

2
3 Minutes of the meeting of the Logan Municipal Council convened in regular
4 session on Tuesday, June 16, 2015 at 5:30 p.m. in the Logan City Municipal Council
5 Chamber, 290 North 100 West, Logan, Utah. Vice Chairman Herm Olsen conducting.

6
7 Councilmembers present at the beginning of the meeting: Vice Chairman Herm
8 Olsen, Councilmember Karl B. Ward, Councilmember Holly H. Daines and
9 Councilmember S. Eugene Needham. Administration present: Mayor H. Craig Petersen,
10 Finance Director Richard Anderson, City Attorney Kymber Housley and City Recorder
11 Teresa Harris. Excused: Chairman Jeannie F. Simmonds.

12
13 Vice Chairman Olsen welcomed those present. There were approximately 12 citizens in
14 the audience at the beginning of the meeting.

15
16 **OPENING CEREMONY:**

17
18 Bishop Jason Lambert from the Adams Neighborhood gave the opening thought/prayer
19 and Vice Chairman Olsen led the audience in the pledge of allegiance.

20
21 **Meeting Minutes.** Minutes of the Council meeting from June 2, 2015 were
22 reviewed and approved with minor changes.

23
24 **ACTION.** Motion by Councilmember Ward seconded by Councilmember Daines to
25 **approve the June 2, 2015 minutes and approve tonight's agenda.** Motion carried
26 unanimously.

27
28 **Meeting Agenda.** Vice Chairman Olsen announced there would be six public
29 hearings at tonight's Council meeting.

30
31 **Meeting Schedule.** Vice Chairman Olsen announced that regular Council
32 meetings would be held the first and third Tuesdays of the month at 5:30 p.m. The next
33 regular Council meeting is Tuesday, July 7, 2015.

34
35 The Regular Council Meeting scheduled for July 21, 2015 has been cancelled.

36
37 **QUESTIONS AND COMMENTS FOR MAYOR AND COUNCIL:**

38
39 Logan resident Jason Lambert addressed the Council regarding plans to improve walk
40 ability in Logan especially in the area of 200 East with crosswalks and flashing lights.

41
42 Councilmember Daines responded that she and Chairman Simmonds serve on the
43 Bike/Pedestrian Committee and they are in the process of finalizing a masterplan that will
44 give recommendations for bike lanes and pedestrian crossings. She offered to email the
45 draft masterplan to Mr. Lambert.

46

47 Public Works Director Mark Nielsen also responded there are no immediate plans for 200
48 East but if there are concerns about certain areas he would invite citizens to email him so
49 they can be addressed.

50

51 There were no further questions or comments for the Mayor or Council.

52

53 **MAYOR/STAFF REPORTS:**

54

55 **Updates on Projects/Issues – Mayor Petersen**

56

57 Mayor Petersen introduced Katie Peikes who is the new Government Reporter for the
58 Herald Journal.

59

60 Mayor Petersen gave an update on the following projects.

61

62 1. Construction Projects:

63

a. The Logan Cemetery entrance fundraising was successful. Construction will start
64 in approximately one month.

65

b. The Logan Gateway sign is essentially complete. Lights will be installed by next
66 week.

67

c. There have been many positive comments about the new 600 East 1000 North
68 intersection.

69

d. The area of 1800 North from Main to 200 West will be closed for reconstruction
70 for approximately four months.

71

e. Chip and seal will take place from June 29 to July 31.

72

f. Work on the Canyon Road Park has begun. Crews will start bringing in topsoil
73 next week.

74

g. Work continues on filling in the canal East of the breach on Canyon Road.

75

76 2. Mayor Petersen asked the Council what is their preference for the July 24 parade
77 either walking or riding the parade route.

78

The Council responded they would prefer riding in golf carts during the parade.

79

80 3. The City is working on more effectively using social media – Twitter and Facebook.

81

82 4. A meeting will be held with the downtown business owners on Wednesday, June 24
83 at noon in the City Hall Conference Room.

84

85

86 5. Freedom Fire will be held on Friday, July 3 at Maverick Stadium. The private
87 donation goal has been exceeded.

