



**EPHRAIM CITY COUNCIL  
WORK MEETING AGENDA  
Council Chambers – Ephraim City Hall  
5 South Main, Ephraim, Utah  
Wednesday, January 7, 2015  
5:30 PM**

**CALL TO ORDER**

**ROLL CALL**

**I. DISCUSSION AGENDA**

Addition

- A. Kate Crouch – Discussion regarding a cover for the ice skating rink**
- B. Brant – Legal Services**
- C. Discussion regarding an amendment to the Zoning Ordinance establishing requirement of an escrow account before building permits will be granted for any zone**
- D. Agenda Review**

**ADJOURNMENT**

In Accordance with the Americans with Disabilities Act (ADA) this facility is wheelchair accessible and handicap parking is available. Request for accommodations and interpretive services must be made three (3) working days prior to the meeting. Please contact the city office at 283-4631 for information or assistance.

**CERTIFICATE OF POSTING**

The undersigned, duly appointed City Recorder, does hereby certify that the above notice and agenda was posted this 2<sup>nd</sup> day of January, 2015. A copy was also provided to the local media and posted on the Utah State website.

LEIGH ANN WARNOCK  
EPHRAIM CITY RECORDER



**EPHRAIM CITY COUNCIL  
REGULAR MEETING AGENDA  
Council Chambers – Ephraim City Hall  
5 South Main, Ephraim, Utah  
Wednesday, January 7, 2015  
6:00 PM**

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**CALL TO ORDER**

**OPENING CEREMONY**

The Ephraim City Council invites any community organization, church, or individual resident to present a thought, reading, or invocation in the opening ceremony portion of the public meeting. Those wishing to participate in an Opening Ceremony should contact the City Recorder by the Friday morning preceding the meeting. City Council meetings are held the first and third Wednesdays of each month.

**ROLL CALL**

**PUBLIC COMMENT**

Members of the public may address the City Council on matters not listed on the agenda. Those interested should fill out a public comments form to be given to the Mayor prior to the meeting. Each individual will have five minutes to address the Council and may submit documents outlining their issue. The Council cannot take legal action on public comment at this time. At the conclusion of each Public Comment, the Council may respond to criticism made by those who have addressed them, may ask staff to review a matter or may ask that a matter be placed on a future agenda. All City Council meetings are recorded.

**I. PRESENTATIONS**

- A. Wyatt Anderson: 2<sup>nd</sup> year step test toward Journeyman/Lineman**  
(Cory Daniels)
- B. Jeff Jensen: Wastewater II Certification**  
(Chad Parry)

**II. MOTION AGENDA**

Page #

- A. Approval of the January 6, 2015 Warrant Register** 5
- B. Approval of the Minutes of the following City Council Meetings:**
  - 1. December 3, 2014 Work Meeting 16
  - 2. December 3, 2014 Regular City Council Meeting 18
  - 3. December 15, 2014 Special City Council Meeting 25
- C. Approval of Staff Recommendations:**
  - 1. Agreement: Personnel Systems & Services, Inc.** 27

Authorize the execution of an Agreement with Personnel Systems & Services, Inc. to provide technical assistance to (1) update the 2012 job study with a recommendation for a formal pay plan, (2) facilitate the fine-tuning of job valuations as needed to affirm client satisfaction with internal pay grade assignments and relationships, and (3) provide a benefit summary report using the TechNet System showing a Total Compensation Value Comparison. (Brant Hanson)

**III. RESOLUTION AGENDA**

- A. ECR 15-01: Utah League of Cities and Towns Transportation Resolution** 28

Approve Resolution encouraging the State of Utah to address comprehensive transportation funding.

**IV. APPOINTMENTS AND COUNCIL REPORTS**

Discussion and possible action on the following items:

- A. Appointments**

## **B. Council Reports**

1. City Council may report on meetings/events attended and issues discussed in meetings/events attended by a Councilmember in their official capacity as the City's representative.
2. City Council questions regarding the update must be limited solely for clarification purposes. If further discussion is warranted, the issue will be added to a future agenda for a detailed briefing.
3. City Council report of upcoming meetings.
4. City Council request for agenda items to be placed on future Council Meeting agendas.

## **V. DEPARTMENT REPORTS**

Department Heads and Administration have an opportunity to report.

## **VI. SUMMARY OF CURRENT EVENTS**

This is the City Manager's opportunity to give notice to the City Council of current events impacting the City. Comments are intended to be informational only and no discussion, deliberation or decision will occur on this item.

## **VII. CLOSED SESSION**

The Council may vote to discuss certain matters in Closed Session pursuant to Utah Code annotated 52-4-5 and will determine if any action should be taken from items discussed during the Closed Session at that time.

## **ADJOURNMENT**

From time to time, matters are discussed by the City Council that do not appear on the posted agenda. Items that require/request action taken by the City Council will appear in the posted agenda. Submitted Action Items for the Council agenda must be received by the City Recorder's office by the Friday prior to the Council meeting and should be accompanied by any and all supporting written documentation. Without such documentation, the recorder reserves the right to postpone the hearing of any item until such documentation has been submitted.

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LEIGH ANN WARNOCK  
EPHRAIM CITY RECORDER

## Report Criteria:

Detail report.  
Invoices with totals above \$0.00 included.  
Paid and unpaid invoices included.

Vendor	Vendor Name	Invoice Number	Description	Invoice Date	Net Invoice Amount	Amount Paid	Date Paid
<b>ALSCO</b>							
325	ALSCO	1565394	GEN GOVT-CITY HALL MATS	01/05/2015	36.71	.00	
325	ALSCO	LSAL1553588	GEN GOVT-CITY HALL MATS	12/08/2014	36.71	36.71	12/16/2014
325	ALSCO	LSAL1559526	GEN GOVT-CITY HALL MATS	12/22/2014	36.71	.00	
Total ALSCO:					110.13	36.71	
<b>ANDERSON DRUG &amp; FLORAL</b>							
355	ANDERSON DRUG & FLORAL	1501	LIBRARY- BOOKS	01/03/2015	180.76	.00	
Total ANDERSON DRUG & FLORAL:					180.76	.00	
<b>ANDERSON, WYATT</b>							
13599	ANDERSON, WYATT	27	CELL PHONE REIMB	01/01/2015	35.00	.00	
Total ANDERSON, WYATT:					35.00	.00	
<b>ANYWHERE COMMUNICATIONS LLC</b>							
12974	ANYWHERE COMMUNICATION	EPH47	GEN GOVT-BACK UP SYSTEM-	12/17/2014	217.60	.00	
Total ANYWHERE COMMUNICATIONS LLC:					217.60	.00	
<b>AUDIO EDITIONS</b>							
550	AUDIO EDITIONS	1528283	LIBRARY-BOOKS	12/05/2014	110.93	.00	
550	AUDIO EDITIONS	1529119	LIBRARY-BOOKS	12/11/2014	38.94	.00	
550	AUDIO EDITIONS	1529292	LIBRARY-DEPARTMENT SUPPL	12/12/2014	8.00	.00	
550	AUDIO EDITIONS	1529344	LIBRARY-BOOKS	12/12/2014	63.95	.00	
550	AUDIO EDITIONS	1531090	LIBRARY-BOOKS	12/29/2014	19.99	.00	
Total AUDIO EDITIONS:					241.81	.00	
<b>CALIFORNIA CONTRACTORS SUPP.</b>							
1225	CALIFORNIA CONTRACTORS S	P56455	POWER-SUPPLIES	12/15/2014	210.00	.00	
Total CALIFORNIA CONTRACTORS SUPP.:					210.00	.00	
<b>CANDIES ON MAIN</b>							
11421	CANDIES ON MAIN	1501	STREETS-OFFICE SUPPLIES	01/05/2015	22.45	.00	
Total CANDIES ON MAIN:					22.45	.00	
<b>CARVER, KERRY</b>							
1350	CARVER, KERRY	90465	REIMB FOR CELL PHONE	01/01/2015	35.00	.00	
Total CARVER, KERRY:					35.00	.00	
<b>CASELLE</b>							
1365	CASELLE	62231	GEN GOVT-SOFTWARE SUPPO	01/01/2015	923.00	.00	
Total CASELLE:					923.00	.00	
<b>CASTRO, ENRIQUE C.</b>							
13198	CASTRO, ENRIQUE C.	40	REIMB FOR CELL PHONE USE	01/01/2015	35.00	.00	

