

MINUTES

UTAH FUNERAL SERVICE LICENSING BOARD MEETING

September 18, 2013

Room 464 – 4th Floor – 9:00 A.M.
Heber Wells Building
Salt Lake City, UT 84111

CONVENED: 9:03 a.m.

ADJOURNED: 10:05 a.m.

Bureau Manager:

Dan S Jones

Board Secretary:

Ann Naegelin

Board Members Present:

Ned Nordgren, Chairman
Toby H Lee
Travis Greenwood
Louie Hamner

Board Members Absent

P. Mark Brown
Mitchell Blackburn

DOPL Staff Present:

Neena Bowen, Compliance Specialist

Guests:

Rob Larkin, Utah Funeral Directors Association
Joyce Mitchell, Funeral Consumers Alliance of Utah
Phillip Perkes, licensee

ADMINISTRATIVE BUSINESS:

Swear in New Board Members

Toby Lee and Travis Greenwood were sworn in as new board members.

Select Chairman

Ned Nordgren was selected as the new chairman.

Approval May 23, 2012 and May 15, 2013 Board Meeting Minutes

Mr. Hamner made a motion to approve the minutes as written. Mr. Lee seconded the motion. Motion passed by unanimous vote.

DISCUSSION ITEMS:

Duane A Lamoreaux
Funeral Service Intern Extension

The Board reviewed a request to extend the Funeral Service Intern license for Mr. Lamoreaux. Mr. Hamner made a motion to approve the request. Mr. Greenwood seconded the motion. Motion passed by

Jeffrey Taylor Noyes
Funeral Service Intern Extension

unanimous vote.

The Board reviewed a request to extend the Funeral Service Intern license for Mr. Noyes. Mr. Hamner made a motion to approve the request. Mr. Greenwood seconded the motion. Motion passed by unanimous vote.

Skyler Todd Holt
Funeral Service Intern Extension

The Board reviewed a request to extend the Funeral Service Intern license for Skyler Todd Holt. Mr. Hamner made a motion to approve the request. Mr. Greenwood seconded the motion. Motion passed by unanimous vote.

Utah Funeral Directors Association Request

The Utah Funeral Directors Association would like require a certain number of continuing education hours be completed at association sponsored courses. Mr. Jones explained the problems associated with this type of requirement.

Closed Meeting Discussion

Mr. Jones reviewed the Open and Public Meetings Act and the process for closing meetings.

Mr. Lee made a motion to close the meeting to discuss the character, professional competence, or physical or mental health of an individual. Mr. Hamner seconded the motion. Motion passed by unanimous vote.

The meeting was reopened.

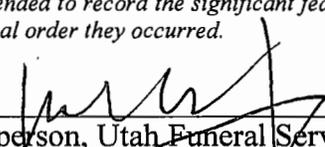
Phillip Perkes
Probation Interview

Mr. Lee made a motion to terminate probation for Mr. Perkes. Mr. Hamner seconded the motion. Motion passed by unanimous vote.

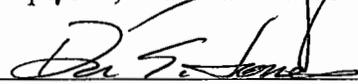
NEXT MEETING: November 20, 2013

Note: These minutes are not intended to be a verbatim transcript but are intended to record the significant features of the business conducted in this meeting. Discussed items are not necessarily shown in the chronological order they occurred.

5/20/14
Date Approved


Chairperson, Utah Funeral Service Licensing Board

5-21-14
Date Approved


Bureau Manager, Division of Occupational & Professional Licensing

SWORN STATEMENT
SUPPORTING CLOSURE OF BOARD MEETING

DOPL-FM-010 05/02/2006

I Ned Nordgren acted as the presiding member of the Funeral Service
Board, which met on 18 Sept. 2013

Appropriate notice was given of the Board's meeting as required by §52-4-202.

A quorum of the Board was present at the meeting and voted by at least a two-thirds vote, as detailed in the minutes of the open meeting, to close a portion of the meeting to discuss the following:

- the character, professional competence, or physical or mental health of an individual (52-4-205(1)(a))
- strategy regarding pending or reasonably imminent litigation (§52-4-205(1)(c))
- deployment of security personnel, devices, or systems (§52-4-205(1)(f))
- investigative proceedings regarding allegations of criminal misconduct (§52-4-205(1)(g))

The content of the closed portion of the Board meeting was restricted to a discussion of the matter(s) for which the meeting was closed.

With regard to the closed meeting, the following was publically announced and recorded, and entered on the minutes of the open meeting at which the closed meeting was approved:

- (a) the reason or reasons for holding the closed meeting;
- (b) the location where the closed meeting will be held; and
- (c) the vote of each member of the public body either for or against the motion to hold the closed meeting.

If required, and/or kept or maintained, the recording and any minutes of the closed meeting will include:

- (a) the date, time, and place of the meeting;
- (b) the names of members present and absent; and
- (c) the names of all others present except where such disclosure would infringe on the confidentiality necessary to fulfill the original purpose of closing the meeting.

Pursuant to §52-4-206(5), a sworn statement is required to close a meeting under §52-4-205 (1)(a) or 52-4-205(1)(f), but a record by tape recording or detailed minutes is not required.

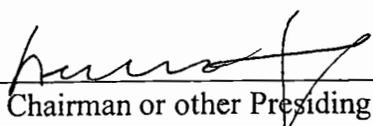
A record was not made

A record was made by: Tape Recording Detailed Written Minutes

Pursuant to §52-4-206(1), a record by tape recording is required for a meeting closed under §52-4-205(1)(c) or 52-4-205(1)(g), and was made.

Detailed written minutes of the content of a closed meeting although not required, are permitted and were kept of the meeting.

I hereby swear or affirm under penalty of perjury that the above information is true and correct to the best of my knowledge.


Board Chairman or other Presiding Member

18 Sept 2013
Date of Signature