88

89

6. The City website has been outsourced to Revize, a firm located in Troy, Michigan.

90

91

7. Interviews will be held this week for the new Assistant City Attorney position.

92

93

94 **Board Appointment (Hillcrest Neighborhood Council Representative-Kent Field) –**
95 **Mayor Petersen**

96
97 Mayor Craig Petersen asked the Council for ratification of Kent Field to serve as a
98 representative on the Hillcrest Neighborhood City Council which is a three year term.
99

100 **ACTION.** Motion by Councilmember Daines seconded by Councilmember Ward to
101 **approve ratification** of Kent Field as presented. Motion carried unanimously.
102

103 **Review of ordinances regarding animals on residential property in Logan City –**
104 **Kymber Housley**

105
106 City Attorney Kymber Housley stated that currently we regulate animals under Chapter 6
107 of the Logan Municipal Code and we do regulate all animals in the sense that we do not
108 allow them to leave the property unleashed and any animal running at large is a violation.
109 However, the real question is do we limit types of animals or the number of animals. The
110 only restriction we have on the number of animals is with dogs and cats. A resident is
111 allowed three of each dogs or cats or a total combination of four. As far as other animals
112 there are federal and state regulations that allow or don't allow certain types of animals
113 such as exotic animals. Logan City does not limit any other types of animals. The type of
114 regulations we do have are nuisance or noise violations.
115

116 Councilmember Ward said he feels the one thing that makes Logan a unique place is
117 there are areas in the City where people have a horse and chickens in their yard. He feels
118 there are ordinances in place if there is a problem.
119

120 Councilmember Daines said the issue that came up regarding animals is being dealt with
121 through the existing nuisance ordinance. If this issue were to become a problem maybe it
122 can be dealt with by reviewing our current animal ordinance. At this time she is fine with
123 leaving the ordinance as status quo and see if the current ordinance will take care of the
124 issue being addressed.
125

126 **Light & Power Residential Rebate Program – Emily Malik, RECAB Coordinator**

127
128 Emily Malik, Renewable Energy Conservation Advisory Board Coordinator addressed
129 the Council regarding the Residential Rebate Program. All equipment must be new and
130 installed on, or prior to, the date of the application. Applications must be filed no more
131 than 6 months after purchase of appliance/thermostat. Thermostats must be purchased on
132 or after July 1, 2015. Completed applications can be mailed/dropped off, along with a
133 legible copy of the sales receipt to the Logan Environmental Department, Attn: Energy
134 Wise Program 153 North 1400 West Logan, UT 84321.
135

136 Any Logan City Light & Power customer is eligible for a residential rebate. If applying
137 for a thermostat rebate, the customer must have central air conditioning. Property owners
138 in Logan are also eligible for a rebate and can call 716-9792 for more information.
139

140 Qualifying appliances are current model year appliances that carry the ENERGY STAR
141 label are eligible for rebates.

142

143 **COUNCIL BUSINESS:**

144

145 **Cancelled: Regular Council Meeting July 21, 2015 – Vice Chairman Olsen**

146

147 Vice Chairman Olsen announced that the July 21, 2015 Council meeting has been
148 cancelled.

149

150 **ACTION ITEMS:**

151

152 **PUBLIC HEARING – Consideration of a proposed resolution to adjust Rate**
153 **Schedule #8 (USU) to a Partial Requirements Schedule more suitable for a customer**
154 **with internal generation – Resolution 15-28**

155

156 At the June 2, 2015 Council meeting. Mark Montgomery reported there are two electric
157 rate components, namely: 1) consumption; and 2) facilities rate (otherwise known as peak
158 demand rate). Currently USU is billed under a simple peak demand rate on 15 minute
159 slices. They have a cogeneration plant behind the meter. This does two things. First, it
160 shaves their peak usage and moves everything down on the facilities rate, saving them
161 around \$63,000 per month with the cogeneration plant. The problem with this rate is the
162 city still needs to have power in place to supply that higher peak and USU never pays for
163 that. Second, if their system kicks off, it leaves the city scrambling to find enough power
164 to cover USU's needs.

165

166 The plan is to have USU set their Supplement Power Rate for which they will pay an
167 ongoing monthly rate. There will also be a monthly Backup Facility Rate of \$3.97/kW.
168 This will be the facilities charge. There will also be an Excess Demand Rate of
169 \$27.86/kW per day. If their cogeneration plant goes down, we will charge them an
170 additional Daily Backup Power Rate of \$0.38/kW per day.

