototype, and discussed with the architects various ways in which costs could be reduced without affecting instructional areas. Mrs. Whitelock noted that a potential list of summer 2017 projects is available to Board members in BoardDocs for their review and said it will be added to a future agenda for more in-depth discussion. Mrs. Whitelock said the next Facilities Committee item is an Interlocal Agreement with Bluffdale City. She noted that the Agreement gives Bluffdale City an easement on District property and creates a joint use of the parking lot for the time they hold a rodeo and that the City will be responsible for infrastructure and maintenance. Mr. Young expressed concern that he wasn't sure how thrilled the community is with this project. Following Board member discussion, it was decided that Mrs. Whitelock would meet with Mr. Anderson to review this matter. Mrs. Whitelock expressed that this Agreement is a great opportunity for the District to be collaborative with the city of Bluffdale and she personally believes this is a good Agreement because it doesn't take much of the school property and opens up the ability for patrons to use the City's parking lot for school functions. Mrs. Whitelock said she and Mr. Thomas met with Mayor Timothy in regard to the District's property in Bluffdale and she felt the meeting was positive and productive. She said Mayor Timothy said he would like the Board to let him know where they would like to have schools so he can help with roads. She expressed appreciation for the time the mayor spent with them.

Mrs. Voorhies said she wanted to give a "shout-out" to the preschool program at JATC-South because she attended the graduation ceremony today and there is nothing so charming as three-year-olds. She said she sat next to Jason Skidmore and he told her he attended the ceremony because he needed cheering up. It was a delightful program and they are doing impressive things with these children. Mrs. Voorhies said she attended the Mountain Shadows Elementary School annual musical production of *The Lion King* and after the program she discussed with several of the children from her neighborhood why they refuse to sing in the things she is involved in, but sang beautifully in front of 300 people. She said it is great fun to see the kids perform in plays and especially *The Lion King* for its underlying moral themes. Mrs. Voorhies said she represents the Board on the Western Growth Coalition and since the group has not met this month she had nothing to report.

Mr. Crane congratulated the Herriman High School girls track team for winning the state championship and said it is a wonderful thing to see young kids in the District achieve and accomplish whatever endeavors they undertake. Mr. Crane said he has been impressed the last week or ten days during visits with Mr. Sorensen to the schools in his precinct with the response to the bond presentation and the attitude reflected by the Community Councils and teachers at these schools. He said he doesn't think he has heard any negative remarks and that the response has been pretty positive. He said it has been rewarding and refreshing to hear good things about the District and that the bond has been well thought out. He said one of the teachers openly said she was opposed the last bond but she is now all for this bond. He said it has been a good experience to feel the energy and commitment of the personnel in the schools. Mr. Crane said the Salt Lake County Parks and Recreation Advisory Board has not met lately so he has nothing to report at this time.

Mr. Young said the Finance Committee has not met recently, but indicated that all Board members should have received from Mr. Larsen the draft Budget. He said the Committee has not looked at the Budget but if anyone has language changes they would like made, they should let Mr. Larsen know by Thursday morning. Mr. Young said the Finance Committee will be meeting on Friday of this week in regard to a proposed CDA and will provide an update to Board members in the near future. Mr. Young said the Charter Relations Committee has been presented with a unique opportunity to partner with some great people to explore an opportunity to begin a charter school. He said he has some concerns and would like the Charter Committee and administration to meet before the date of the next scheduled meeting with these individuals so they can discuss this idea and make sure they are all on the same page. He said following these meetings the Committee will have more information to bring to the Board.

Mrs. Pulsipher said the USBA Board of Directors met and listened to Governor Herbert speak and that she had several USBA items to report:

- USBA is looking for local people who might be interested in presenting during the break-out session at the January conference and has put out an RFP for this purpose. She invited Board members to submit names if they know someone who would be interested.
- The USBA new board member workshop will be held December 3, 2016.
- The Utah Rural Schools Conference will be held July 13-15, 2016, in Cedar City and is open to board members, legislators, teachers, and others. She said she would be attending and invited interested Board members to attend with her.
- USBA has planned a retirement luncheon for Dr. Harrington on Thursday, June 9, 2016, at 11:30 a.m. at the USBA offices. She said all Board members should have received an invitation.
- The USBA delegate assembly will be held August 20, 2016. She said changes were made to the Bylaws and starting next year, USBA will be sending out surveys to get feedback from members for legislative priorities. This year, if Board members have suggestions for legislative items, they can let her know and she will take these to USBA.
- An ESSA seminar will be held June 22, 2016, from 12:00 to 4:00 p.m., at Little America. Mrs. Pulsipher said USBA would like to have the business administrator, superintendent, and two board members from each district attend. Mrs. Whitelock and Mrs. Pulsipher agreed to attend and represent the District.
- Mrs. Pulsipher said USBA hired a new person to work on legislative matters and that they are looking to hire someone for the position of manager of communications and professional development.