Vendor	Vendor Name	Invoice Number	Description	Invoice Date	Net Invoice Amount	Amount Paid	Date Paid
Total CASTRO, ENRIQUE C.:					35.00	.00	
<b>CHAD WOOLLEY, ATTORNEY AT LAW</b>							
1495	CHAD WOOLLEY, ATTORNEY A	150100	COURT-PROSECUTOR DUTIES-	01/05/2015	1,480.00	.00	
Total CHAD WOOLLEY, ATTORNEY AT LAW:					1,480.00	.00	
<b>CHILDS, BRENT</b>							
13336	CHILDS, BRENT	1412A	FIRE-FIRE SCHOOL-MEALS	12/29/2014	110.00	110.00	12/29/2014
13336	CHILDS, BRENT	1412A	FIRE-FIRE SCHOOL-MILEAGE	12/29/2014	248.60	248.60	12/29/2014
Total CHILDS, BRENT:					358.60	358.60	
<b>CHRISTENSEN READY MIX, INC.</b>							
1590	CHRISTENSEN READY MIX, INC	14-6433	AMPI-THEATER-CEMENT	12/09/2014	1,545.00	.00	
1590	CHRISTENSEN READY MIX, INC	14-6453	AMPI-THEATER-CEMENT	12/12/2014	1,648.00	.00	
Total CHRISTENSEN READY MIX, INC.:					3,193.00	.00	
<b>CO BUILDING SYSTEMS</b>							
1200	CO BUILDING SYSTEMS	27826	STREETS-DEPT SUPPLIES-NE	10/29/2014	15.62	.00	
1200	CO BUILDING SYSTEMS	27827	WATER-NEW SHOP	11/12/2014	9.52	.00	
1200	CO BUILDING SYSTEMS	27828	SEWER-NEW SHOP	11/12/2014	24.51	.00	
1200	CO BUILDING SYSTEMS	27829	STREETS-DEPT SUPPLIES-NE	11/13/2014	4.76	.00	
1200	CO BUILDING SYSTEMS	27830	WATER-NEW SHOP	11/17/2014	15.62	.00	
Total CO BUILDING SYSTEMS:					70.03	.00	
<b>CODALE ELECTRIC SUPPLY, INC</b>							
1715	CODALE ELECTRIC SUPPLY, IN	S5249451.001	POWER-DEPT SUPPLIES	12/10/2014	410.00	.00	
Total CODALE ELECTRIC SUPPLY, INC:					410.00	.00	
<b>COTTAM SERVICES</b>							
12005	COTTAM SERVICES	810813	CITY HALL-JANITORIAL SERVIC	12/15/2014	960.00	.00	
12005	COTTAM SERVICES	810813	LIBRARY-JANITORIAL SERVICE	12/15/2014	640.00	.00	
12005	COTTAM SERVICES	810813	USDA-AT CITY HALL-JANITORI	12/15/2014	400.00	.00	
12005	COTTAM SERVICES	810823	CITY HALL-JANITORIAL SERVIC	01/02/2015	960.00	.00	
12005	COTTAM SERVICES	810823	LIBRARY-JANITORIAL SERVICE	01/02/2015	640.00	.00	
12005	COTTAM SERVICES	810823	USDA-AT CITY HALL-JANITORI	01/02/2015	400.00	.00	
Total COTTAM SERVICES:					4,000.00	.00	
<b>COUNCIL ON AGING</b>							
1880	COUNCIL ON AGING	93080	MONTHLY DONATION	01/01/2015	625.00	.00	
Total COUNCIL ON AGING:					625.00	.00	
<b>CREAMER &amp; NOBLE ENGINEERS</b>							
1940	CREAMER & NOBLE ENGINEER	5	AIRPORT-EXPANSION	12/18/2014	61,642.88	.00	
Total CREAMER & NOBLE ENGINEERS:					61,642.88	.00	
<b>DANIELS, CORY</b>							
2075	DANIELS, CORY	1412A	POWER-TRAVEL-PARKING	12/18/2014	45.00	.00	
2075	DANIELS, CORY	40178	REIMB FOR CELL PHONE	01/01/2015	35.00	.00	

Vendor	Vendor Name	Invoice Number	Description	Invoice Date	Net Invoice Amount	Amount Paid	Date Paid
Total DANIELS, CORY:						80.00	.00
<b>DATA CENTER LLC, THE</b>							
12498	DATA CENTER LLC, THE	29884	ADMIN-PRINTING	12/31/2014	527.98	.00	
Total DATA CENTER LLC, THE:						527.98	.00
<b>ELECTRICAL WHOLESALE SUPPLY OF UTAH</b>							
2555	ELECTRICAL WHOLESALE SUP	908602076	POWER- DEPARTMENT SUPPLI	12/19/2014	23.21	.00	
Total ELECTRICAL WHOLESALE SUPPLY OF UTAH:						23.21	.00
<b>EPHRAIM AUTO PARTS-NAPA</b>							
2660	EPHRAIM AUTO PARTS-NAPA	1501	STREET-AUTO PARTS	12/31/2014	74.10	.00	
2660	EPHRAIM AUTO PARTS-NAPA	1501	WATER-AUTO PARTS	12/31/2014	74.10	.00	
2660	EPHRAIM AUTO PARTS-NAPA	1501	SEWER-AUTO PARTS	12/31/2014	74.10	.00	
2660	EPHRAIM AUTO PARTS-NAPA	1501	POWER-AUTO PARTS	12/31/2014	111.15	.00	
2660	EPHRAIM AUTO PARTS-NAPA	1501	POLICE AUTO PARTS	12/31/2014	37.05	.00	
2660	EPHRAIM AUTO PARTS-NAPA	1501	POWER-AUTO PARTS	12/31/2014	405.62	.00	
Total EPHRAIM AUTO PARTS-NAPA:						776.12	.00
<b>EPHRAIM CITY CORP.</b>							
2670	EPHRAIM CITY CORP.	1501	UTILITIES-EPHRAIM CITY-HANS	01/02/2015	8.83	.00	
2670	EPHRAIM CITY CORP.	1501A	UTILITIES-AIRPORT-5228002	01/02/2015	11.45	.00	
2670	EPHRAIM CITY CORP.	1501B	UTILITIES-AIRPORT-5226001	01/02/2015	21.45	.00	
2670	EPHRAIM CITY CORP.	1501C	UTILITIES-AIRPORT LOUNGE-5	01/02/2015	86.85	.00	
Total EPHRAIM CITY CORP.:						128.58	.00
<b>EPHRAIM CITY HOUSING AUTHORITY</b>							
12425	EPHRAIM CITY HOUSING AUTH	1501	ECHA-LOT 22-UTILITIES	01/02/2015	7.86	.00	
12425	EPHRAIM CITY HOUSING AUTH	1501A	ECHA-LOT 4-UTILITIES	01/02/2015	10.76	.00	
Total EPHRAIM CITY HOUSING AUTHORITY:						18.62	.00
<b>EPHRAIM TIRE PROS &amp; SERVICE</b>							
14029	EPHRAIM TIRE PROS & SERVI	0059133	POWER-EQUIPMENT SUPPLIES	12/16/2014	23.23	.00	
14029	EPHRAIM TIRE PROS & SERVI	0059331	POWER-EQUIPMENT SUPPLIES	12/31/2014	14.99	.00	
14029	EPHRAIM TIRE PROS & SERVI	0059334	POWER-EQUIPMENT SUPPLIES	01/02/2015	6.60	.00	
Total EPHRAIM TIRE PROS & SERVICE:						44.82	.00
<b>FIRE PROTECTION SERVICE</b>							
11633	FIRE PROTECTION SERVICE	960430	LIBR-FIRE ALARM/SECURITY-Q	01/01/2015	111.00	.00	
Total FIRE PROTECTION SERVICE:						111.00	.00
<b>GALE/CENGAGE LEARNING</b>							
3035	GALE/CENGAGE LEARNING	53871957	LIBRARY-BOOKS, ETC	12/16/2014	21.69	.00	
Total GALE/CENGAGE LEARNING:						21.69	.00
<b>GEORGE, CHERRI</b>							
14215	GEORGE, CHERRI	1412	ELECTRIC-DEPOSIT REFUND	12/19/2014	43.48	.00	