171

172 If USU schedules maintenance of their cogeneration plant and lets the city know
173 reasonably in advance, they will pay only \$0.19/kW during the time of maintenance

174

175 Vice Chairman Olsen opened the meeting to a public hearing.

176

177 There were no comments and Vice Chairman Olsen closed the public hearing.

178

179 **ACTION.** Motion by Councilmember Ward seconded by Councilmember Daines to
180 **approve Resolution 15-28** as presented. Motion carried unanimously

181

182 **PUBLIC HEARING – Consideration or a proposed resolution approving Elected**
183 **Official's Wages FY 2015-2015 – Resolution 15-25**

184

185 At the June 2, 2015 Council meeting, Mr. Anderson reported the proposal is to keep
186 elected officials' wages the same as they have been for the past several years. This is

187 something that may need to be periodically reviewed. He suggested coming up with a
188 strategy to determine a time frame to do so. It should be done so the wage change would
189 take effect for the forthcoming council members and mayor.

190
191 Vice Chairman Olsen opened the meeting to a public hearing.

192
193 There were no comments and Vice Chairman Olsen closed the public hearing.

194
195 **ACTION.** Motion by Councilmember Daines seconded by Councilmember Ward to
196 **approve Resolution 15-25** as presented. Motion carried unanimously

197
198 **PUBLIC HEARING – Consideration of a proposed resolution approving Member**
199 **Contributions to the Utah Retirement Systems Contributory Retirement Plan FY**
200 **2015-2016 – Resolution 15-26**

201
202 At the June 2, 2015 Council meeting, Mr. Anderson reported this is a pick-up resolution.
203 There are a few employees on the Contributory Retirement System. It has been the
204 practice of the city to pick up the city portion of the contribution on behalf of those
205 employees. Since that time, the city has moved primarily toward a non-contributory
206 system. By picking up this portion of the contribution on behalf of those few employees,
207 it will keep them in parity with the non-contributory employees.

208
209 Vice Chairman Olsen opened the meeting to a public hearing.

210
211 There were no comments and Vice Chairman Olsen closed the public hearing.

212
213 **ACTION.** Motion by Councilmember Ward seconded by Councilmember Daines to
214 **approve Resolution 15-26** as presented. Motion carried unanimously

215
216 **PUBLIC HEARING – Consideration of a proposed resolution adopting the Final**
217 **Revenues and Expenditures Budget for FY 2015-2016 in the amount of \$147,938,153**
218 **- Resolution 15-30**

219
220 Finance Director Richard Anderson addressed the Council and stated the budget is
221 presented as a balanced budget with revenues and requested expenditures in the amount
222 of \$147,938,153.

223
224 Vice Chairman Olsen opened the meeting to a public hearing.

225
226 There were no comments and Vice Chairman Olsen closed the public hearing.

227
228 Councilmember Olsen commented that he applauds those who are in the audience
229 tonight. It surprises him there isn't more in attendance to hear the adoption of the City
230 budget each year.

231
232

233 **ACTION.** Motion by Councilmember Ward seconded by Councilmember Daines to
 234 **approve Resolution 15-30** as presented. Motion carried unanimously

235
 236 **PUBLIC HEARING – Consideration of a proposed resolution approving the**
 237 **Certified Tax Rate for FY 2015-2016 – Resolution 15-32**

238
 239 Finance Director Richard Anderson stated the City of Logan is required to adopt a final
 240 tax rate and said the City will not increase the tax rate above the Certified Tax Rate. The
 241 2015 adopted tax rate is 0.002194.

242
 243 Vice Chairman Olsen opened the meeting to a public hearing.

244
 245 There were no comments and Vice Chairman Olsen closed the public hearing.

246
 247 **ACTION.** Motion by Councilmember Daines seconded by Councilmember Ward to
 248 **approve Resolution 15-32** as presented. Motion carried unanimously

249
 250 **WORKSHOP ITEM:**

251
 252 **Consideration of a proposed increase in Animal Control Fees to offset fee increases**
 253 **by the Cache Humane Society – Resolution 15-29 – Chief Gary Jensen**

254
 255 Chief Gary Jensen addressed the Council regarding the proposed increase to Animal
 256 Control fees. He said the Logan City Police Department provides animal control services
 257 to Logan City residents, and as part of these services, it is necessary at times to impound
 258 and euthanize animals. The Cache Humane Society is the contract group for impound,
 259 boarding and euthanizing of said animals. It is projected that the Cache Humane Society
 260 will increase its fees beginning July 1, 2015. In keeping with the additional fees charged
 261 to the Logan City Police Department by the Cache Humane Society, the Logan City
 262 Police Department seeks to increase fees equal to that of the Cache Humane Society.