Mrs. Pulsipher informed Board members that the BYU Partnership meeting will be held June 9, 2016, from 8:30 a.m. to noon at Thanksgiving Point, and asked Board members to let Dr. Johnson know if they will be attending so registration can be completed.

At 8:40 p.m., President Pulsipher declared the meeting adjourned and announced that the Board would return to study session.

STUDY SESSION, Continued

Those recognized or signed-in as present:

Susan K. Pulsipher, Board President
Janice L. Voorhies, Board Vice President
Kayleen Whitelock, Board Secretary
Jen Atwood, Board Member
J. Lynn Crane, Board Member
Richard S. Osborn, Board Member
Matthew Young, Board Member
Patrice A. Johnson, Superintendent of Schools
Anthony A. Godfrey, Associate Superintendent
John Larsen, Business Administrator

Paul Van Komen, Burbidge & White
Michael Anderson, Administrator of Schools
Jill Durrant, Administrator of Schools
June M. LeMaster, Administrator of Human Resources
Brad Sorensen, Administrator of Schools
Scott Thomas, Administrator of Auxiliary Services
Teri Timpson, Administrator of Schools
Jeri Clayton, Administrative Assistant
Jennifer Boehme, President, Jordan Education Association

President Pulsipher presided and conducted. The Board of Education continued its study session to discuss the following:

D. Graduation Information and Protocol

Brad Sorensen, administrator of schools, reviewed 2016 graduation information for the six high schools, South Valley, and River's Edge. The information provided included ceremony dates and times, locations, themes, and Board and Cabinet member speaking assignments.

E. Continued Discussion on Equipment Budget for Schools

John Larsen, business administrator, said at the last meeting he discussed a proposed yearly allocation of \$50,000 that can be used to provide new equipment to aging schools. He said it was suggested that he look at a way to insure this money is used for needs and not wants. Mr. Larsen made the recommendation that the five administrators of schools be responsible for allocation of the \$50,000 because they are in the schools regularly and know the needs at each school. He said he believes the administrators of schools can work together without biases and allocate this money based on the greatest needs.

Board members discussed this proposal and agreed to Mr. Larsen's recommendation. Mr. Young asked to have the administration report back to the Board about how the money was used.

The Board took action with the following motion:

MOTION: It was moved by Kayleen Whitelock and seconded by Janice L. Voorhies to have the administrators of schools oversee allocation of the \$50,000 yearly equipment fund. Motion passed with a unanimous vote.

F. Revisions to Board Policy GP103 Board Members' Principals of Operation – Conduct and Ethics

Kayleen Whitelock reviewed language added as a new paragraph D to policy GP103 which provides guidelines for Board member conduct when using social media. Following Board discussion, it was decided to remove the second sentence in paragraph D.2. related to Board member recusal on a vote.

Mrs. Pulsipher asked to have this policy brought before the Board for approval at the next Board meeting.

G. Update on Progress Toward 2016 Bond Election

President Pulsipher noted that Board members have been busy with bond presentations and expressed appreciation to Cabinet members for scheduling these sessions at the schools. She said the word is getting out about the need for the bond and people seem supportive. She also said the meeting with the Utah Taxpayers Association went quite well and they requested to have another meeting with the Facilities Committee to review how the District has been able to cut construction costs.

Mr. Young recommended extending an invitation to Mayor Timothy to attend this meeting because costs have been his concern as well.

President Pulsipher said this meeting is scheduled for June 16, 2016, at 2:00 p.m. at the Auxiliary Services Building and asked to have this meeting posted so that all Board members can attend.

Mr. Larsen said another meeting of the Bond Executive Committee has been scheduled for June 6, 2016, at 4:00 p.m. at the District Office in Room 129. The three Board members that agreed to be there are Mrs. Voorhies, Mrs. Whitelock, and Mrs. Atwood.

At 9:35 p.m., the meeting adjourned.

MOTION: At 9:35 p.m., it was moved by Janice L. Voorhies and seconded by J. Lynn Crane to go into closed session. Motion passed with a unanimous vote.

CLOSED SESSION

Those recognized or signed-in as present:

Susan K. Pulsipher, Board President
Janice L. Voorhies, Board Vice President
Kayleen Whitelock, Board Secretary
Jen Atwood, Board Member
J. Lynn Crane, Board Member
Richard S. Osborn, Board Member
Matthew Young, Board Member
Patrice A. Johnson, Superintendent of Schools
Anthony A. Godfrey, Associate Superintendent
John Larsen, Business Administrator
Paul Van Komen, Burbidge & White
June M. LeMaster, Administrator of Human Resources
Scott Thomas, Administrator of Auxiliary Services

President Pulsipher presided and conducted. The Board of Education met in a closed session to discuss personnel, property, potential litigation, and negotiations. The closed session discussion was recorded and archived.

MOTION: At 10:18 p.m., it was moved by Kayleen Whitelock to adjourn the meeting. Motion passed with a unanimous vote.

/jc
Attachments

[Approved 6-14-16]