Vendor	Vendor Name	Invoice Number	Description	Invoice Date	Net Invoice Amount	Amount Paid	Date Paid
Total GEORGE, CHERRI:					43.48	.00	
<b>HANSEN, JARED</b>							
3429	HANSEN, JARED	28	REIMB FOR CELL PHONE	01/01/2015	35.00	.00	
Total HANSEN, JARED:					35.00	.00	
<b>HANSON, BRANT</b>							
14141	HANSON, BRANT	1412A	ADMIN-REIMBURSE-SW & EQUI	12/16/2014	114.35	114.35	12/16/2014
Total HANSON, BRANT:					114.35	114.35	
<b>HERMANSEN, JEFF</b>							
3522	HERMANSEN, JEFF	1412A	FIRE- FIRE SCHOOL- MEALS	01/07/2015	110.00	110.00	12/29/2014
3522	HERMANSEN, JEFF	1412A	FIRE-FIRE SCHOOL- MILEAGE	01/07/2015	248.60	248.60	12/29/2014
Total HERMANSEN, JEFF:					358.60	358.60	
<b>HERMANSEN'S COMPANY INC.</b>							
3550	HERMANSEN'S COMPANY INC.	1501	POWER-EQUIP SUPPLIES	01/05/2015	232.15	.00	
3550	HERMANSEN'S COMPANY INC.	1501	STREETS-SUPPLIES	01/05/2015	156.40	.00	
3550	HERMANSEN'S COMPANY INC.	1501	WATER- DEPT SUPPLIES	01/05/2015	156.40	.00	
3550	HERMANSEN'S COMPANY INC.	1501	SEWER DEPT-SUPPLIES	01/05/2015	156.40	.00	
3550	HERMANSEN'S COMPANY INC.	1501	FIRE- SUPPLIES	01/05/2015	16.88	.00	
Total HERMANSEN'S COMPANY INC.:					718.23	.00	
<b>INGRAM LIBRARY SERVICES</b>							
3875	INGRAM LIBRARY SERVICES	82260186	LIBRARY-BOOKS	12/16/2014	241.97	.00	
Total INGRAM LIBRARY SERVICES:					241.97	.00	
<b>JACK'S TIRE &amp; OIL</b>							
4037	JACK'S TIRE & OIL	293719-14	STREETS-EQUIP SUPPLIES &	12/26/2014	639.48	.00	
Total JACK'S TIRE & OIL:					639.48	.00	
<b>JENKINS, NOLAN</b>							
13529	JENKINS, NOLAN	27	REIMB FOR CELL PHONE	01/01/2015	35.00	.00	
Total JENKINS, NOLAN:					35.00	.00	
<b>JENSEN, BILL</b>							
4128	JENSEN, BILL	100283	CONTRACT FEE-INTERPRETER	01/01/2015	200.00	.00	
Total JENSEN, BILL:					200.00	.00	
<b>JEX, JASON</b>							
14216	JEX, JASON	1412	WATER-DEPOSIT REFUND	12/30/2014	21.88	.00	
Total JEX, JASON:					21.88	.00	
<b>JORGENSEN GMC</b>							
11906	JORGENSEN GMC	5006418	WATER- EQUIP SUPPLIES & MAI	12/15/2014	13.93	.00	
11906	JORGENSEN GMC	5006430	WATER- EQUIP SUPPLIES & MAI	12/24/2014	364.09	.00	
11906	JORGENSEN GMC	5006433	WATER- EQUIP SUPPLIES & MAI	12/30/2014	131.00	.00	

Vendor	Vendor Name	Invoice Number	Description	Invoice Date	Net Invoice Amount	Amount Paid	Date Paid
Total JORGENSEN GMC:					509.02	.00	
<b>KENT'S MARKET</b>							
4440	KENT'S MARKET	1501	LIBRARY STORY HOUR	01/01/2015	22.30	.00	
4440	KENT'S MARKET	1501	ADMIN-SUPPLIES	01/01/2015	16.99	.00	
Total KENT'S MARKET:					39.29	.00	
<b>KIDS REFERENCE COMPANY, INC.</b>							
4455	KIDS REFERENCE COMPANY, I	KRC12-3554	LIBRARY-BOOKS	12/11/2014	68.83	.00	
Total KIDS REFERENCE COMPANY, INC.:					68.83	.00	
<b>LANDIS+GYR TECHNOLOGIES LLC</b>							
3735	LANDIS+GYR TECHNOLOGIES	90181731	POWER-MONTHLY HOSING CO	12/18/2014	20.01	.00	
3735	LANDIS+GYR TECHNOLOGIES	90181732	POWER-CCMSP MONTHLY FEE	12/18/2014	675.00	.00	
Total LANDIS+GYR TECHNOLOGIES LLC:					695.01	.00	
<b>LARSEN, JASON</b>							
4665	LARSEN, JASON	90470	REIMB FOR CELL PHONE	01/01/2015	35.00	.00	
Total LARSEN, JASON:					35.00	.00	
<b>LARSON &amp; COMPANY, PC</b>							
4725	LARSON & COMPANY, PC	22372129	NON-DEPARTMENTAL-AUDIT	12/31/2014	4,225.00	.00	
Total LARSON & COMPANY, PC:					4,225.00	.00	
<b>LAYTON PLUMBING</b>							
4767	LAYTON PLUMBING	15354	LIBRARY-PLUMBING REPAIR	12/29/2014	260.75	.00	
Total LAYTON PLUMBING:					260.75	.00	
<b>MANN, JOSH</b>							
14178	MANN, JOSH	1	POWER - CELL PHONE REIMB	01/01/2015	35.00	.00	
Total MANN, JOSH:					35.00	.00	
<b>MANTI TELEPHONE COMPANY</b>							
5165	MANTI TELEPHONE COMPANY	1501	GEN GOVT-PHONE	01/01/2015	556.54	.00	
5165	MANTI TELEPHONE COMPANY	1501	POWER-PHONE	01/01/2015	258.66	.00	
5165	MANTI TELEPHONE COMPANY	1501	SEWER-PHONE	01/01/2015	77.55	.00	
5165	MANTI TELEPHONE COMPANY	1501	LIBRARY-PHONE	01/01/2015	136.99	.00	
5165	MANTI TELEPHONE COMPANY	1501	FIRE-PHONE	01/01/2015	44.96	.00	
5165	MANTI TELEPHONE COMPANY	1501	REC-PHONE	01/01/2015	47.57	.00	
5165	MANTI TELEPHONE COMPANY	1501	POWER-PHONE	01/01/2015	92.76	.00	
5165	MANTI TELEPHONE COMPANY	1501	AIRPORT-PHONE	01/01/2015	44.15	.00	
Total MANTI TELEPHONE COMPANY:					1,259.18	.00	
<b>MASON, MARLIN</b>							
5255	MASON, MARLIN	93083	CONTRACT FOR COMPUTERS	01/01/2015	2,917.00	.00	
Total MASON, MARLIN:					2,917.00	.00	