263
Animal Control Fee Increase Structure

Current Fee Structure		Proposed Fee Structure 7/1/15		Increase
Impound Fee (Dog)	N/A	Impound Fee (Dog)		
Boarding Fee	11.50/Day	Boarding Fee	14.00/Day	(+2.50)
Euthanasia Fee (Dog)	20.00	Euthanasia Fee (Dog)	20.00	No change
Impound Fee (Cat)	N/A	Impound Fee (Cat)		
Boarding Fee (Cat)	8.00/Day	Boarding Fee (Cat)	10.00/Day	(+2.00)
Euthanasia Fee (Cat)	8.00	Euthanasia Fee (Cat)	10.00	(+2.00)

Logan City PD

Current Fee Structure		Proposed Fee Structure 7/1/15		Increase
Impound Fee (Dog)	15.00	Impound Fee (Dog)	16.00	(+1.00)
Boarding Fee	11.50/Day	Boarding Fee	14.00/Day	(+2.50)
Euthanasia Fee (Dog)	N/A	Euthanasia Fee (Dog)	N/A	
Impound Fee (Cat)	10.00	Impound Fee (Cat)	11.00	(+1.00)
Boarding Fee (Cat)	9.50/Day	Boarding Fee (Cat)	11.00/Day	(+2.00)
Euthanasia Fee (Cat)	N/A	Euthanasia Fee (Cat)	N/A	

264

265 Councilmember Daines recommended that the fees should be much higher than what
266 Chief Jensen is proposing. She asked if there was any data on how many people are
267 repeat offenders when it comes to impounding.

268

269 Chief Jensen responded yes, he will provide this data and does not feel there is a high
270 number of repeat offenders. It takes well over an hour for animal control to pick up an
271 animal and handle the process of an impound.

272

273 Vice Chairman Olsen asked is there justification for charging less for a cat than dogs and
274 are they easier to catch.

275

276 Chief Jensen responded it depends on the nature of the animal; cats are easier to manage
277 once they have been caught.

278

279 Vice Chairman Olsen asked Chief Jensen to check and see how our proposed impound
280 fee compares with other municipalities in the State and see if the fees need to be adjusted.
281 Also, what the animal control officers say about the amount of time invested to catching
282 stray dogs versus catching stray cats and is this the same or is there a difference. He also
283 asked Chief Jensen to see what the euthanize fees are in the State for a comparison.

284

285 Councilmember Ward suggested that Resolution 15-29 be a workshop item again on July
286 7, 2015 to allow more time to answer the questions brought forward.

287

288 Councilmember Needham asked how many citizens know who they should contact if
289 their pet is lost.

290

291 Chief Jensen responded the Cache Humane Society tries very hard to place animals with
292 their owners or to adopt the animal out.

293

294 The proposed resolution will be a workshop item again at the July 7, 2015 Council
295 meeting.

296

297

298

299 **OTHER CONSIDERATIONS:**

300

301 No other considerations were brought forward to the Council.

302

303 **ADJOURN to meeting of the Logan Redevelopment Agency.**

304

305 Vice Chairman Herm Olsen welcomed everyone to the Logan Redevelopment Agency
306 meeting.

307

308 **ACTION ITEM:**

309

310 **PUBLIC HEARING – Consideration or a proposed resolution approving the**
311 **Redevelopment Area Budget for FY 2015-2016 in the amount of \$3,961,771 –**
312 **Resolution 15-31 RDA**

313

314 Finance Director Richard Anderson addressed the Council regarding the proposed
315 Redevelopment Area Budget in the amount of \$3,961,771. This item was previously
316 workshopped during budget meetings with the Council in May.

317

318 Vice Chairman Olsen opened the meeting to a public hearing.

319

320 There were no comments and Vice Chairman Olsen closed the public hearing.

321

322 **ACTION.** Motion by Councilmember Daines seconded by Councilmember Ward to
323 **approve Resolution 15-31 RDA** as presented. Motion carried unanimously

324

325 **WORKSHOP ITEMS**

326

327 **Consideration of a proposed resolution approving Agency Assistance in an amount**
328 **not to exceed \$50,000 for Neighborhood Nonprofit Housing Corporation's**
329 **"Welcome Home – Own in Logan" Program – Resolution 15-33 RDA – Kymber**
330 **Housley**

