

Agenda

VOCATIONAL REHABILITATION COUNSELOR LICENSING BOARD MEETING

May 14, 2014 2:00 p.m.

Room 475 - 4th Floor

Heber M. Wells Building

160 E. 300 S. Salt Lake City, Utah

This agenda is subject to change up to 24 hours prior to the meeting.

ADMINISTRATIVE BUSINESS:

1. Call the meeting to order
2. Sign the per diem
3. Read and approve the January 22, 2014 minutes

DISCUSSION ITEMS:

1. Review proposed Rule change
2. Update on U.S. Senate bill (S.1356)
3. Environmental Scan, discussion of issues and updates
regarding the vocational rehabilitation counselor profession

2014 MEETING SCHEDULE:

September 17, 2014

Note: In compliance with the Americans with Disabilities Act, individuals needing special accommodations (including auxiliary communicative aids and services) during this meeting should notify, Dave Taylor, ADA Coordinator, at least three working days prior to the meeting. Division of Occupational & Professional Licensing, 160 East 300 South, Salt Lake City, Utah 84115, 801-530-6628 or toll-free in Utah only 866-275-3675 Posted to bulletin board

REVISED CHECKLIST FOR PUBLIC MEETINGS

(Fill in the blanks to correspond to each respective board, commission, or committee.)

✓ I am, RUSS THELIN, chairperson of the VOCATIONAL REHABILITATION COUNSELORS LICENSING BOARD.

✓ I would like to call this meeting of the VOCATIONAL REHABILITATION COUNSELORS LICENSING BOARD to order.

✓ It is now (time) 2:08 (am/pm) on May 14, 2014.

✓ This meeting is being held in room 475 of HEBER WELLS BUILDING, 160 E 300 S in SALT LAKE CITY UT.

✓ Notice of this meeting was provided as required under Utah's Open Meeting laws.

✓ In compliance with Utah's Open Meetings laws, this meeting is being recorded in its entirety. The recording will be posted to the Utah Public Notice Website no later than three business days following the meeting.

✓ In compliance with Utah's Open Meeting laws, written minutes will also be prepared of this meeting. Appropriately marked "pending approval" minutes will be available to the public no later than 30 days after the close of the meeting. "Approved" minutes will be posted to the Utah Public Notice Website no later than three business days after approval.

✓ The following Board members are in attendance:

	YES	NO
<u>Russell J. Thelin</u>	<input checked="" type="checkbox"/>	<input type="checkbox"/>
<u>Julie Smart</u>	<input checked="" type="checkbox"/>	<input type="checkbox"/>
<u>Joel M. Jolley</u>	<input type="checkbox"/>	<input checked="" type="checkbox"/>
<u>Julio E. Rodriguez</u>	<input checked="" type="checkbox"/>	<input type="checkbox"/>
<u>Douglas C. Roberts</u>	<input type="checkbox"/>	<input checked="" type="checkbox"/> EXCUSED
_____	<input type="checkbox"/>	<input type="checkbox"/>

✓ The following Board members are absent: (Refer to the above list.)
✓ The following individuals representing DOPL and the Department of Commerce are in attendance:

	YES	NO
<u>Mark B. Steinagel</u> , Division Director	<input type="checkbox"/>	<input type="checkbox"/>
<u>Debra Hobbins</u> , Bureau Manager	<input checked="" type="checkbox"/>	<input type="checkbox"/>
<u>Shirlene Kimball</u> , Board Secretary	<input checked="" type="checkbox"/>	<input type="checkbox"/>
_____	<input type="checkbox"/>	<input type="checkbox"/>
_____	<input type="checkbox"/>	<input type="checkbox"/>

✓ We welcome any visitors and interested persons at this time. Please be sure to sign the attendance report for the meeting and identify yourself before speaking.

✓ As a courtesy to everyone participating in this meeting, at this time we ask for all cell phones, pagers, and other electronic devices to be turned off or changed to silent mode.

✓ Board motions and votes will be recorded in the minutes.

✓ Let us now proceed with the agenda.

✓ (End of the Meeting) It is now (time) 3:19 (am/pm) and this meeting is adjourned.

58-78-303. Term of license - Expiration - Renewal.

(1) The division shall issue each license under this chapter in accordance with a two-year annual renewal cycle established by rule.

(2) Each license automatically expires on the expiration date shown on the license unless renewed by the licensee in accordance with Section 58-1-308.

(3) Each person holding a license under this chapter as a vocational rehabilitation counselor shall complete in each period of licensure a program of qualifying continuing professional education in accordance with standards defined by rule.

R156-78-302b. Experience Requirement.

~~(1) An applicant for licensure verifying completion of the experience requirement established in Subsection 58-78-302(1)(e) with experience that was not completed under the supervision of an LVRC must apply for licensure before January 1, 2011 for the applicant's experience to count toward completion of the experience requirement.~~

Applicants for licensure who apply on or after January 1, 2011 must verify completion of experience under the supervision of an LVRC.

(2) A maximum of 2,000 hours of supervised experience during any one year period may be credited toward the 4,000 hour supervised experience requirement.

R156-78-303. Renewal Cycle - Procedures.

(1) In accordance with Subsection 58-1-308(1), the renewal date for the two-year renewal cycle applicable to licensees under Title 58, Chapter 78 is established by rule in Section R156-1-308a.

(2) Renewal procedures shall be in accordance with Section R156-1-308c.

R156-78-304. Continuing Education.

(1) In accordance with Subsection 58-78-303(3), there is established a continuing education requirement for all individuals licensed under Title 58, Chapter 78 as an LVRC.

(2) During the two-year license renewal period commencing April 1 of each oddnumbered year, an LVRC shall be required to complete not less than 40 hours of continuing education directly related to the licensee's professional practice of which a minimum of four hours must be completed in ethics/law.

(3) The required number of hours of continuing education for an individual who first becomes licensed during the two-year period shall be decreased in a pro-rata amount equal to any part of that two-year period preceding the date on which that individual first became licensed.

(4) Continuing education under this Section shall:

(a) be relevant to the licensee's professional practice;

(b) be prepared and presented by individuals who are qualified by education, training and experience to provide continuing education relevant to the practice of vocational rehabilitation counseling; and

(c) have a method of verification of attendance and completion.

(5) Credit for continuing education shall be recognized in accordance with the following:

(a) unlimited hours shall be recognized for continuing education completed in blocks of time of not less than one hour in formally established classroom courses, seminars, conferences or training sessions which meet the criteria listed in Subsection

(4) above, and which are approved by, conducted by, or under the sponsorship of: (i) universities and colleges; or

(ii) professional associations, societies and organizations representing a licensed profession whose program objectives relate to the practice of vocational rehabilitation counselors;

(b) a maximum of 20 hours per two-year period may be recognized for:

(i) teaching courses under Subsection (5)(a); or

(ii) supervision of an individual completing the experience requirement for licensure as an LVRC;

(c) a maximum of 12 hours per two-year period may be recognized for in-service directly related to practice as an LVRC; and

(d) a maximum of 24 hours of continuing education per two-year period may be recognized for internet or distance-learning courses that include an examination and issuance of a completion certificate.

(6) A licensee shall be responsible for maintaining competent records of completed continuing education for a period of four years.

(7) A licensee requesting a waiver of the continuing education requirement must comply with requirements as established by rule in Section R156-1-308d.

(8) If a licensee completes more than the required number of hours of continuing education during a two-year renewal cycle specified in Subsection (2), up to ten hours of the excess over the required number may be carried over to the next two-year renewal cycle. No education received prior to a license being granted may be carried forward to apply towards the continuing education required after the license is granted.