Vendor	Vendor Name	Invoice Number	Description	Invoice Date	Net Invoice Amount	Amount Paid	Date Paid
<b>MELLOR, DALAN B.</b>							
13550	MELLOR, DALAN B.	29	REIMBURSE FOR CELL PHONE	01/01/2015	35.00	.00	
Total MELLOR, DALAN B.:					35.00	.00	
<b>METALMART</b>							
5420	METALMART	431474	PARKS-GROUNDS	12/17/2014	368.74	.00	
5420	METALMART	432422	PARKS-GROUNDS	12/30/2014	95.00-	.00	
Total METALMART:					273.74	.00	
<b>MICROMARKETING LLC</b>							
5450	MICROMARKETING LLC	552581	LIBRARY-BOOKS	12/01/2014	12.70	.00	
5450	MICROMARKETING LLC	553705	LIBRARY-BOOKS	12/09/2014	14.98	.00	
5450	MICROMARKETING LLC	554628	LIBRARY-BOOKS	12/17/2014	31.45	.00	
Total MICROMARKETING LLC:					59.13	.00	
<b>MOUNTAINLAND SUPPLY CO.</b>							
5640	MOUNTAINLAND SUPPLY CO.	S101132751.0	WATER-SUPPLIES	11/07/2014	150.00-	.00	
5640	MOUNTAINLAND SUPPLY CO.	S101257992.0	WATER-SUPPLIES	12/19/2014	188.66	.00	
Total MOUNTAINLAND SUPPLY CO.:					38.66	.00	
<b>OFFICE DEPOT</b>							
5990	OFFICE DEPOT	743834775001	POLICE-DEPT SUPPLIES	12/05/2014	474.98	.00	
5990	OFFICE DEPOT	745429660001	POLICE- OFFICE SUPPLIES	12/12/2014	12.16	.00	
5990	OFFICE DEPOT	747193252-00	COURT-OFFICE SUPPLIES	12/24/2014	109.97	.00	
5990	OFFICE DEPOT	747193252-00	ADMIN-OFFICE SUPPLIES	12/24/2014	28.64	.00	
Total OFFICE DEPOT:					625.75	.00	
<b>ON THE GO SERVICES</b>							
6085	ON THE GO SERVICES	12342	AIRPORT-SERVICE & RENTAL	12/31/2014	71.50	.00	
Total ON THE GO SERVICES:					71.50	.00	
<b>PRIESTLEY, REBECCA</b>							
14209	PRIESTLEY, REBECCA	1412	ELECTRIC-DEPOSIT REFUND	12/16/2014	79.97	.00	
Total PRIESTLEY, REBECCA:					79.97	.00	
<b>PUMPKIN BOOKS INC.</b>							
12416	PUMPKIN BOOKS INC.	53788	LIBRARY-BOOKS	12/08/2014	61.41	.00	
Total PUMPKIN BOOKS INC.:					61.41	.00	
<b>QUEST FINANCIAL SERVICES, INC.</b>							
6740	QUEST FINANCIAL SERVICES, I	1412A	ADMIN-CITY ACCOUNTING	12/23/2014	2,520.00	.00	
Total QUEST FINANCIAL SERVICES, INC.:					2,520.00	.00	
<b>QUESTAR GAS</b>							
6745	QUESTAR GAS	1501	FIRE-GAS	12/23/2014	580.83	.00	
6745	QUESTAR GAS	1501	STREET- GAS	12/23/2014	80.11	.00	
6745	QUESTAR GAS	1501	WATER- GAS	12/23/2014	80.11	.00	
6745	QUESTAR GAS	1501	SEWER- GAS	12/23/2014	80.12	.00	
6745	QUESTAR GAS	1501	POWER-GAS	12/23/2014	356.03	.00	

Vendor	Vendor Name	Invoice Number	Description	Invoice Date	Net Invoice Amount	Amount Paid	Date Paid
6745	QUESTAR GAS	1501	GEN GOV-GAS	12/23/2014	1,052.55	.00	
6745	QUESTAR GAS	1501	REC-GAS	12/23/2014	7.16	.00	
Total QUESTAR GAS:					2,236.91	.00	
<b>RALPH BROTHERRSON DRILLING</b>							
14153	RALPH BROTHERRSON DRILLIN	671846	AIRPORT-DRILL NEW WELL	12/31/2014	10,915.00	.00	
Total RALPH BROTHERRSON DRILLING:					10,915.00	.00	
<b>ROBERTS &amp; SONS GARAGE DOORS</b>							
13000	ROBERTS & SONS GARAGE DO	480495	POWER-BLDGS SUPPLIES & M	12/01/2014	90.00	.00	
Total ROBERTS & SONS GARAGE DOORS:					90.00	.00	
<b>ROGER HUFFMAN FLOORS</b>							
7130	ROGER HUFFMAN FLOORS	1022006A	AIRPORT-PILOTS LOUNGE-FLO	10/21/2014	449.60	.00	
Total ROGER HUFFMAN FLOORS:					449.60	.00	
<b>SAFETY SUPPLY AND SIGN CO INC</b>							
7280	SAFETY SUPPLY AND SIGN CO	146731	STREET-DEPT SUPPLIES	11/26/2014	1,180.85	1,180.85	12/16/2014
7280	SAFETY SUPPLY AND SIGN CO	146732	STREET-DEPT SUPPLIES	11/26/2014	312.28	312.28	12/16/2014
Total SAFETY SUPPLY AND SIGN CO INC:					1,493.13	1,493.13	
<b>SANPETE MESSENGER</b>							
7415	SANPETE MESSENGER	6000786	LIBRARY-HELP WANTED AD	12/24/2014	32.00	.00	
7415	SANPETE MESSENGER	6000820	ADMIN-HOLIDAY ADS	12/24/2014	120.00	.00	
Total SANPETE MESSENGER:					152.00	.00	
<b>SANPETE VALLEY HOSPITAL</b>							
7465	SANPETE VALLEY HOSPITAL	FA1402173087	ADMIN-LW-TEST	12/02/2014	40.00	.00	
Total SANPETE VALLEY HOSPITAL:					40.00	.00	
<b>SCHOLZEN PRODUCTS CO INC</b>							
7505	SCHOLZEN PRODUCTS CO INC	6011149	WATER-DEPT SUPPLIES	12/15/2014	31.43	.00	
7505	SCHOLZEN PRODUCTS CO INC	6011415	WATER DEPT SUPPLIES	12/16/2014	129.60	.00	
7505	SCHOLZEN PRODUCTS CO INC	HR03000181	WATER-CYLINDER RENTAL	11/15/2014	24.00	.00	
7505	SCHOLZEN PRODUCTS CO INC	HR03000643	WATER-CYLINDER RENTAL	12/15/2014	24.00	.00	
Total SCHOLZEN PRODUCTS CO INC:					209.03	.00	
<b>SEMI SERVICE, INC.</b>							
14217	SEMI SERVICE, INC.	W 96054	STREETS-SANDER	11/18/2014	6,185.18	.00	
Total SEMI SERVICE, INC.:					6,185.18	.00	
<b>SEVEN PLUS EQUIPMENT</b>							
7560	SEVEN PLUS EQUIPMENT	2673	GEN GOVT-INSPECTIONS	12/16/2014	209.40	.00	
Total SEVEN PLUS EQUIPMENT:					209.40	.00	
<b>SEVIER OFFICE SUPPLY</b>							
7575	SEVIER OFFICE SUPPLY	827301-0	ADMIN-OFFICE SUPPLIES	12/09/2014	40.32	40.32	12/16/2014
7575	SEVIER OFFICE SUPPLY	828940-0	ADMIN-OFFICE SUPPLIES	12/23/2014	34.95	.00	

Vendor	Vendor Name	Invoice Number	Description	Invoice Date	Net Invoice Amount	Amount Paid	Date Paid
Total SEVIER OFFICE SUPPLY:					75.27	40.32	
<b>SIMPLEXGRINNELL, LP</b>							
7695	SIMPLEXGRINNELL, LP	77420680	ALARM SYSTEM-CITY BLDG	12/01/2014	45.87	45.87	12/16/2014
7695	SIMPLEXGRINNELL, LP	77420681	ALARM SYSTEM-PUBLIC SAFE	12/01/2014	45.87	45.87	12/16/2014
7695	SIMPLEXGRINNELL, LP	77493647	ALARM SYSTEM-PUBLIC SAFE	12/29/2014	48.56	.00	
7695	SIMPLEXGRINNELL, LP	77493701	ALARM SYSTEM-CITY BLDG	12/29/2014	48.56	.00	
Total SIMPLEXGRINNELL, LP:					188.86	91.74	
<b>SKYLINE BUILDERS SUPPLY</b>							
7745	SKYLINE BUILDERS SUPPLY	91590	WATER- DEPARTMENT SUPPLI	12/03/2014	29.98	.00	
7745	SKYLINE BUILDERS SUPPLY	91673	STREETS-DEPT SUPPLIES	12/05/2014	4.89	.00	
Total SKYLINE BUILDERS SUPPLY:					34.87	.00	
<b>SMITH, BRIAN</b>							
14211	SMITH, BRIAN	1412	ELECTRIC-DEPOSIT REFUND	12/16/2014	79.58	.00	
Total SMITH, BRIAN:					79.58	.00	
<b>SMITH, CHANDLER</b>							
14214	SMITH, CHANDLER	1412	ELECTRIC-DEPOSIT REFUND	12/19/2014	105.54	.00	
Total SMITH, CHANDLER:					105.54	.00	
<b>SNYDER, SCOTT</b>							
14210	SNYDER, SCOTT	1412	ELECTRIC-DEPOSIT REFUND	12/16/2014	101.30	.00	
Total SNYDER, SCOTT:					101.30	.00	
<b>STALLINGS SHEET METAL</b>							
8105	STALLINGS SHEET METAL	S-3122	CITY BLDG-HEATING UNIT	12/18/2014	643.75	.00	
8105	STALLINGS SHEET METAL	S-3159	CITY BLDG-HEATING UNIT	12/29/2014	324.00	.00	
Total STALLINGS SHEET METAL:					967.75	.00	
<b>STAPLES ADVANTAGE DEPT LA</b>							
11522	STAPLES ADVANTAGE DEPT L	3250915147	ADMIN-OFFICE SUPPLIES	11/14/2014	5.19	.00	
11522	STAPLES ADVANTAGE DEPT L	3250915148	ADMIN-OFFICE SUPPLIES	11/14/2014	23.12	.00	
11522	STAPLES ADVANTAGE DEPT L	3250915149	ADMIN-OFFICE SUPPLIES	11/14/2014	1.21	.00	
11522	STAPLES ADVANTAGE DEPT L	3250915150	ADMIN-OFFICE SUPPLIES	12/05/2014	10.06	.00	
Total STAPLES ADVANTAGE DEPT LA:					39.58	.00	
<b>STATE OF UTAH GASCARD</b>							
3080	STATE OF UTAH GASCARD	1412	POL-FUEL	12/09/2014	1,407.82	1,407.82	12/16/2014
3080	STATE OF UTAH GASCARD	1412	FIRE-FUEL	12/09/2014	57.38	57.38	12/16/2014
3080	STATE OF UTAH GASCARD	1412	POWER-FUEL	12/09/2014	772.90	772.90	12/16/2014
3080	STATE OF UTAH GASCARD	1412	ADMIN-FUEL	12/09/2014	441.06	441.06	12/16/2014
3080	STATE OF UTAH GASCARD	1412	STREETS-FUEL	12/09/2014	327.15	327.15	12/16/2014
3080	STATE OF UTAH GASCARD	1412	WATER-FUEL	12/09/2014	327.15	327.15	12/16/2014
3080	STATE OF UTAH GASCARD	1412	SEWER-FUEL	12/09/2014	327.14	327.14	12/16/2014
Total STATE OF UTAH GASCARD:					3,660.60	3,660.60	