331

332 City Attorney Kymber Housley addressed the Council regarding the proposed resolution.
333 He stated this is a continuation of a program we have funded over the years. The
334 "Welcome Home - Own in Logan" program, being administrated by the Neighborhood
335 Nonprofit Housing Corporation, qualifies as affordable housing as defined by State Code.
336 The program encourages home ownership within the City of Logan by making the
337 acquisition of a home more affordable by providing down payment/closing cost
338 assistance to low-to-moderate income homebuyers purchasing existing single-family
339 homes or those that will be converted into single-family homes. The program will
340 provide additional incentives for rental conversions. The Logan Redevelopment Agency
341 recommends a grant from the Agency's affordable housing funds, in an amount not to
342 exceed \$50,000, to provide funding to the Neighborhood Nonprofit Housing
343 Corporation's "Welcome Home – Own in Logan" program.

344

345 David Schuster with the “Welcome Home - Own in Logan” Program addressed the
346 Council and stated this program has been offered since 2003. To date, the program has
347 provided \$1,128,388 in funding to help 182 families purchase homes. The average
348 income of participants is \$31,510 or 63% of the area median income. The average home
349 was built in 1962, and the average purchase price is \$128,709. A total of 84% of all
350 program participants are still in their homes. Families are purchasing older homes in
351 Logan City and they are staying in them. During 2015, nine families have used the
352 program.

353

354 The proposed resolution will be an action item and public hearing at the July 7, 2015
355 council meeting.

356

357 **Consideration of a proposed resolution approving Agency Assistance to the Logan**
358 **Downtown Alliance in the Downtown Redevelopment Project Area – Resolution 15-**
359 **34 RDA – Kymber Housley**

360

361 Mr. Housley addressed the Council regarding the proposed resolution that the Economic
362 Development Committee has reviewed and now brings forward the proposed investment
363 and recommends approval by the City Council that during fiscal year 2016, the Agency
364 will make quarterly disbursements to the Alliance for funding its operations equivalent to
365 150% of the Alliance’s annual earned revenues, prorated on a quarterly basis and not to
366 exceed a quarterly amount of \$12,500 or an annual amount of \$50,000. The amount is
367 mainly to pay the salary for the Logan Downtown Manager position which is currently
368 Gary Saxton. Prior to any disbursement, the Alliance will submit to the Agency financial
369 statements summarizing operations for the previous four quarters to allow for calculation
370 for the quarterly distribution.

371

372 Councilmember Ward said the downtown is an ongoing challenge and he feels we are
373 making progress to keep the downtown vital. It’s a significant challenge for the
374 merchants to remain profitable and if they aren’t there we will have even worse
375 problems.

376

377 Mr. Housley also noted that the downtown has significantly increased their contribution
378 through voluntary assessments and promotional activities that Gary Saxton has been
379 involved doing and he feels Mr. Saxton has done a good job. The goal of the Alliance is
380 to become more aligned with the national number for funding downtown programs,
381 which is 1/3-1/3-1/3 through voluntary assessments and promotional events. The RDA is
382 currently matching at 150% with a cap of \$50,000.

383

384 Downtown Manager Gary Saxton addressed the Council and reported that when it comes
385 to economic development he is the person that helps the property owner understand what
386 changes are coming such as development and code changes. He also works closely with
387 the Logan Police Department on parking issues. Other programs he is involved with are
388 wayfinding signs, facade program and he also serves on the Bike Pedestrian Masterplan
389 committee. He said there is a lot of work to do and he currently serves as Chair of the
390 Tour of Utah Committee.

391

392 Mayor Petersen complimented Mr. Saxton on the programs and events he is bringing to
393 Logan and the downtown.

394

395 Councilmember Needham commented that Mr. Saxton has brought a vision of tourism
396 and downtown events and he commended Mr. Saxton for what he is doing.
397 Councilmember Needham said he would like to separate what Mr. Saxton is doing with
398 what the downtown needs. He feels the energy is gone from the Cache Valley Mall and if
399 we are ever going to do anything with the downtown what we are talking about is real
400 estate and helping people who give their lives to retail. Parking is an issue and we need to
401 do something about it. We also need to have a downtown that looks nice and create
402 ambiance.

403

404 The proposed resolution will be an action item and public hearing at the July 7, 2015
405 council meeting.

406

407 **ADJOURNED.** There being no further business to come before the council, the meeting
408 of the Logan Municipal Council adjourned at 6:35 p.m.

409

410

411

412

413

Teresa Harris, City Recorder