Vendor	Vendor Name	Invoice Number	Description	Invoice Date	Net Invoice Amount	Amount Paid	Date Paid
<b>THOMPSON OIL CO.</b>							
8690	THOMPSON OIL CO.	51021	WATER-BULK FUEL	12/19/2014	615.72	.00	
8690	THOMPSON OIL CO.	51021	STREET-BULK FUEL	12/19/2014	615.72	.00	
8690	THOMPSON OIL CO.	51021	SEWER-BULK FUEL	12/19/2014	615.72	.00	
8690	THOMPSON OIL CO.	51021	POWER-FUEL	12/19/2014	615.72	.00	
Total THOMPSON OIL CO.:					2,462.88	.00	
<b>THOMPSON, KIMBERLY</b>							
14212	THOMPSON, KIMBERLY	1412	ELECTRIC-DEPOSIT REFUND	12/19/2014	86.06	.00	
Total THOMPSON, KIMBERLY:					86.06	.00	
<b>THOMSON, BRIAN</b>							
11514	THOMSON, BRIAN	40178	REIMB FOR CELL PHONE	01/01/2015	35.00	.00	
Total THOMSON, BRIAN:					35.00	.00	
<b>THOMSON, DALLAS</b>							
13641	THOMSON, DALLAS	25	Telephone Reimbursement	01/01/2015	35.00	.00	
Total THOMSON, DALLAS:					35.00	.00	
<b>THYSSENKRUPP ELEVATOR CORP.</b>							
8725	THYSSENKRUPP ELEVATOR C	3001512109	CO-OP-ELEVATOR REPAIR	01/01/2015	1,063.90	.00	
Total THYSSENKRUPP ELEVATOR CORP.:					1,063.90	.00	
<b>TIMVIEW ANALYTICAL LAB.</b>							
8750	TIMVIEW ANALYTICAL LAB.	26383	WATER-ASBESTOS TESTING	09/29/2014	445.00	.00	
8750	TIMVIEW ANALYTICAL LAB.	26816	WATER-QUALITY TESTING	01/02/2015	34.00	.00	
Total TIMVIEW ANALYTICAL LAB.:					479.00	.00	
<b>TUINEAU, SIONE RAY</b>							
14213	TUINEAU, SIONE RAY	1412	ELECTRIC-DEPOSIT REFUBD	12/19/2014	120.00	.00	
Total TUINEAU, SIONE RAY:					120.00	.00	
<b>UAMPS</b>							
8920	UAMPS	1411	POWER-POWER BILL-NOV	12/24/2014	131,582.27	131,582.27	12/29/2014
Total UAMPS:					131,582.27	131,582.27	
<b>UTAH FIRE RESCUE ACADEMY</b>							
13334	UTAH FIRE RESCUE ACADEMY	1412	FIRE-SCHOOL-B CHILDS	12/29/2014	40.00	40.00	12/29/2014
13334	UTAH FIRE RESCUE ACADEMY	1412A	FIRE-SCHOOL-J HERMANSEN	12/29/2014	40.00	40.00	12/29/2014
Total UTAH FIRE RESCUE ACADEMY:					80.00	80.00	
<b>UTAH LOCAL GOVERNMENTS TRUST</b>							
9235	UTAH LOCAL GOVERNMENTS	1494014	WORKER'S COMP-MONTHLY F	12/16/2014	3,488.71	3,488.71	12/22/2014
Total UTAH LOCAL GOVERNMENTS TRUST:					3,488.71	3,488.71	
<b>UTAH STATE DIVISION OF FINANCE</b>							
8175	UTAH STATE DIVISION OF FINA	1412C	LOAN #:B0705B, SERIES 2007,	12/08/2014	10,000.00	10,000.00	12/16/2014
8175	UTAH STATE DIVISION OF FINA	1412C	LOAN #:B0705B, SERIES 2007, I	12/08/2014	6,100.00	6,100.00	12/16/2014

Vendor	Vendor Name	Invoice Number	Description	Invoice Date	Net Invoice Amount	Amount Paid	Date Paid
Total UTAH STATE DIVISION OF FINANCE:					16,100.00	16,100.00	
<b>UTAH STATE TREASURER</b>							
9335	UTAH STATE TREASURER	1412	COURT-SURCHARGE	01/05/2015	2,340.09	.00	
Total UTAH STATE TREASURER:					2,340.09	.00	
<b>WALMART COMMUNITY / GEMB</b>							
9540	WALMART COMMUNITY / GEMB	1412	NON-DEPT-ANNL MTGS	12/22/2014	119.04	.00	
9540	WALMART COMMUNITY / GEMB	1412	STREETS-OFFICE SUPPLIES	12/22/2014	109.51	.00	
9540	WALMART COMMUNITY / GEMB	1412	LIBRARY-BOOKS	12/22/2014	29.92	.00	
9540	WALMART COMMUNITY / GEMB	1412	LIBRARY-OFFICE SUPPLIES	12/22/2014	9.72	.00	
9540	WALMART COMMUNITY / GEMB	1412	LIBRARY-STORY HOUR	12/22/2014	29.43	.00	
9540	WALMART COMMUNITY / GEMB	1412	LIBRARY-SUPPLIES	12/22/2014	13.84	.00	
9540	WALMART COMMUNITY / GEMB	1412	WATER-OFFICE SUPPLIES	12/22/2014	91.89	.00	
9540	WALMART COMMUNITY / GEMB	1412	SEWER-OFFICE SUPPLIES	12/22/2014	59.95	.00	
Total WALMART COMMUNITY / GEMB:					463.30	.00	
<b>WIDMER, MARY</b>							
12557	WIDMER, MARY	1412	ADMIN-OFFICE SUPPLIES-HOLI	12/08/2014	10.48	10.48	12/16/2014
Total WIDMER, MARY:					10.48	10.48	
<b>ZIONS BANK - BANKCARD CENTER</b>							
9942	ZIONS BANK - BANKCARD CEN	1501	NON DEPT-BANKING FEES	12/31/2014	115.00-	.00	
9942	ZIONS BANK - BANKCARD CEN	1501	ADMIN-TRAINING	12/31/2014	385.00	.00	
9942	ZIONS BANK - BANKCARD CEN	1501	NON DEPT-ANNL MTGS	12/31/2014	28.69	.00	
9942	ZIONS BANK - BANKCARD CEN	1501	NON DEPT-P&Z	12/31/2014	235.00	.00	
9942	ZIONS BANK - BANKCARD CEN	1501	REC-EQUIP SUPPLIES & MAINT	12/31/2014	90.31	.00	
9942	ZIONS BANK - BANKCARD CEN	1501	POWER-TRAVEL	12/31/2014	99.24	.00	
Total ZIONS BANK - BANKCARD CENTER:					723.24	.00	
Grand Totals:					278,043.04	157,415.51	

Dated: \_\_\_\_\_

Mayor: \_\_\_\_\_

City Council: \_\_\_\_\_

\_\_\_\_\_

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\_\_\_\_\_

City Recorder: \_\_\_\_\_

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Vendor	Vendor Name	Invoice Number	Description	Invoice Date	Net Invoice Amount	Amount Paid	Date Paid
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Report Criteria:

- Detail report.
  - Invoices with totals above \$0.00 included.
  - Paid and unpaid invoices included.
-

**WORK MEETING MINUTES**  
**CITY COUNCIL**  
CITY COUNCIL CHAMBERS, EPHRAIM CITY HALL  
5 SOUTH MAIN, EPHRAIM, UTAH  
**DECEMBER 3, 2014**  
**5:30 PM**

**CALL TO ORDER**

The Ephraim City Council convened in a work meeting on Wednesday, December 3, 2014, in the City Council Room. Mayor Squire called the meeting to order at 5:30 p.m.

**ROLL CALL**

**MEMBERS PRESENT**

Richard Squire, Mayor  
John Scott, Mayor Pro Tem  
Tyler Alder  
Margie Anderson  
Terry Lund  
Alma Lund

**STAFF PRESENT**

Brant Hanson, City Manager  
Bryan Kimball, City Planner  
Leigh Ann Warnock, City Recorder  
Steve Widmer, Financial Director  
Ron Rasmussen, Police Chief  
Chad Parry, Public Works Director  
Cory Daniels, Power Director

**I. DISCUSSION AGENDA**

**A. SNOW COLLEGE AND DISC GOLF**

The Council had previously considered entering into a contract with Snow College regarding the Disc Golf course that has been set up on City property. After discussion with Risk Management and the leader of the Snow College Club, it was determined that if the City is indemnified, that would prevent the public from using the course, and the college can't be held solely responsible. In lieu of the original agreement, the City will be working more closely with the college and a smaller agreement put into place requiring the club members to maintain the course. An appropriate agreement will be written in consultation with Risk Management.

**B. IRRIGATION SHARES/TREES/DITCHES**

Chad Parry expressed the need to reclaim what water shares the City owns and get new lease agreements in place. He would like to see more water in the main ditch in the spring, moving it back in the fall. He would need to work with others who also get a turn on that ditch. "When it is our turn and the water comes down the ditch, Jay Olsen will have to be told there may be a lot of water ending up on his property."

Brant Hanson feels other watering alternatives need to be explored in case the water doesn't make it as far as the cemetery. Agreements will be entered into with those who are now, or will be using the City's water shares.

**C. FEMA**

Bryan Kimball had a discussion with the Sacramento FEMA office last week and received good news from them. "They have put in for funding and they think they will get it, to totally finish our flood plain stuff." There are new people in the FEMA office that are working with the City. They have already put in quite a bit of survey work and modeling. From here they need to put in every single structure on the model. FEMA generally doesn't offer funding, so this is great news for the city.

**D. AGENDA REVIEW**

**Warrant Register Inquiries**

**Franson Civil Engineers** - They are fixing the tunnel. This is the first draw of many.

**UAMPS** – The amount is more than last year. Once the old HYDRO is up, it will reduce the bill.

**ADJOURN**

*There being no further discussion, Councilmember John Scott moved the work meeting adjourn. The motion was seconded by Councilmember Tyler Alder. The vote was unanimous. The motion carried.*

**MINUTES APPROVED:**

\_\_\_\_\_  
Mayor

\_\_\_\_\_  
Date

**ATTEST:**

\_\_\_\_\_  
City Recorder

\_\_\_\_\_  
Date

**MINUTES**  
**REGULAR CITY COUNCIL MEETING**  
CITY COUNCIL CHAMBERS, EPHRAIM CITY HALL  
5 SOUTH MAIN, EPHRAIM, UTAH  
DECEMBER 3, 2014  
6:00 PM

**CALL TO ORDER**

The Ephraim City Council convened in a Regular City Council Meeting on Wednesday, December 3, 2014, in the City Council Room. Mayor Squire called the meeting to order at 6:00 p.m.

**OPENING CEREMONY**

Councilmember Margie Anderson offered an opening prayer. Councilmember Tyler Alder led the audience in the Pledge of Allegiance.

**ROLL CALL**

**MEMBERS PRESENT**

Richard Squire, Mayor  
John Scott, Mayor Pro Tem  
Tyler Alder  
Margie Anderson  
Alma Lund  
Terry Lund

**STAFF PRESENT**

Brant Hanson, City Manager  
Bryan Kimball, City Planner  
Leigh Ann Warnock, City Recorder  
Steve Widmer, Financial Director  
Ron Rasmussen, Police Chief  
Chad Parry, Public Works Director  
Cory Daniels, Power Director

**PUBLIC COMMENT**

No public comment presented.

**I. PRESENTATIONS**

**A. PERSONNEL SYSTEMS**

Brant Hanson feels there are some components missing from the previous study and would like another survey done in order to ensure employees are paid fairly.

Mike Swallow made a presentation regarding the previous survey he had done for the City with the participation of the employees. He said things were tabled in anticipation of the next budget cycle and was not contacted again to complete the process. He feels the need to fine-tune his observations, to bring things into focus, then he can finalize the results and bring them back with implementation options that reflect Ephraim City's preferences.

Mr. Hanson and Mr. Swallow discussed several examples of other cities with similar positions. He proposed a committee be established to include a councilmember, the City Manager, Finance Director and maybe another staff member. The following two options have been discussed:

- 1) Go back to the market and resample to bring data current, pull new numbers, and plug them into the work base.
- 2) The second option would be to do the survey for salary plus benefits.

There is no agreement at this time, but based on conversations, re-analysis would cost the City approximately \$2,500 to \$4,000 depending on whether benefits are included. Payment for this study would come partly from the general fund and a small amount from each department. The Council was in favor of proceeding with benefits included in the study.

## **II. MOTION AGENDA**

### **A. APPROVAL OF WARRANT REGISTER**

The Council reviewed the Warrant Register of December 2, 2014.

*Councilmember Alma Lund moved to approve the December 2, 2014 Warrant Register as presented. The motion was seconded by Councilmember Tyler Alder. A roll call vote was taken. Voting yes: Councilmembers Alma Lund, Terry Lund, Margie Anderson, John Scott and Tyler Alder. The vote was unanimous. The motion carried.*

### **B. APPROVAL OF MINUTES**

The Council reviewed the minutes of the November 19, 2014 City Council Work Meeting and the minutes of the November 19, 2014 regular City Council Meeting.

*Councilmember Margie Anderson moved to approve the November 19, 2014 Work Meeting minutes and the November 19, 2014 Regular City Council Meeting minutes as presented. The motion was seconded by Councilmember Terry Lund. A roll call vote was taken. Voting yes: Councilmembers Alma Lund, Terry Lund, Margie Anderson, John Scott and Tyler Alder. The vote was unanimous. The motion carried.*

## **C. APPROVAL OF STAFF RECOMMENDATIONS**

### **1. AUDIT FOR FISCAL YEAR ENDING JUNE 30, 2014**

Russell Olsen presented the audit for fiscal year ending June 30, 2014.

Mr. Olsen explained that the Government Auditing Standards Report requires them to look at internal controls and compliance. The State Compliance Report makes sure the City is complying with state laws and found that Ephraim is in compliance.

Communication to Those Charged with Governance: No issues were found.

Internal control: No findings.

State Compliance Finding: The City does not currently track or record utilities used by general government operations and reimburse the utility to which it is related. The value of the services provided by a utility enterprise fund to another fund should be calculated at the same rate as other similar customers of the utility. Conversely, the amount of the services provided by the general fund to oversee the utility enterprise funds should also be based on reasonable estimates of those costs.

Mr. Olsen commented this is a new item the state requires auditors to check, resulting in most cities receiving the same finding.

Recommendation: Management and those charged with governance, estimate the value of utilities used by the general government operations and begin recording those transactions as a utility expenditure in the general fund, and a charge for services in the enterprise funds.

The Council thanked the auditors for their report and Steve Widmer for the work he does.

*Councilmember John Scott moved to accept the audit for fiscal year ending June 30, 2014 as presented by the auditors. The motion was seconded by Councilmember Terry Lund. A roll call vote was taken. Voting yes: Councilmembers Alma Lund, Terry Lund, Margie Anderson, John Scott and Tyler Alder. The vote was unanimous. The motion carried.*

### **2. AGREEMENT: IRRIGATION COMPANY/TUNNEL REPAIR**

The loan application for the tunnel repair is due next week. The Irrigation Company is taking the lead on this. The agreement splits the cost of tunnel repair 50/50 between the Irrigation Company and the City. This gives the lending people assurance that we are working together on this project.

A Water Smart grant has been obtained which may provide additional options for using the HYDRO because the water coming through the tunnel impacts the hydro use.

The intent of the agreement is to make it retroactive for up to four years. More than 60 percent of the City's water rights come through the tunnel. 100% of the water coming through the tunnel goes through both hydros. There has been a long standing verbal agreement with the Irrigation Company that costs be split 50/50; however, the agreement makes things official and is mutually beneficial to both parties.

Discussion transpired regarding the four year retroactive term in the contract. It was determined that number would be changed to two years.

*Councilmember Alma Lund moved to amend the agreement from four years retroactive to two years retroactive. The motion was seconded by Councilmember Terry Lund. A roll call vote was taken. Voting yes: Councilmembers Alma Lund, Terry Lund, Margie Anderson, John Scott and Tyler Alder. The vote was unanimous. The motion carried.*

*Councilmember Margie Anderson moved to approve the amended agreement between the Ephraim Irrigation Company and the City. The motion was seconded by Councilmember John Scott. A roll call vote was taken. Voting yes: Councilmembers Alma Lund, Terry Lund, Margie Anderson, John Scott and Tyler Alder. The vote was unanimous. The motion carried.*

### **3. MAIN STREET/UDOT**

The bids for the Main Street Beautification Project came in higher than anticipated. UDOT contacted Bryan Kimball earlier this week and offered to allow the project to go forward if the City would continue the 20% local match for the total cost of the project. UDOT estimates this to be approximately \$29,000 in extra matching funds that the City would have to come up with in addition to the previously approved match amount. UDOT would fund the remaining 80% of the project overrun using other UDOT funds.

Steve Widmer commented that this additional amount was not included in this year's budget, but money can be transferred without further encumbering the City, with the council's approval to amend the budget. The completion date for the project is scheduled for mid-June.

*Councilmember John Scott moved to approve the city's additional match amount for the total cost of the Main Street Beautification project to allow the project to proceed, with the understanding that the budget will need to be amended to accommodate this additional expenditure. The motion was seconded by Councilmember Margie Anderson. A roll call vote was taken. Voting yes: Councilmembers Alma Lund, Terry Lund, Margie Anderson, John Scott and Tyler Alder. The vote was unanimous. The motion carried.*

## **III. RESOLUTION AGENDA**

- A. ECR 14-23: A RESOLUTION SETTING FORTH STIPULATIONS FOR WATER USERS LOCATED OUTSIDE CITY LIMITS WISHING TO CONNECT TO CITY WATER.**

Approximately a year ago the City made provisions to allow connection to City water by those outside City limits under certain conditions. This resolution puts things in black and white to ensure consistency.

If there is surplus water, this allows for some revenue and if there is a shortage, those customers will be the first ones to be shut off. The resolution requires users to build compliant with City codes so that when they are annexed they will be in compliance. Individual agreements can still be made for connections.

The rate paid will be double what City residents pay. When annexed, the rate will drop to the resident rate. This is spelled out in the Utility Ordinance as is the fact that any extension will be paid by the users.

*Councilmember Alma Lund moved to approve ECR 14-23, a Resolution setting forth stipulations for water users located outside city limits wishing to connect to city water. The motion was seconded by Councilmember Terry Lund. A roll call vote was taken. Voting yes: Councilmembers Alma Lund, Terry Lund, Margie Anderson, John Scott and Tyler Alder. The vote was unanimous. The motion carried.*

## V. APPOINTMENTS AND COUNCIL REPORTS

### **Tyler Alder**

**Scandinavian Festival** – The first meeting will be held at the beginning of next year.

### **Margie Anderson**

**Youth City Council** – The Youth City Council put up the Christmas Tree and decorated the outside of City Hall.

### **John Scott**

**Ambulance Association** – Continue to be well-staffed. There are a couple of new people in the process of becoming certified. Troy is doing a great job as president, and there is good morale.

**Planning and Zoning** – Bill Jensen has agreed to serve on the Planning and Zoning Committee.

*Councilmember Margie Anderson moved to appoint Bill Jensen as a new member on the Planning and Zoning Committee. The motion was seconded by Councilmember Tyler Alder. A roll call vote was taken. Voting yes: Councilmembers Alma Lund, Terry Lund, Margie Anderson, John Scott and Tyler Alder. The vote was unanimous. The motion carried.*

## VI. DEPARTMENT REPORTS

### **Cory Daniels, Power Director**

**Christmas Lights** – Rope lights will be hung on the city building this year. The Power Department also installed some Christmas lights at the Co-op.

**Smart Grid Summit** – Cory attending this summit which was geared toward smart meters. He said it is amazing what they can do as far as data and there are so many things you can do with them. There are a lot of things we can take advantage of on those meters. They provide a lot of information regarding transformers and overloads, etc. There are about 800 that have been installed and about 1,200-1,500 more to get out.

**Employees** - Wyatt Anderson will be taking the 2<sup>nd</sup> year step test tomorrow.

### **Chad Parry, Public Works Director**

**Ice Rink** – There have been problems with clay and with the schedule. Time is running out. He suggested putting the ice rink on the soccer field until the upper field can be made ready. They would need to start in the spring to get it started with clay, etc.

### **Steve Widmer, Financial Director**

**Christmas Party** – “Thank you for the party; it was very nice.”

**Warrant Register**- Since the next meeting has been cancelled, the warrant register will go out by e-mail and he requested the Council come in to sign.

**Art Center** – The furnace went out at the granary and that has been replaced. The new furnace also has cooling capabilities that can be added later.

## VII. SUMMARY OF CURRENT EVENTS

**Crossing Guards** - It has been suggested schools and others be involved in (a Community Council) assisting the City in finding crossing guards.

**Economic Development Institute** – focused on finance and how they deal with businesses. Brant met with Snow College to see how the City and the college can support entrepreneurs.

## ADJOURNMENT

*There being no further business to come before the Council for consideration, Councilmember Terry Lund moved the Regular Council Meeting adjourn. The motion was seconded by Councilmember Margie Anderson. The vote was unanimous. The motion carried.*

The next regular City Council meeting is scheduled to be held on January 7, 2014, starting at 6:00 p.m. in the Ephraim City Council room.

**MINUTES APPROVED:**

\_\_\_\_\_  
Mayor

\_\_\_\_\_  
Date

**ATTEST:**

\_\_\_\_\_  
City Recorder

\_\_\_\_\_  
Date

**SPECIAL COUNCIL MEETING MINUTES**  
**CITY COUNCIL**  
CITY COUNCIL CHAMBERS, EPHRAIM CITY HALL  
5 SOUTH MAIN, EPHRAIM, UTAH  
DECEMBER 15, 2014  
3:00 PM

**CALL TO ORDER**

The Ephraim City Council convened in a special council meeting on Wednesday, December 15, 2014, in the City Council Room. Mayor Squire called the meeting to order at 3:04 p.m.

**ROLL CALL**

**MEMBERS PRESENT**

Richard Squire, Mayor  
Tyler Alder  
Margie Anderson  
Terry Lund

**STAFF PRESENT**

Brant Hanson, City Manager  
Bryan Kimball, City Planner  
Leigh Ann Warnock, City Recorder  
Steve Widmer, Financial Director  
Ron Rasmussen, Police Chief

**Members Absent**

John Scott, Mayor Pro Tem  
Alma Lund

**I. DISCUSSION AGENDA**

**A. AWARDING OF BIG FOR THE EPHRAIM MAIL STREET PROJECT, PHASE 2.**

Bryan Kimball reported two bids were received for the Main Street Project. Stapp's bid came in at \$698,081.50.

Several items that were originally in the project plans were removed in order to bring the cost down. Some of the eliminated items include 50% of the planned trees, bump-outs on the street corners, sidewalk inserts, and some of the planter boxes. Ephraim crews will be pulling electrical wire and installing lights.

Abraham Hundepool expressed his concern that the amount the City will be required to pay had not been mentioned. He suggested abandoning the project in deference to tax payers.

Mr. Kimball said that UDOT will be contributing just over \$600,000 and Ephraim City will pay the rest. It was the feeling of the Council that the public would not be happy with an abandonment of the project, as trees have been taken out and not replaced.

*Councilmember Margie Anderson moved to approve Stapp Construction's bid of \$698,081.50 in light of UDOT's contribution and in deference to public expectation. The motion was seconded by Councilmember Terry Lund. A roll call vote was taken. Voting yes, Councilmembers Margie Anderson, Terry Lund and Tyler Alder. The vote was unanimous. The motion carried.*

**ADJOURN**

*There being no further discussion, Councilmember Tyler Alder moved the work meeting adjourn. The motion was seconded by Councilmember Terry Lund. The vote was unanimous. The motion carried.*

**MINUTES APPROVED:**

\_\_\_\_\_  
Mayor

\_\_\_\_\_  
Date

**ATTEST:**

\_\_\_\_\_  
City Recorder

\_\_\_\_\_  
Date

# ***PROJECT AGREEMENT***

***City of Ephraim, UT***

***&***

***Personnel Systems & Services, Inc.***



**CONTRACTING PARTIES:** This agreement is between Ephraim City, hereinafter referred to as THE CLIENT, and Mike Swallow of Personnel Systems & Services, Inc., hereinafter referred to as Consultant.

**PURPOSE:** To respond to the Client's request for personnel technical assistance to (1) update the 2012 job study with a recommendation for a formal pay plan, (2) facilitate the fine-tuning of job valuations as needed to affirm client satisfaction with internal pay grade assignments and relationships, and (3) provide a benefit summary report using the TechNet system showing a Total Compensation Value comparison.

**AGREEMENT PROVISIONS:**

- A. THE CLIENT agrees:
  - 1. To compensate the Consultant in the amount of **\$2,500** which includes all the above-mentioned services;
  - 2. To be invoiced based upon the following schedule.
    - a. 50% upon completion of the fine-tuning of city-wide pay grade assignments
    - b. 50% upon delivery of updated market analysis and recommended pay plan
- B. Consultant agrees to:
  - 3. Provide all above selected services as outlined and deliver completed project phases in a timely manner with all work to be done in cooperation with THE CLIENT and the client's assigned project coordinator.
  - 4. Refund to the CLIENT, in the same proportion as it was paid to the consultant, expenditures under this agreement when determined by independent audit to be ineligible for payment.

C. STIPULATIONS:  
Any alteration, variation, modification, or waiver of provisions of this agreement shall be valid only when they have been reduced to writing, duly signed and attached to the original signed copy of this agreement. No claim for services furnished by the consultant not specifically provided by this agreement will be allowed by THE CLIENT, nor shall the consultant do any work or furnish any material unless such work or material is approved by THE CLIENT, and is consistent with this agreement and project expectations, or is the result of an amendment to this agreement.

**IN WITNESS WHEREOF**, the parties hereto do hereby sign this agreement.

Ephraim City Representative: \_\_\_\_\_ Date: \_\_\_\_\_

PS&S Consultant: \_\_\_\_\_ Date: \_\_\_\_\_

# **RESOLUTION**

## **ECR 15-01**

### **A RESOLUTION OF THE CITY COUNCIL OF THE EPHRAIM CITY, UTAH, ENCOURAGING THE STATE OF UTAH TO ADDRESS COMPREHENSIVE TRANSPORTATION FUNDING.**

**WHEREAS**, a safe and efficient transportation system creates the foundation for economic growth and improved quality of life; and

**WHEREAS**, the creation and maintenance of transportation infrastructure is a core responsibility of State and local government; and

**WHEREAS**, Utah's population is expected to grow by 1 million residents by 2040; and

**WHEREAS**, Utah's residents demand new comprehensive transportation options such as bike lanes, multi-use paths, off-road trails and transit in addition to traditional roads; and

**WHEREAS**, research from the Utah Department of Transportation indicates that road maintenance efforts save cities from road rehabilitation that costs six times as much as maintenance, and saves cities from road reconstruction that costs ten times as much as maintenance, and

**WHEREAS**, investing in transportation results in tremendous economic development returns for both municipalities and the state; and

**WHEREAS**, improving comprehensive transportation in Utah will reduce private vehicle usage which will in turn lead to improved air quality; and

**WHEREAS**, poor air quality discourages economic development, business recruitment and tourism visits, and contributes to asthma and other health ailments; and

**WHEREAS**, nearly 1 in 10 Utah adults suffer from asthma and struggle to breathe during poor air quality days; and

**WHEREAS**, nearly 57% of Utah adults are overweight, approximately 200,000 Utahns have diabetes, and diabetes and obesity related health care costs in Utah exceed \$1 billion; and

**WHEREAS**, investing in safe and connected trails, bike lanes, sidewalks, and multi-use paths will encourage Utahns to be more active, spend more time with their families via active transportation, and result in improved personal and community health; and

**WHEREAS**, the current motor fuel tax of 24.5 cents and 1% local option sales tax are insufficient to satisfy current and future transportation needs; and

**WHEREAS**, Utah has led the nation in creating an Unified Transportation Plan to address these comprehensive transportation and quality of life issues and the City now asks the State and local governments to work together to find comprehensive funding solutions that will address transportation, economic development, air quality, and health needs.

**THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF EPHRAIM, UTAH:**

**SECTION 1. Comprehensive Transportation Funding.** The City Council supports proposals which meet comprehensive local transportation needs, promote the Unified Transportation Plan, and provide for future growth. The City supports studying a transportation funding option which would allow for the statewide implementation of a quarter cent (\$0.0025) local options sales tax to be used for transportation. The City also supports studying motor fuel taxes, “B and C” road funding, and other transportation funding options. Motor fuel taxes are not equitably borne by road users with the advent of higher MPG vehicles, electric and hybrid vehicles, and other fuel-saving technologies. Additionally, since the motor fuel tax has not been adjusted since 1997 and is not indexed, the current purchasing power is inadequate. The City requests the Utah Legislature to carefully examine all funding options.

**SECTION 2. Comprehensive Transportation Options.** The City supports the expansion of the uses for which transportation funding can be spent to reflect the individual needs and discretion of local governments. Transportation, air quality, and public health can be enhanced when active transportation and transit are eligible for transportation funding. Examples of items that could be eligible may include trails, bike lanes, sidewalks, safety equipment, traffic calming, signage, and lighting. Investment in active transportation options will encourage residents to travel via walking, biking, and transit, result in a healthier population, reduced car emissions, decreased health care costs, and improved quality of life. The City supports additional funding mechanisms that will result in expanded active transportation infrastructure. The City also supports continued investment in public transit as outlined in Utah’s Unified Transportation Plan. Transit can help relieve traffic, promote walkable communities, and improve air quality.

**SECTION 3. Coordinating Efforts.** The City encourages City staff to work with State elected officials, the Utah Transportation Coalition, and the Utah League of Cities and Towns.

**SECTION 4. Distribution of this Resolution.** A copy of this resolution shall be sent to the Governor, the President of the Utah State Senate, the Speaker of the Utah House of Representatives, the municipality’s State Senators and State House Representatives, and the Executive Director of the Utah League of Cities and Towns.

**SECTION 5. Effective Date.** This Resolution shall become effective upon passage.

**Approved by the City Council of the city of Ephraim, Utah, on this 7th day of January, 2015 by the following vote:**

	YES	NO	ABSTAIN	ABSENT
Councilmember John Scott	_____	_____	_____	_____
Councilmember Alma Lund	_____	_____	_____	_____
Councilmember Terry Lund	_____	_____	_____	_____
Councilmember Margie Anderson	_____	_____	_____	_____
Councilmember Tyler Alder	_____	_____	_____	_____

Mayor: \_\_\_\_\_  
Mayor Richard Squire

Attest: \_\_\_\_\_  
City Recorder

Approved as to form:

\_\_\_\_\_  
City Attorney